

Seward County Communications Board
October 27th, 2022, 7:00 PM
Seward Municipal Building, 142 N 7th St., Seward, NE 68434

The Seward County Communications Board held a regular meeting on October 27th, 2022, at 7:00 PM at the Seward Municipal Building, 142 N 7th St., Seward, NE 68434. Notice of this meeting and the corresponding agenda were posted on the public bulletin boards at the Seward, NE County Courthouse, the Seward, NE City Hall and the Milford, NE City Hall and were duly transmitted to all members of the Communications Board. These items are also listed on the Seward County Website.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ANNOUNCE LOCATION OF COPY OF OPEN MEETING LAW

A quorum was achieved at 7:04 pm and at that time Vice Chairman John Culver called the meeting to order and asked all members present to rise for recitation of the Pledge of Allegiance and announces that the copy of the Open Meetings Law is posted on the wall of the meeting room of this building.

ROLL CALL of Members Present

Vice Chairman John Culver asked for roll call of members present. The following Communications Board members were present: Darrel Zabrocki, Curtis Deremer, John Culver, Forrest Siebken and John P. Singleton. Absent: Brian Peters, Mike Vance, and Jessica Kolterman
Also, in attendance was: Spencer Conradt, 911 Director

APPROVAL OF MINUTES

No Discussion. Singleton made a motion to approve the minutes from the July 28th, 2022, meeting. Siebken seconded the motion; voting aye: Singleton, Siebken, Deremer, Zabrocki, Culver; nay: none; absent: Peters, Vance, and Kolterman; motion carried.

ACT ON BILLS; BUDGET REPORT

Conradt reported currently under pace for budget, overtime is up due to short staffing and 1 dispatcher out on medical leave. Conradt is continuing to maintain minimum staffing of 2 dispatcher on duty. Zabrocki asked Director Conradt if he was covering shifts when needed. Conradt stated he is covering short shifts when his schedule allows. No bills out of the ordinary.

Peters arrived for the meeting at this time. Singleton thanked Conradt for doing a great job with the bills. No other discussion, Singleton made a motion to approve the bills. Zabrocki seconded the motion; voting aye: Singleton, Zabrocki, Deremer, Siebken, Peters and Culver; nay: none; absent: Vance and Kolterman; motion carried.

Communications and Facility Planning

- A. Update on Zuercher System.** – No update on Seward County Zuercher System itself. Conradt updated that he heard via email from CentralSquare that Butler County would be going LIVE with Zuercher in the middle of November following the Upgrade. Conradt reported to his knowledge that Butler County has not completed training or loaded information into the Zuercher System. Conradt will continue to attend Butler County Supervisor Meetings to obtain

update. APCO IntelliComm onboarding is in progress. Training will begin at the end of November and continue through February. A committee will be created to create/onboard EMD Guide Cards.

Director's Report

Conradt reported new trainee is progressing along very well, she is starting week 8 of training. Currently with 1 open position that will be posted towards the end of November and 1st round of interviews after the 1st of the year.

- A. Summary of Monthly Performance.** – No discussion.
- B. Staff Vacation and Comp Time.** – No Discussion

User Board Report

Deremer reported the shotgun sound off the Ericksen Tower is still occurring. First Wireless has been looking into this issue. Unsure where/when the interference is occurring. IamResponding has been working great for Utica Fire Department. E911 center is doing a good job sending the notifications out through the Zuercher System.

New Business and Set Date and Agenda for next Meeting

No New Business

Next Meeting date is Thursday January 26th, 2023, at 7:00 PM. The meeting will be held at the Seward Municipal Building in Seward, NE. Regular agenda items apply.

Adjournment

Singleton made a motion for adjournment at 7:24 pm which was seconded by Zabrocki and carried unanimously by all members present.

Submitted by: _____ Spencer Conradt, Communications Director