

Seward County Communications Board
October 18, 2021 7:00 PM
Seward Municipal Building, 142 N 7th St., Seward, NE 68434

The Seward County Communications Board held a regular meeting on Monday, October 18, 2021, at 7:00 PM at the Seward Municipal Building, 142 N 7th St., Seward, NE 68434. Notice of this meeting and the corresponding agenda were posted on the public bulletin boards at the Seward, NE County Courthouse, the Seward, NE City Hall and the Milford, NE City Hall and were duly transmitted to all members of the Communications Board. These items are also listed on the Seward County website.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ANNOUNCE LOCATION OF COPY OF OPEN MEETINGS LAW

A quorum was achieved at 7:04 pm and at that time Chm. Jessica Kolterman called the meeting to order and asked all members present to rise for recitation of the Pledge of Allegiance and announces that the copy of the Open Meetings Law is posted on the wall of the meeting room of this building.

ROLL CALL of Members Present

Chm. Jessica Kolterman asked for roll call of member present. The following Communications Board members were present: Darrell Zabrocki, Curtis Deremer, John Culver, Forrest Siebken, Brian Peters, Mike Vance, and Jessica Kolterman. Members absent: John P. Singleton.

Also, in attendance were: Board Secretary Chelsea Smith.

APPROVAL OF MINUTES

No discussion. Peters made a motion to approve the minutes from the September 23, 2021, meeting. Vance second the motion; voting aye: Peters, Vance, Siebken, Kolterman, Zabrocki, Culver, and Deremer; nay: none; absent: Singleton; motion carried.

ACT ON BILLS; BUDGET REPORT

Chair Kolterman provided the board members with current bills. No Further discussion regarding bills.

No further discussion, Siebken made a motion to adopt the budget report as presented. Zabrocki second the motion; voting aye: Siebken, Zabrocki, Vance, Peters, Kolterman, Culver, and Deremer; nay: none; absent: Singleton; motion carried.

Discuss/Action – Director Resignation and Interim Plans

Kolterman would like to discuss for interim. Discussion regarding making a motion to accept the resignation of Director Matney. No further discussion, Peters made a motion to accept the resignation of the current 911 Director. Vance second the motion; voting aye: Peters, Vance, Siebken, Kolterman, Zabrocki, Culver, and Deremer; nay: none; absent: Singleton; motion carried.

Discussion relating to possibilities of promoting within for the Director interim role. Board would like to see Dispatcher Arena as the Interim Director if he would accept that role temporarily.

Culver reported that the current 911 Director is using his PTO balances to take his final weeks off. Director position has been posted by Seward County. Arena was in the audience and reported that new hire started today. Total employees of dispatch are at 6, leaving only 4 with experience. There are a total of 10 positions total in dispatch. Minimal number to properly run dispatch is 8.

Discussion regarding York County taking some calls for a period of time. Culver and Peters will investigate how the rollover to York County would work. Discussion regarding a backup plan for an interim position. Back up short-term would-be County Board would take over dispatch for a short interim period.

No further discussion, no action taken.

Discuss/Action – Director Resignation and New Director Search

Discussion regarding current pay for the 911 Director position. Kolterman suggested that an updated wage analysis be done on this position. Closing date was set for October 27th, this will be changed to open until filled. Discussion regarding a hiring subcommittee. Subcommittee will consist of Kolterman, Siebken, and Zabrocki. Chelsea offered to post the Director position to NLETC, will also contact POAN/NSA to post.

No further discussion, no action taken.

Discuss/Action – Staffing Challenges

Discussed above – no further discussion.

Communications and Facility Planning

A. Update on Zuercher System. – No update.

Director's Report

No report given since Director was not in attendance.

A. Summary of Monthly Performance. – No discussion

B. Staff Vacation and Comp Time. – Seward County is paying down comp to 80 hours. One staff member will be paid out over 400 hours, this will come out of the current 911 budget. Discussion regarding the overtime issue and scheduling.

User Board Report

Deremer thanked Sheriff Vance for deputies having AEDs in vehicles. No other items reported.

General Discussion/New Business – and – Set Date and Agenda for next Meeting

Vance reported that Soaring IT approached him regarding a new program they are working on to involve hiring ex-convicts to learn the IT trade. Vance is doing more research on the topic.

Kolterman was approached by 95.9 Kool FM regarding renting space on tower. Discussion led to the board to agree that this would not be a good use of the tower. Kolterman will email with Kool FM.

Kolterman stated the board will need to decide on the new lights on the tower. Kolterman discussed quotes from First Wireless. Quote for replacement equipment with two options, two options are \$310/per month or \$350/month. Zabrocki explained that the equipment would be leased from First Wireless. Discussion ensued. Kolterman is going to email First Wireless to discuss other options and additional questions the board had.

Discussion started regarding Seward County policy for individuals that have submitted formal resignation and their access to Seward County data, equipment, and facilities. Discussion led to the determination that all remote access needs to be taken away and that if there is access to the building that also needs to be stopped. Kolterman will email HR Director Carina Sanchez regarding access.

No further discussion.

Next meeting date is to be determined; Chair Kolterman will send out dates at a later time. The meeting will be held at the Seward Municipal Building in Seward, NE. Regular agenda items apply.

Adjournment

Siebken made a motion for adjournment at 8:12pm which was second by Vance and carried unanimously by all members present.

Submitted by: _____ Chelsea M. Smith, Board Secretary