

Seward County Communications Board
July 28, 2022, 7:00 PM
Seward Municipal Building, 142 N 7th St., Seward, NE 68434

The Seward County Communications Board held a regular meeting on July 28, 2022, at 7:00 PM at the Seward Municipal Building, 142 N 7th St., Seward, NE 68434. Notice of this meeting and the corresponding agenda were posted on the public bulletin boards at the Seward, NE County Courthouse, the Seward, NE City Hall and the Milford, NE City Hall and were duly transmitted to all members of the Communications Board. These items are also listed on the Seward County website.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ANNOUNCE LOCATION OF COPY OF OPEN MEETINGS LAW

A quorum was achieved at 7:00 pm and at that time Chm. Jessica Kolterman called the meeting to order and asked all members present to rise for recitation of the Pledge of Allegiance and announces that the copy of the Open Meetings Law is posted on the wall of the meeting room of this building.

ROLL CALL of Members Present

Chm. Jessica Kolterman asked for roll call of member present. The following Communications Board members were present: Darrell Zabrocki, Curtis Deremer, John Culver, Jessica Kolterman, Mike Vance, and Forrest Siebken. Absent: Brian Peters and John P. Singleton.

Also, in attendance were: Chelsea Smith, Board Secretary and Spencer Conradt, 911 Director.

APPROVAL OF MINUTES

No discussion. Culver made a motion to approve the minutes from the May 26, 2022, meeting. Zabrocki second the motion; voting aye: Culver, Zabrocki, Deremer, Kolterman, Vance, and Siebken; nay: none; absent: Peters and Singleton; motion carried.

ACT ON BILLS; BUDGET REPORT

Conradt reported that the bills are at approximately 7% under budget. Able to roll over the remaining amount in the sinking fund for future expenses. July bills include a lot of maintenance agreements. Nothing out of the ordinary. APCO interface agreement will be brought in front of the Seward County Commissioners on Tuesday.

No further discussion, Siebken made a motion to approve the bills. Vance second the motion; voting aye: Siebken, Vance, Kolterman, Culver, Deremer, and Zabrocki; nay: none; absent: Peters and Singleton; motion carried.

Discuss/Action – Annual Review of Director

Kolterman appoint subcommittee for the annual review. Subcommittee must be made up of one elected official, one user board member and one law enforcement member. Deremer, Zabrocki, and Vance volunteered. The group went into closed session at 7:07 pm to consult. The group reconvened at 7:11 pm. Kolterman reported back that the group had great discussion about Conradt's evaluation. Everything was extremely positive, and the entire board thanked him for his hard work. Subcommittee recommended the board to move forward with the increase for Conradt.

No further discussion, Deremer made a motion to approve the increase. Zabrocki second the motion; voting aye: Deremer, Zabrocki, Culver, Kolterman, Vance, and Siebken; nay: none; absent: Peters and Singleton; motion carried.

Communications and Facility Planning

- A. Update on Zuercher System.** – Conradt updated the group on the APCO portion of Zuercher. Will likely take 3-4 months of training with the staff before they go live. Last update with Butler County relating to Zuercher, they are still moving forward and plan to go live. Culver asked Conradt what his opinion is relating to Zuercher. Conradt explained that he thinks the system could do more and be utilized better. There are a lot more programs that could be built into Zuercher. Discussion continued relating to what else could be used in Zuercher.

Director's Report

Conradt reported that they still have two positions open. There has been a positive impact with the wage increase. Approximately 20-22 Seward County applications. 12 individuals have been interviewed, looking to hire atleast 1, hopefully 2.

A. Summary of Monthly Performance. – No discussion.

B. Staff Vacation and Comp Time. – No discussion.

User Board Report

Deremer reported there was still discussion regarding the radio chatter at the last Mutual Aid Meeting. September 14th at 7:00pm is the next Mutual Aid Meeting. Discussion regarding what the problem could be. "I Am Responding" is working well. Conradt is still looking at improving it further.

No further discussion.

General Discussion/New Business – and – Set Date and Agenda for next Meeting

Conradt asked if there is anything the 911 center needs to know anything about events coming up. Vance reported there is an event at the Seward County Fair Grounds this Friday, there will be a lot of tractor-trailers attending. Kolterman suggested looking at the fair event list. 4th of July discussion as well as Utica Days and Milford Fun Days.

Conradt reminded the board he will be at APCO National Conference in August. Will be able to remotely work if needed.

No action taken.

Next meeting date is Thursday, October 27th at 7:00 PM. The meeting will be held at the Seward Municipal Building in Seward, NE. Regular agenda items apply.

Adjournment

Siebken made a motion for adjournment at 7:36 pm which was second by Deremer and carried unanimously by all members present.

Submitted by: _____ Chelsea M. Smith, Board Secretary