

**Seward County Communications Board****June 17, 2021 6:00 PM****Seward Municipal Building, 142 N 7<sup>th</sup> St., Seward, NE 68434**

The Seward County Communications Board held a special meeting on Thursday, June 17, 2021, at 6:00 PM at the Seward Civic Center, 616 Bradford St., Seward, NE 68434. Notice of this meeting and the corresponding agenda were posted on the public bulletin boards at the Seward, NE County Courthouse, the Seward, NE City Hall and the Milford, NE City Hall and were duly transmitted to all members of the Communications Board. These items are also listed on the Seward County website.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ANNOUNCE LOCATION OF COPY OF OPEN MEETINGS LAW**

A quorum was achieved at 6:05 pm and at that time Chm. Jessica Kolterman called the meeting to order and asked all members present to rise for recitation of the Pledge of Allegiance and announces that the copy of the Open Meetings Law is posted on the wall of the meeting room of this building.

**ROLL CALL of Members Present**

Chm. Jessica Kolterman asked for roll call of member present. The following Communications Board members were present: Darrell Zabrocki, Forrest Siebken, Brian Peters, Curtis Deremer, Mike Vance, John P. Singleton, Jessica Kolterman. Members absent: John Culver.

Also, in attendance was: Communications Director Andrew Matney, also acting as board secretary.

**BUDGET REPORT**

Director Matney shared a new budget with the members. This new budget is lower than what was previously approved and shows the change from a deputy director to two lead dispatch positions. Initial budget showed an increase of 6.21%, with all Matney's changes the budget will now only increase 2.97%. Matney explained each line item that changed in detail. Matney reported that for the 2020-2021 budget he is estimating that he will have approximately \$60,000 - \$70,000 left to spend. Matney proposed that with the left-over funds to pay the 2022 Motorola bill. Zabrocki suggested that Matney take the left-over funds and go through the claims process to add it into the sinking fund. The board agreed that Matney needs to submit a claim for left-over funds to be added to the sinking fund. Kolterman asked for a recap on what was decided on checking the Erikson tower with a drone. Matney reported that First Wireless said that that would work, but it is not as in depth as a physical inspection. Singleton reminded that Seward is putting in a new water tower and that Matney may have additional expenses. Matney was aware and has been planning for the new water tower. Discussion relating radio equipment that is on the old water tower. No further discussion, Siebken made a motion to accept the budget report as reported. Zabrocki second the motion; voting aye: Siebken, Zabrocki, Peters, Deremer, Vance, Singleton, and Kolterman. nay: none; absent: Culver; motion carried.

Next meeting will be Thursday, September 23, 2021 and will be held at the Seward Municipal Building in Seward, NE. Regular agenda items apply.

Singleton reported that page my cell is not working. Would like Matney to look into the current problems.

**Adjournment**

Singleton made a motion for adjournment at 6:24 pm which was second by Siebken and carried unanimously by all members present.

Submitted by: \_\_\_\_\_ Chelsea M. Smith, Board Secretary