

**Seward County Communications Board**  
**May 26, 2022, 7:00 PM**  
**Seward Municipal Building, 142 N 7<sup>th</sup> St., Seward, NE 68434**

The Seward County Communications Board held a regular meeting on May 26, 2022, at 7:00 PM at the Seward Municipal Building, 142 N 7<sup>th</sup> St., Seward, NE 68434. Notice of this meeting and the corresponding agenda were posted on the public bulletin boards at the Seward, NE County Courthouse, the Seward, NE City Hall and the Milford, NE City Hall and were duly transmitted to all members of the Communications Board. These items are also listed on the Seward County website.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ANNOUNCE LOCATION OF COPY OF OPEN MEETINGS LAW**

A quorum was achieved at 7:00 pm and at that time Chm. Jessica Kolterman called the meeting to order and asked all members present to rise for recitation of the Pledge of Allegiance and announces that the copy of the Open Meetings Law is posted on the wall of the meeting room of this building.

**ROLL CALL of Members Present**

Chm. Jessica Kolterman asked for roll call of member present. The following Communications Board members were present: Jessica Kolterman, Curtis Deremer, Darrell Zabrocki, John Culver, John P. Singleton, Mike Vance, Brian Peters, and Forrest Siebken.

Also, in attendance were: Lisa Borges, acting as Board Secretary and Spencer Conradt, 911 Director.

**APPROVAL OF MINUTES**

No discussion. Siebken made a motion to approve the minutes from the April 28, 2022, meeting. Zabrocki second the motion; voting aye: Deremer, Zabrocki, Culver, Kolterman, Singleton, Siebken, Peters, and Vance; nay: none; absent: none; motion carried.

**ACT ON BILLS; BUDGET REPORT**

Conradt reported that the bills are at approximately 82% of budget. Looking to end the fiscal year with 7%-9% left. Windstream phone upgrade invoice came in. More funds can be used out of the wireless fund than previously calculated. Funds have no been calculated appropriately. Vance advised that the Sheriff's Office Federal Forfeiture Fund will pay for the Motorola bill for next fiscal year.

No further discussion, Zabrocki made a motion to approve the bills and file the budget as presented. Vance second the motion; voting aye: Culver, Zabrocki, Deremer, Kolterman, Siebken, Peters, Vance, and Singleton; nay: none; absent: none; motion carried.

**Discuss/Action – Use of PSC Funds for Training**

Conradt reported he will be transferring funds to the sinking fund for training requirements for next fiscal year. Discussion regarding the newly required training, this will always be required from now on.

No action. No further discussion.

**Discuss/Action – 2022-2023 Fiscal Year E911 Budget**

Conradt reported that the overall budget will increase outside of wages .68% due to new line item for maintenance on pcs. Overall budget increase is 11.4 %, this includes the wage increases. Culver reported that the County will go through budgets in July, wages are already approved. Conradt plans to attend both Milford and Seward meetings for approval. E911 Wireless Fund also discussed, allotted \$65,000 for the year. Singleton confirmed that even with the proposed increases, the interlocal percentages will stay the same.

No further discussion, Peters made a motion to approve the 2022-2023 fiscal year E911 Budget as presented. Siebken second the motion; voting aye: Zabrocki, Culver, Deremer, Kolterman, Singleton, Vance, Peters, and Siebken; nay: none; absent: none; motion carried.

## **Communications and Facility Planning**

**A. Update on Zuercher System.** – Conradt informed the board that Butler County voted not to not vote and revisit at a later date. Siebken reported that turnover in Butler County has been the main issue and Butler County will need a lot of help to get started. Conradt reported every county has offered to help with Zuercher.

Conradt asked for clarification on the EMD contract. Culver informed Conradt he will need to give the contract to the County Attorney for approval and then the County Board for final approval.

## **Director’s Report**

Conradt reported that they still have positions open, and no applications are waiting. Culver is hoping if wages are approved, it will help recruitment.

**A. Summary of Monthly Performance.** – No discussion.

**B. Staff Vacation and Comp Time.** – No discussion.

## **User Board Report**

Deremer reported there has been a few rescue calls where he has heard chatter on repeater. Discussion regarding what the problem could be. Deremer updated on events that will be taking place soon. At Fire School there was a presentation on “I am Responding” this is a new software that Departments are interested in. Discussion regarding this system.

No further discussion.

## **General Discussion/New Business – and – Set Date and Agenda for next Meeting**

Vance discussed 4<sup>th</sup> of July expectations. Kolterman reported that the Medical Reserve Corps will be working again, they will be reminded of what their expectations are. Board in agreement that radios will not be loaned out. MRC will provide a medical station and cooling tent for the public. In the event of an emergency, MRC should call 911, not respond. More discussion regarding 4<sup>th</sup> of July events in Seward.

No action taken.

Next meeting date is Thursday, July 28 at 7:00 PM. The meeting will be held at the Seward Municipal Building in Seward, NE. Regular agenda items apply.

Vance asked to circle back, needs clarification on how much Motorola bill is. Conradt thinks it is close to \$34,000.

## **Adjournment**

Singleton made a motion for adjournment at 7:35 pm which was second by Siebken and carried unanimously by all members present.

Submitted by: \_\_\_\_\_ Chelsea M. Smith, Board Secretary