

September 12, 2023

Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on September 12, 2023 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on September 12, 2023 at 8:30 a.m.

Present: Chairperson: John Culver
Members: Misty Ahmic, Raegan Hain, Ken Schmieding, Darrell Zabrocki
County Clerk: Sherry Schweitzer
County Treasurer: Jake Zlatkovsky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Zabrocki to approve the minutes of August 22, 2023.

Affirmative Vote: Schmieding, Zabrocki, Ahmic, Hain, Culver Motion Carried

Jake Zlatkovsky, County Treasurer, presented a vehicle exemption application for the Board's consideration.

Moved by Hain and seconded by Ahmic to approve the Vehicle Exemption Application for Great Plains Community Church on a 2010 Ford 15 Passenger Van VIN # 1FMNE1BL7ADA27402.

Affirmative Vote: Hain, Ahmic, Zabrocki, Schmieding, Culver Motion Carried

Marilyn Hladky, County Assessor, is present at 8:38 a.m. and updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on September 26, 2023 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 12, 2023
4. Discuss/Action – Assessor Information Update

Moved by Zabrocki and seconded by Hain to adjourn the September 12, 2023 Board of Equalization meeting at 8:49 a.m.

Affirmative Vote: Zabrocki, Hain, Schmieding, Ahmic, Culver Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 26th day of September 2023.

County Clerk

Chairperson

September 12, 2023

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on September 12, 2023 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on September 12, 2023 at 9:00 a.m.

Present: Chairperson: John Culver
Members: Misty Ahmic, Raegan Hain, Ken Schmieding, Darrell Zabrocki
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Zabrocki and seconded by Hain to approve the minutes of September 12, 2023.
Affirmative Vote: Zabrocki, Hain, Ahmic, Schmieding, Culver Motion Carried

Moved by Hain and seconded by Zabrocki to approve the claims through the period of September 1, 2023.

SEWARD COUNTY CLAIMS THROUGH SEPTEMBER 1, 2023

ACCURATE CONTROLS	EQ	\$1,856.36	BRENT SCHLUCKEBIER	SE	\$5.91
ADVANCED CORR HLTHCR	SE	\$4,557.47	SEWARD COUNTY COURT	SE	\$775.25
ADVANCED OFFICE AUTOM	SU	\$32.30	SEWARD CO HLTH CLM FND	FE	\$218,596.13
ALL COPY PRODUCTS	SU	\$32.62	SEWARD CO INDEPENDENT	SE	\$529.74
ALLO COMMUNICATIONS	UT	\$170.00	SEWARD CO SHERIFF'S DEPT	SE	\$117.80
AMERITAS LIFE INS CORP	FE	\$19,912.45	SEWARD CO SHERIFF UNCOL FEES	FE	\$644.00
BEAVER HARDWARE	SU	\$97.64	SEWARD CO TREASURER	SE	\$15.00
BOB BARKER COMPANY	SU	\$275.00	SEWARD LUMBER	SU	\$56.35
BRENNAN, NIELSEN & W LAW	SE	\$3,060.80	SEWARD SMILES	SE	\$655.00
BURESH LAWN CARE LLC	SE	\$700.00	JOY SHIFFERMILLER	SE	\$579.75
DENA BUSHNELL	SE	\$312.50	SOARIN GROUP, LLC	SE	\$6,624.25
CAMPBELL CLEANING	SE	\$4,425.00	ST OF NE DAS COMMUNIC	SE	\$1,152.00
CITY OF SEWARD	UT	\$14,888.57	SUMMIT FOOD SERVICE	SE	\$7,857.49
CLERK OF DIST COURT	SE	\$473.00	SVEHLA LAW OFFICES	SE	\$2,388.00
COMFORT INN	TR	\$344.85	UPS	SE	\$2.77
CONTINUUM	SE	\$1,500.00	VERIZON WIRELESS SERV	UT	\$2,227.18
CORNHUSKER INTERNATL	EQ	\$1,280.55	VOSS LIGHTING	EQ	\$493.00
CULLIGAN	SU	\$113.25	WALL, ROBERT	SE	\$250.00
JACK DANIEL	SE	\$45.21	WELLS FARGO FIN LEAS	EQ	\$198.15
DES MOINES STAMP MFG	SU	\$99.25	WINDSTREAM	UT	\$1,172.58
DIAMOND DRUGS, INC	SU	\$364.12	WYTHERS LAW	SE	\$7,110.00
ANN DOBESH	SE	\$255.45	BLACK HILLS ENERGY	UT	\$94.19
E 911	FE	\$37,100.67	CENTRAL STATES HYDRAULIC	EQ	\$443.81
EAKES OFFICE PLUS	EQ	\$7,817.79	CHEMSEARCH	SE	\$977.45
FARMERS COOPERATIVE	SU	\$743.09	DALE JOHNSON ENT, INC	SU	\$44,444.68
SIDNEY FREY	SE	\$320.25	HEARTLAND TIRES	EQ	\$2,963.40
GOVERNMENTJOBS.COM	SE	\$2,001.00	HELMINK PRINTING	SU	\$152.00
GRAHAM TIRE LINCOLN	EQ	\$580.00	INLAND TRUCK PARTS	EQ	\$581.15
HERPOLSHEIMERS INC	EQ	\$961.45	JOHNSON SAND & GRAVEL	SU	\$32,774.65
HOMETOWN LEASING	EQ	\$543.06	MEDICAL ENTERPRISES	SU	\$35.00
JENNIFER JOAKIM	SE	\$541.50	MIDWEST AUTO PARTS	EQ	\$576.98

JONES BANK (FICA)	FE	\$20,404.14	NE PUBLIC POWER DIST	UT	\$53.83
KINER SUPPLY CO	SU	\$51.40	NEXTLINK AIS	UT	\$39.95
RYAN KRENK	SE	\$25.56	RDO TRUCK CENTERS	SE	\$63.31
LANCASTER CO SHERIFF	SE	\$32.75	TRUCK CENTER CO	EQ	\$1,906.95
LEE'S REFRIGERATION	SE	\$5,647.00	VILLAGE OF UTICA	UT	\$53.96
RELX INC	SU	\$213.00	FAST MART INC	SU	\$50.00
LIFEGUARD MD	SE	\$629.00	KOLTERMAN, CLARK	SE	\$40.00
STEPHANIE LUEBBE	SE	\$23.60	LIBERTY HOUSE	SE	\$99.90
SUE MEDINGER	SE	\$23.60	NE NATL GUARD MUSEUM	FE	\$126.00
MEMORIAL CLINIC	SE	\$249.26	NE TOURISM COMMISSION	FE	\$550.00
MEMORIAL HOSPITAL	SE	\$145.20	DELTA DENTAL OF NE	SE	\$200.06
MID-AMERICAN INS GRP	FE	\$47,371.79	MILFORD AGING SERV	SE	\$260.40
SPORTS EXPRESS	SU	\$268.05	MOMS MEALS	SE	\$143.75
MIPS INC	SE	\$2,453.34	SEWARD AGING SERV	SE	\$439.60
MY CENTRAL SUPPLY	SU	\$391.40	UTICA AGING SERVICE	SE	\$186.90
NATL ASSOC CO VETERANS	FE	\$350.00	ART ON DISPLAY	SE	\$740.00
NE ASSN OF CO OFFICIALS	FE	\$40.00	FIRST WIRELESS	UT	\$339.95
NEBRASKA.GOV	SE	\$13.50	NORTH TEXAS TOLLWAY	TR	\$38.29
DALE NIEMANN	SE	\$26.20	POTTER REPAIR	SE	\$277.80
NIFCO MECHANICAL SYS	SE	\$363.52	TRANSUNION RISK & ALT	FE	\$436.00
OREILLY AUTOMOTIVE INC	SE	\$101.32	URIBE REFUSE SERVICES	SE	\$156.00
PAPER TIGER SHREDDING	SE	\$65.00	EVERBRIDGE INC DBA NIXLE	SE	\$3,570.91
SCOTT PEKAREK	SE	\$28.84	K2 REAL ESTATE DEVELOP	SE	\$114,877.41
PETTY CASH FUND	FE	\$248.00	CENTRALSQUARE TECH	EQ	\$10,221.49
POLLACK AND BALL LLC	SE	\$2,042.50	SALARIES		\$292,046.58
QUADIENT, INC	SE	\$30.00	GROSS SALARIES INCLUDE DEDUCTIONS TO:		
REDIGER AUTOMOTIVE	SE	\$163.61	COLONIAL SUPPLEMENTAL INSURANCE		
REGION V SERVICES	SE	\$2,484.58	MID AMERICAN CO WISCONSIN		
REGION V SYSTEMS	SE	\$1,070.00	DELTA DENTAL		
ZOE RICHERT	SE	\$18.34	VSP VISION		
KEVIN SCHLENDER	SE	\$281.25	WADDELL & REED		

Affirmative Vote: Hain, Zabrocki, Schmieding, Ahmic, Culver

Motion Carried

Schweitzer updated the Board on activities of her office.

Commissioners Reports:

Commissioner Ahmic reported she met with two University of Nebraska representatives in regard to the Missile Base Silo project, met with Allo representatives in regard to the new phone system for the County, attended Milford City Council meeting, reported on conversations about information and help from an engineering firm for a grant, met with Commissioner Hain and the HR Director about the new logo roll out, got some signage for an NRD site, worked with Soarin' Group in regard to technology of the various offices that are re-locating, went to the Aging Services office in Milford and packed it up since it is relocating to the West Wing building, met with the District Court Bailiff, went to the West Wing to help prepare for the move, and will start interviews for Public Transit Director.

Commissioner Hain reported she received calls from constituents about a Utica road project, met with the HR Director and Commissioner Ahmic about department logos for the offices that are moving, packed up the office of Aging Services, worked with Aging Partners of Lincoln, scheduled a meeting in regard to additional programming needs for the Detention Center, worked on opioid funds, received a call about a matter involving a motor grader.

Marty Walter, representing the Seward VFW, was present to ask that flags be flown on the flag poles surrounding the Courthouse in observance of National POW/MIA Recognition Day, Friday September 15, 2023.

Moved by Ahmic and seconded by Zabrocki to approve the request from the Seward VFW Post 4755 to fly POW/MIA flags on the flag poles surrounding the Courthouse in observance of National POW/MIA Recognition Day, Friday September 15, 2023.

Affirmative Vote: Ahmic, Zabrocki, Schmieding, Hain, Culver

Motion Carried

Spencer Conradt was present to submit his resignation effective September 21, 2023.

Moved by Zabrocki and seconded by Hain to reluctantly accept the resignation of Spencer Conradt, E911 Communications Director, effective September 21, 2023.

Affirmative Vote: Zabrocki, Hain, Ahmic, Schmieding, Culver Motion Carried

The Commissioners recessed at 9:27 a.m.

The Commissioners re-convened at 9:35 a.m.

The Commissioners discussed the re-organization of the Aging Services Department.

Roxy Knutson, HR Director, was present to report that the current Aging Services Director, Kathy Ruzicka, retired effective September 7, 2023. Hain requested the Board appoint an interim director until a new permanent director is hired. The Department had a full time 30 hour/week Director and a 24/hour part-time employee. Commissioner Hain suggested that current part time position be eliminated and a full time 40 hour/week position for the Director.

Sandy Shaw, the current part time employee, spoke and stated that in time, with the current department hours of a 30-hour and 24-hour employee, that a 40-hour employee could do the job as of now. She commented that in future years, a part time employee might be needed.

Moved by Hain and seconded by Ahmic to increase the Program Director hours for Aging Services to 40 hours /week and eliminate the part time position.

Affirmative Vote: Hain, Ahmic, Zabrocki, Schmieding, Culver Motion Carried

Hain reported that she has talked with personnel at Aging Partners who could assist the interim director with some immediate duties. After discussion, it was also noted that Blue Valley Community Action could also assist.

Knutson reported that Sandy Shaw has agreed to be the interim director.

Moved by Hain and seconded by Schmieding to appoint Sandy Shaw as the Interim Aging Services Director with the starting wage of \$24.17.

Affirmative Vote: Hain, Schmieding, Zabrocki, Ahmic, Culver Motion Carried

Terry Wicht, Highway Supt., presented a resolution authorizing the Chairman to sign the agreement for Project BRO-7748(1) Beaver Crossing South.

Moved by Zabrocki and seconded by Hain to adopt Resolution No. 3779 in regard to authorizing the Chairman sign the agreement for Project BRO-7748(1) Beaver Crossing South Bridge.

**RESOLUTION
PRELIMINARY ENGINEERING SERVICES AGREEMENT – BK1704
SUPPLEMENTAL AGREEMENT NO.2**

SEWARD COUNTY
Resolution No. 3779

Whereas: Seward County and JEO Consulting Group, Inc. have previously executed a Preliminary Engineering Services agreement for a transportation project for which the Local Public Agency (LPA) would like to obtain Federal funds; and

Whereas: Seward County understands that t must continue to strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of this Federal-aid project; and

Whereas: Seward County and JEO Consulting Group, Inc. wish to enter into a supplemental Preliminary Engineering Services agreement setting out modifications and/or additional duties and/or funding responsibilities for the Federal-aid project.

Be It Resolved: by the Board of Commissioners of Seward County, Nebraska that: John Culver, Chair of the Seward County Board of Commissioners, is hereby authorized to sign the attached Preliminary Engineering Services Supplemental Agreement No. 2 between Seward County and JEO Consulting Group, Inc.

Seward County is committed to providing local funds for the project as required by the Project Program Agreement and any Supplemental Project Agreements.

NDOT Project Number: BRO-7748(1)
NDOT Control Number: 13363
NDOT Project Description: Beaver Crossing South

Adopted this 12th day of September 2023 a Seward Nebraska.

Ayes: Darrell J. Zabrocki, Ken Schmieding, Misty Ahmic, Raegan Hain,
Chair of the Board, John K. Culver

Board/Council Member Zabrocki
Moved the adoption of said resolution
Member Hain seconded the motion
Roll Call: 5 Yes 0 No 0 Abstained 0 Absent
Resolution adopted, signed and billed as adopted

Attest: Sherry Schweitzer, County Clerk

Affirmative Vote: Zabrocki, Hain, Ahmic, Schmieding, Culver Motion Carried

Commissioners Reports: (cont)

Commissioner Culver reported he dealt with details of the E911 Dept. in light of the recent Director resignation, checked roads, worked with Soarin' Group on various projects and received various communications.

Commissioner Schmieding reported he attended the Visitor's Committee event and attended the Region V meeting.

Maria Hatfield, Detention Center Director, was present to discuss the request to increase nursing hours for the Detention Center. Currently Seward County contracts for 8 hours per week of nursing from an outside contractor. She stated that due to an increase in inmates and those needing medication, 8 hours is not enough to complete all the necessary work. She is requesting four additional hours. Commissioner Ahmic suggested looking into a relationship with our local hospital for these services in the future.

The Commissioners recessed at 10:30 a.m.
The Commissioners re-convened at 10:37 a.m.

Commissioners Reports: (cont)

Commissioner Zabrocki reported he went to the Seward City Council meeting and the Seward Planning meeting, participated in a Nebraska Intergovernmental Risk Management Association (NIRMA) webinar, checked inventories, met with the E911 Director and with Sheriff Vance.

Moved by Ahmic and seconded by Zabrocki to correct Resolution No. 3776, adopted September 5, 2023, in regard to naming Prairie Flower Road to be resolution No. 3778.

Affirmative Vote: Ahmic, Zabrocki, Schmieding, Hain, Culver Motion Carried

Moved by Schmieding and seconded by Ahmic to authorize the Chairman sign the Non-Appropriation Addendum to the Extension Office Equipment Lease Agreement for a copy machine.

Affirmative Vote: Schmieding, Ahmic, Hain, Zabrocki, Culver Motion Carried

Moved by Zabrocki and seconded by Hain to accept the County Clerk Fee Report for August 2023 in the amount of \$31,812.25.

Affirmative Vote: Zabrocki, Hain, Ahmic, Schmieding, Culver Motion Carried

Moved by Hain and seconded by Schmieding to accept the Clerk of the District Court Fee Report for August 2023 in the amount of \$4,251.39.

Affirmative Vote: Hain, Schmieding, Zabrocki, Ahmic, Culver Motion Carried

The Commissioners discussed signage of the West Wing building. Currently, office/departments are moving, and signage needs to be changed. It was decided that a sign such as the Extension Office already has located on the property would look appropriate.

The Commissioners have recently provided shirts for the Road Dept. that are reflective and identifiable as "Seward County". Discussion was held on making reflective safety vests that are identifiable also.

Moved by Hain and seconded by Ahmic to approve printing of safety vests for Seward County employees at a cost of \$7 per vest with costs to be paid out of American Rescue Act Plan (ARPA) funds.

Affirmative Vote: Hain, Ahmic, Zabrocki, Schmieding, Culver Motion Carried

During the Infrastructure Related Grants agenda item, Commissioner Ahmic reported she and Commissioner Hain have a meeting with Mainelli Wagner & Associates in regard to the Bridge Investment Program grant and expressed concern with their service. She also noted information about grant money that was awarded for a hard surfacing project known as the "Beaver Road". Three million dollars of the estimated \$5.2 million project has been awarded. Discussion led to asking Senator Fischer for help in securing funds for the remaining costs.

Known items on the agenda for Board of Commissioners on September 19, 2023 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 12, 2023

Other Business Matters to Address When Time Allows

4. Discuss/Action – Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Approve Inventories of Seward County
7. Discuss/Action – Participation in Operation Green Light on Nov 6-12, 2023
8. Discuss/Action – Infrastructure Related Grants
9. Discuss/Action – Disbursement of American Rescue Plan Act (ARPA) Funds
10. Discuss/Action – Agenda for September 26, 2023

9:15 a.m. Discuss/Action – Joan Shurtliff – Disposal and Storage of old Records that may be of Interest to Researchers

9:30 a.m. Discuss/Action – Region V Services – Request to Approve Organization Name Change from Region V Services to Apace

Discuss/Action – Res. – Reflect Name Change from Region V Services to Apace in Interlocal with Seward County

10:00 a.m. Discuss/Action – Ambulance billing for the Detention Center

Moved by Zabrocki and seconded by to adjourn the Seward County Board of Commissioners meeting of September 12, 2023, at 11:28 a.m.

Affirmative Vote: Zabrocki, Hain, Schmieding, Ahmic, Culver Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 19th day of September 2023.

County Clerk

Chairman