

September 12, 2017

Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on September 12, 2017 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on September 12, 2017 at 8:30 a.m.

Present: Chairperson: Whitney Fleischman
Members: John Culver, Eugene Gausman, Diana Garske,
Roger E. Glawatz
County Clerk: Sherry Schweitzer
County Assessor: Marilyn Hladky

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Culver and seconded by Gausman to approve the minutes of August 22, 2017.

Affirmative Vote: Culver, Gausman, Garske, Glawatz, Fleischman Motion Carried

Moved by Garske and seconded by Gausman to approve the Change of Value Notice for Mitchell and Erica Ostgren on real estate described as Lot 4, Block 2, Web 4th Addition Corrected, Seward, NE.

Affirmative Vote: Garske, Gausman, Glawatz, Culver, Fleischman Motion Carried

Hladky then updated the Commissioners on the activities of her office.

Known items on the agenda for September 26, 2017 at 8:30 a.m. are as follows:

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve Minutes of September 12, 2017
4. Discuss/Action - Assessor Information Update

Moved by Fleischman and seconded by Gausman to adjourn at 8:43 a.m.

Affirmative Vote: Glawatz, Gausman, Culver, Garske, Fleischman Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 26th day of September 2017.

County Clerk

Chairman

September 12, 2017

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on September 12, 2017 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on September 12, 2017 at 9:00 a.m.

Present: Chairman: Roger E. Glawatz
Members: John Culver, Whitney Fleischman, Eugene Gausman,
Diana Garske,
County Clerk: Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Gausman and seconded by Fleischman to approve the minutes of September 5, 2017.

Affirmative Vote: Gausman, Fleischman, Culver, Glawatz

Abstain: Garske as she was not in attendance at said meeting Motion Carried

Michaela Tuttle, HR Director updated the Commissioners information about her office.

Commissioners Reports:

Commissioner Culver reported he met with a representative of Goldberg Group Architects (GGA) about the Justice Center, met with a Deputy who is working the Security area of the Justice Center, attended the Institute of Excellence class, and worked on various correspondences.

Commissioner Fleischman reported she also went to a meeting with the GGA representative, went to the Goehner Village Board meeting, and met with the auditing committee of the Justice Center. She also worked with our IT person, handled various correspondences and attended a CASA training

Commissioner Gausman reported he attended the Four Corners Health Dept. meeting and handled various correspondences.

Commissioner Garske reported she handled various correspondences.

Commissioner Glawatz reported he attended a Region V meeting and handled various correspondences.

The Commissioners discussed employee pay increases for the 2017-2018 Fiscal Year. Fleischman stated that last year employees had to wait until October 2016. She suggested that the raises be given in September.

Moved by Garske and seconded by Fleischman to approve employee raises for fiscal year 2017-2018 to be calculated in September, retro-active to July 1, 2017, pending satisfactory evaluations have been performed.

Affirmative Vote: Garske, Fleischman, Gausman, Culver, Glawatz Motion Carried

Sandy Morrissey of the Region V Prevention Coalition was present to give the Annual Report of Funding and Development of the Coalition.

Moved by Fleischman and seconded by Culver to open the Public Hearing for the Seward County Budget for the 2017-2018 Fiscal Year.

Affirmative Vote: Fleischman, Culver, Gausman, Garske, Glawatz Motion Carried

No one spoke in favor or against said planned budget.

Moved by Fleischman and seconded by Culver to close the public hearing at 9:39 a.m.

Affirmative Vote: Fleischman, Culver, Garske, Gausman, Glawatz Motion Carried

Moved by Garske and seconded by Fleischman to adopt Resolution No. 3330 in regard to the budget for the 2017-2018 Fiscal Year.

**RESOLUTION #3330 OF THE
SEWARD COUNTY BOARD OF COMMISSIONERS**

WHEREAS, a proposed County Budget for the Fiscal Year July 1, 2017 to June 30, 2018, as prepared by Sherry Schweitzer, Budget Making Authority, was transmitted to the County Board on the 18th day of July, 2017.

NOW, THEREFORE BE IT RESOLVED,

by the Board of Commissioners of Seward, County, Nebraska
as follows:

SECTION 1. That the budget for the Fiscal Year July 1, 2017 to June 30, 2018, as categorically evidenced by the Budget Document be, and the same hereby is adopted as the Budget for Seward County for said fiscal year.

SECTION 2. That the offices, departments, activities and institutions herein named are hereby authorized to expend the amounts herein appropriated to them during the fiscal year beginning July 1, 2017, and ending June 30, 2018.

SECTION 3. That the income necessary to finance the appropriations made and expenditures authorized shall be provided out of the unencumbered cash balance in each fund, revenues other than taxation to be collected during the fiscal year in each fund, and tax Levy requirements for each fund.

Dated this 12th day of September, 2017.

Motion by: Garske Seconded by: Fleischman

Ayes: Diana L. Garske, Whitney Fleischman, John K. Culver, Eugene Gausman, Roger Glawatz, Chairman, Board of Commissioners

Dated: September 12, 2017 ATTEST: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Garske, Fleischman, Culver, Gausman, Glawatz Motion Carried

Commissioner Fleischman stated that if someone had an extra staff member in their budget, that office would still need the approval of the County Board.

Moved by Fleischman and seconded by Garske to authorize the County Sheriff to sign the Business Associate Agreement.

Affirmative Vote: Fleischman, Garske, Gausman, Culver, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to approve the First Amendment of Inmate Health Services with Advanced Correctional Healthcare.

Affirmative Vote: Fleischman, Garske, Culver, Gausman, Glawatz Motion Carried

Inventories were discussed and will be put on the agenda next week for approval.

Moved by Fleischman and seconded by Gausman to approve a Special Designated Liquor License for Miletta Vineyards & Winery Inc. dba Miletta Vista Winery for an event on October 21, 2017.

Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to approve a Special Designated Liquor License for JUNTO LLC for an event on October 1, 2017.

Affirmative Vote: Fleischman, Culver, Gausman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to approve a Special Designated Liquor License for JUNTO LLC for an event on October 7, 2017.

Affirmative Vote: Fleischman, Culver, Garske, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to approve a Special Designated Liquor License for JUNTO LLC for an event on October 20, 2017.

Affirmative Vote: Fleischman, Culver, Gausman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve a Special Designated Liquor License for JUNTO LLC for an event on October 21, 2017.

Affirmative Vote: Fleischman, Gausman, Garske, Culver, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve a Special Designated Liquor License for JUNTO LLC for an event on October 27, 2017.

Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

Moved by Garske and seconded by Gausman to accept the County Clerk Fee Report for August 2017 in the amount of \$23,608.25.

Affirmative Vote: Garske, Gausman, Culver, Fleischman, Glawatz Motion Carried

Moved by Garske and seconded by Fleischman to accept the Clerk of the District Court Fee Report for August 2017 in the amount of \$52,791.20.

Affirmative Vote: Garske, Fleischman, Culver, Gausman, Glawatz Motion Carried

Dave Pankoke of the Road Dept. was present to discuss the Upper Big Blue Natural Resource District request to repair a road dam item on the agenda. He stated the Nebraska Dept. of Roads has inspected it and stated that we should request the Upper Big Blue (UBB) NRD to repair it. The landowner is informed and in cooperation with it. The UBB is willing to put \$50,000 towards the repair.

Moved by Garske and seconded by Culver to officially request the UBB NRD to repair the Brackham-Marquart Road Dam NE0082, located on O Street just east of 476th Road in the SW ¼ Section 19, Township 10 North, Range 1 East of the 6th p.m.

Affirmative Vote: Garske, Culver, Gausman, Fleischman, Glawatz Motion Carried

Discussion was held on the right of way request in Section 13 T10N R1E item on the agenda. Pankoke said his land would be compromised. Jon Schulz, an area landowner spoke on the issue also. Commissioner Fleischman said she wasn't comfortable making a decision due to the Highway Supt. not being present to make a

recommendation. Chairman Glawatz said he would request the area property owners get together and view the property in question and work for a solution.

Fred Kozisek was present to discuss an issue with obtaining copies of a building permit. He stated that he has tried to get copies of a permit and has given a letter to Chairman Glawatz but has not received the copies. Becky Paulsen, Weed/Zoning Administrator explained the situation when he came to her office and after discussion, the communication sent to the Chairman was not given to her. Paulsen will give him the copies after receiving a copy of his letter.

The Commissioners recessed at 10:30 A.M.
The Commissioners reconvened at 10:35 a.m.

Moved by Fleischman and seconded by Gausman to go into Executive Session at 10:37 a.m. for potential litigation.
Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

The Chairman stated that the Executive Session was to discuss potential litigation.

Moved by Gausman and seconded by Fleischman to go out of Executive Session at 11:25 a.m.
Affirmative Vote: Gausman, Fleischman, Culver, Garske, Glawatz Motion Carried

The Chairman stated that while in Executive Session, potential litigation was discussed and no action was taken.

Joe Dalton, Deputy County Attorney made a recommendation for the issue involving the application for a building permit for Bob Meyer.

Moved by Fleischman and seconded by Gausman to deny the building permit of Bob Meyer and refund the fees to the applicant and recommend the issue to the Planning Commission to explore conditional use and/or permitted use in areas zoned C2.
Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

Commissioner Fleischman led discussion on the Justice Center Update. She stated that during the meeting with GGA items discussed were acoustical tiles, jury box, elevator issues, signage, etc. and that a flash drive with manuals will be provided. She also mentioned about providing some rules about placing signage on the walls so that paint will not come off when replaced. She also mentioned that there are some extra desks needs to be removed from the West Wing. It was mentioned that changes to the Jury Box has not been done. Commissioner Garske also mentioned an issue with the seals of the State of Nebraska and the cluster mail box and that they are being worked out.

Known items on the agenda for Board of Commissioners on September 19, 2017 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 12, 2017

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action - Inventories
7. Discuss/Action – Plans for Selling Surplus items
8. Discuss/Action - Justice Center Update

9:30 a.m. Hearing – Set the Tax Request for Seward County Different than the 2016-2017 Fiscal Year

Discuss/Action - Res- Set the Tax Request for Seward County Different than the 2016-2017 Fiscal Year

Moved by Fleischman and seconded by Gausman to adjourn at 11:54 a.m.
Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 19th day of September 2017

County Clerk

Chairman