

September 11, 2018
Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on September 11, 2018 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on September 11, 2018 at 8:30 a.m.

Present: Chairperson: Whitney Fleischman
 Members: John Culver, Diana Garske, Roger E. Glawatz
 County Clerk: Sherry Schweitzer
 Deputy County Assessor: Deanna Boyer
Absent: Member: Eugene Gausman

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Culver and seconded by Glawatz to approve the minutes of August 28, 2018.

Affirmative Vote: Culver, Glawatz, Garske, Fleischman Motion Carried

Known items on the agenda for September 25, 2018 at 8:30 a.m. are as follows:

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve Minutes of September 11, 2018
4. Discuss/Action - Assessor Information Update

8:35 a.m. Hearing – Exemption for Immanuel Lutheran Church
 Discuss/Action - Authorize Change of Value Notice

Moved by Garske and seconded by Glawatz to adjourn at 8:31 a.m.

Affirmative Vote: Garske, Glawatz, Culver, Fleischman Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 25th day of September 2018.

County Clerk

Chairperson

September 11, 2018

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on September 11, 2018 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on September 11, 2018 at 9:00 a.m.

Present: Chairperson: Roger E. Glawatz
Members: John Culver, Whitney Fleischman, Diana Garske,
County Clerk: Sherry Schweitzer
Absent: Member: Gene Gausman

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Culver and seconded by Fleischman to approve the minutes of September 4, 2018.

Affirmative Vote: Culver, Fleischman, Glawatz

Abstain: Garske as she was not in attendance at said meeting. Motion Carried

Moved by Fleischman and seconded by Culver to approve the special claims as follows:

AMERITAS LIFE INSURANCE	\$373.32
JONES NATIONAL BANK	\$423.11
SALARIES	\$5635.77
SALARIES INCLUDE DEDUCTIONS FOR:	
AFLAC	
COLONIAL SUPPLEMENTAL LIFE	
MID AMERICAN CO WISCONSIN	
PRINCIPAL LIFE INS CO-SBD	
PRINCIPAL LIFE GROUP VISION	
WADDELL & REED	

Affirmative Vote: Fleischman, Culver, Garske, Glawatz

Motion Carried

Mike Janssen, Building and Grounds Supt. reported that new sensors were installed in the Justice Center as well as some concrete work was completed. He also reported on staffing.

Commissioners Reports:

Commissioner Culver reported he met with various officials, received various emails, and participated in interviews for the Highway Supt.

Commissioner Fleischman visited with a landowner about questions with real estate boundaries.

Commissioner Garske had no report.

Commissioner Glawatz participated in interviews for the Road Supt., attended a Climate workshop and a Region V meeting.

In regard to the Commissioners Room Remodel, Culver reported that there is not anything new to report on the table remodel.

The Commissioners discussed inventories. They each chose an inventory of the office in which they are liaison to and will complete a spot check with that office. Approval of said inventories will take place at a later meeting.

Sandy Morrissey, Regional Prevention Coalition Director of Region V, was present to give the annual report of her organization.

Moved by Garske and seconded by Fleischman to open the Seward County budget public hearing at 9:32 a.m.

Affirmative Vote: Garske, Fleischman, Culver, Glawatz Motion Carried

No one spoke at said hearing.

Moved by Culver and seconded by Fleischman to close said public hearing at 9:34 a.m.

Affirmative Vote: Culver, Fleischman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to adopt Resolution No. 3995 in regard to approving the budget for Seward County for a 2018-2019.

**RESOLUTION # 3995 OF THE
SEWARD COUNTY BOARD OF COMMISSIONERS**

WHEREAS, a proposed County Budget for the Fiscal Year July 1, 2018 to June 30, 2019, as prepared by Sherry Schweitzer, Budget Making Authority, was transmitted to the County Board on the 10th day of July 2018.

NOW, THEREFORE BE IT RESOLVED,

by the Board of Commissioners of Seward, County, Nebraska as follows:

SECTION 1. That the budget for the Fiscal Year July 1, 2018 to June 30, 2019, as categorically evidenced by the Budget Document be, and the same hereby is adopted as the Budget for Seward County for said fiscal year.

SECTION 2. That the offices, departments, activities and institutions herein named are hereby authorized to expend the amounts herein appropriated to them during the fiscal year beginning July 1, 2018 and ending June 30, 2019.

SECTION 3. That the income necessary to finance the appropriations made and expenditures authorized shall be provided out of the unencumbered cash balance in each fund, revenues other than taxation to be collected during the fiscal year in each fund, and tax levy requirements for each fund.

Dated this 11th day of September 2018.

Moved by: Fleischman

Seconded by: Culver

Absent: Gausman

Ayes: Whitney Fleischman, John K. Culver, Diana L. Garske,

Roger E. Glawatz, Chair of the Board

Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Fleischman, Culver, Garske, Glawatz

Motion Carried

Moved by Fleischman and seconded by Culver to accept the County Clerk Fee Report for August 2018 in the amount of \$46,467.50.

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to accept the Clerk of the District Court Fee Report for August 2018 in the amount of \$2,641.00

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Moved by Garske and seconded by Fleischman to authorize the Chairperson to sign the Special Designated Liquor License for JUNTO LLC for an event on October 6, 2018.

Affirmative Vote: Garske, Fleischman, Culver, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to authorize the Chairperson to sign the Special Designated Liquor License for JUNTO LLC for an event on October 13, 2018.

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to open the public hearing at 9:45 a.m. to "Set the Tax Request Different than the Prior Year."

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

No one spoke at the public hearing.

Moved by Fleischman and seconded by Culver to close the public hearing at 9:47 a.m.

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to adopt Resolution No. 3396 in regard to setting the "Tax Request Different than the Previous Year."

**RESOLUTION # 3396 OF THE
SEWARD COUNTY BOARD OF COMMISSIONERS**

WHEREAS, pursuant to State Statute 77-1601.02 the Seward County Board of Commissioners held a hearing on September 11, 2018 at 9:45 a.m. in regard to setting the 2018-2019 tax request at a different rate than the 2017-2018 tax request, AND,

WHEREAS, said hearing was published in 1 legal newspaper, namely the Seward County Independent as required by law on September 5, 2018, AND,

WHEREAS,

the following requirements were in said published notice:

the 2017-2018 tax request was: \$ 8,631,401.00 and

the levy to fund the 2017-2018 tax request was: \$.277296 and

the levy to fund last years tax request if it were applied

to the current valuation would be: \$.272203 and

the proposed tax request for the 2018-2019 year is: \$ 8,828,924.00 and

the proposed levy to fund the 2018-2019 tax request is: .278432 and,

WHEREAS, zero people were present to comment on the proposed tax request at said hearing.

NOW, THEREFORE BE IT RESOLVED,

That the Seward County Board of Commissioners hereby approve a tax request of \$ 8,828,924.00 for the 2018-2019 fiscal year.

Dated this 11th day of September 2018.

Moved by: Fleischman Seconded by: Culver Absent: Gausman

Ayes: Whitney Fleischman, John K. Culver, Diana L. Garske,

Roger E. Glawatz, Chair of the Board Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

The Commissioners discussed wage increases for 2018-2019.

Moved by Fleischman and seconded by Culver to have the Supervisors apply the 18-19 pay raises effective July 1, 2018 with the September payroll.

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Jacque Stewart, Clerk of the District Court, asked when the salary study is going to be completed. The Commissioners awarded a bid in August of 2017 to have Morrow and Associates complete a salary study. As of today, the salary study has not been completed. Maria Hatfield, Detention Director, said employees are frustrated since they were told last year that one would be completed by the first of 2018. Additionally, Michaela Tuttle, former HR Director, has been hired to help work with the data received so far from Morrow & Associates. Glawatz reported there is nothing more to report. Schweitzer said that there needs to be communication letting Supervisors know what is going on.

Carina Sanchez from the HR Office presented 4 documents in regard to the Health Insurance Plan for Seward County for the Commissioners consideration.

Moved by Fleischman and seconded by Culver to authorize the Chairperson to sign the Standard Life Excess Loss Reinsurance Application.

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to authorize the Chairperson to sign the Administrative Agreement.

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to authorize the Chairperson to sign the Hines & Associates Service Agreement.

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to authorize the Chairperson to sign the Long Term Disability Amendment.

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Kim Payne, Office Manager for the Road Dept. submitted several documents for the Commissioners consideration.

Moved by Garske and seconded by Culver to approve the right of way request from Windstream in the SW ¼ of Section 12 Township 9 North, Range 3 East of the 6th p.m.

Affirmative Vote: Garske, Culver, Fleischman, Glawatz Motion Carried

Moved by Garske and seconded by Fleischman to approve the right of way request for Thomas Malander in the NW ¼ of Section 28 Township 10 N Range 3 East of the 6th p.m.

Affirmative Vote: Garske, Fleischman, Culver, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to move the agenda item: Right of way request for Jeff Luebbe to the September 18, 2018 agenda.

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to authorize the Chairperson to sign the Right of Way documents for Project No. C-80(632) Tracts 1

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to authorize the Chairperson to sign the Right of Way documents for Project No. C-80(427) Tracts 1

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to authorize the Chairperson to sign the Right of Way documents for Project No. C-80(447) Tracts 1 & 2

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

The Commissioners discussed road improvement needed for the Utica Feed Mill Project.

Moved by Fleischman and seconded by Culver to go into Executive Session at 10:32 a.m. to discuss personnel, it being necessary to protect the reputation of the individual(s).

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

The Chairperson re-stated that the Executive Session is for personnel.

Moved by Fleischman and seconded by Culver to go out of Executive Session at 11:11 a.m.

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

Glawatz stated that while in Executive Session, personnel was discussed and no action was taken.

Known items on the agenda for Board of Commissioners on September 18, 2018 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 11, 2018

Other Business Matters to Address When Time Allows

1. Discuss/Action - Public/Officials/Boards
2. Commissioners Reports
3. Discuss/Action - Commissioner Room Remodel

9:15 a.m. Discuss/Action – Carrie Rodrigues/ Probation – Presentation regarding Probation Services in Seward County

9:30 a.m. Discuss/Action – Welcome and Swear in 2 new Sheriff Deputies, Mitchell Meyer and Johnathan Dickman

9:45 a.m. Discuss/Action - Right of Way Request

Jeff Luebbe between Section 17 & 20 of T10N R2E

Moved by Fleischman and seconded by Culver to adjourn at 11:12 a.m.

Affirmative Vote: Fleischman, Culver, Garske, Glawatz Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 18th day of September 2018.

County Clerk

Chairperson