

October 12, 2021

Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on October 12, 2021 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on October 12, 2021 at 8:30 a.m.

Present: Chairperson: John Culver
Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Darrell Zabrocki
County Clerk: Sherry Schweitzer
Deputy County Assessor: Tanya Woolsey

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Zabrocki and seconded by Vrbka to approve minutes of September 28, 2021.
Affirmative Vote: Zabrocki, Vrbka, Schmieding, Ahmic, Culver Motion Carried

There was no Assessor information report.

Known items on the agenda for Board of Equalization on October 26, 2021 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of October 12, 2021
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Schmieding to adjourn at 8:32 a.m.

Affirmative Vote: Vrbka, Schmieding, Ahmic, Zabrocki, Culver Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 26th day of October 2021.

County Clerk

Chairperson

October 12, 2021

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on October 12, 2021 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on October 12, 2021 at 9:00 a.m.

Present: Chairperson: John Culver
Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Darrell Zabrocki
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Vrbka to approve the minutes of October 5, 2021.
Affirmative Vote: Schmieding, Vrbka, Ahmic, Zabrocki, Culver Motion Carried

Moved by Zabrocki and seconded by Ahmic to approve the claims for the period through October 1, 2021.

SEWARD COUNTY CLAIMS THROUGH OCTOBER 1, 2021

ADP LLC	SE	\$2,848.95	SEWARD CO HLTH CLM FND	FE	\$161,202.14
ADVANCED CORR HLTHCR	SE	\$4,439.57	SEWARD CO INDEPENDENT	SE	\$4.91
ADVANCED OFFICE AUTOM	SE	\$338.15	SEWARD CO PUB TRANSIT	SE	\$100.00
AGING SERVS FUND	FE	\$21,544.00	SEW CO SHERIFF UNCOLL FEES	FE	\$361.00
ALL COPY PRODUCTS	SU	\$67.47	SIRCHIE ACQUISITION CO	SE	\$476.70
AMAZON CAPITAL SERV	SE	\$138.07	SOARIN GROUP, LLC	SE	\$691.82
AMERITAS LIFE INS CORP	FE	\$16,119.63	ST OF NE DAS COMMUN	SE	\$1,152.00
BLUE VALLEY BEHAV HLTH	SE	\$292.50	SHARILYN K STEUBE	SE	\$190.00
BRENNAN, NIELSEN & WOOSTER	SE	\$2,562.87	SUMMIT FOOD SERVICE	SE	\$6,256.60
CALIBRE PRESS	SU	\$718.00	US BANK EQUIP FINANCE	FE	\$182.24
CAMPBELL CLEANING	SE	\$4,536.25	VANGUARD APPRAISALS	SE	\$15,850.00
CASS COUNTY SHERIFF	SE	\$58.12	VERIZON WIRELESS SERV	UT	\$2,086.17
CITY OF SEWARD	UT	\$12,969.55	WELLS FARGO FIN LEASING	FE	\$198.15
CLERK OF THE DIST COURT	SE	\$214.00	WINDSTREAM	UT	\$982.57
CORDANT HEALTH SOL	SE	\$300.64	KENNETH PANKOKE	SE	\$554.16
GREGORY C. DAMMAN	SE	\$95.00	CENTRAL SAND & GRAVEL	SU	\$100,070.00
DERBY INDUSTRIES	SE	\$132.30	DALE JOHNSON ENT	SU	\$38,545.91
ANN DOBESH	SE	\$155.68	FASTENAL COMPANY	SU	\$43.27
E 911	FE	\$30,448.67	FEHLHAFERS INC	SE	\$30.00
EAKES OFFICE PLUS	SU	\$610.62	MATHESON TRI-GAS INC	SE	\$245.01
EDSTROM, BROMM, LINDAHL	SE	\$2,486.50	MIDWEST AUTO PARTS	SU	\$1,181.26
JENNIFER EICKHOFF	SE	\$61.60	MIDWEST PETROLEUM EQUIP	SU	\$293.12
ELECTRONIC CONTRACTING	SE	\$1,580.00	NE PUBLIC POWER DIST	UT	\$55.14
EXPRESS LAWN CARE	SE	\$700.00	NEXTLINK AIS	UT	\$74.99
FARMERS COOPERATIVE	SU	\$153.49	NMC, INC	EQ	\$8,660.03
GLADSTONE INC	SE	\$515.40	OREILLY AUTOMOTIVE INC	SE	\$112.81
HALL COUNTY SHERIFF	SE	\$32.55	POMP'S TIRE SERVICE	SE	\$409.77
HERPOLSHEIMERS INC	SE	\$621.46	POWERPLAN	SE	\$305.64
KEARNEY INVEST CORP	SE	\$114.95	ROCKMOUNT RESEARCH	SE	\$280.92
HOMETOWN LEASING	SE	\$478.26	SACK LUMBER	SU	\$23.49

INDOFF INC	SU	\$40.97	SEWARD ELECTRONICS	SE	\$37.78
JENNIFER JOAKIM	SE	\$1,320.50	TRUCK EQUIP SERVICE	SE	\$167.22
JONES BANK	SE	\$271.75	VILLAGE OF UTICA	UT	\$53.36
JONES BANK (FICA)	FE	\$15,956.45	WALNUT CREEK REPAIR	SE	\$125.00
KIWANIS CLUB SEWARD	SE	\$125.00	ACE IRRIGATION & MFG	SU	\$1,796.00
KONICA MINOLTA PREM FIN	SE	\$131.48	KAUFMAN TRAILERS	EQ	\$8,255.00
LYNELLE KRIZ	SE	\$190.00	TILLOTSON ENTERPRISES	SE	\$16,500.00
LANCASTER CO SHERIFF	SE	\$7.18	NEBRASKA TOURISM	FE	\$240.00
LEVANDERS BODY SHOP	SE	\$523.98	SPORTS EXPRESS INC	SU	\$752.25
LIFEGUARD MD, INC	SE	\$238.00	DELTA DENTAL OF NEBR	FE	\$59.94
MEMORIAL HOSPITAL	SE	\$3,108.45	VISION SERVICE PLAN INS	FE	\$23.29
MEYER AUTOMOTIVE INC	SE	\$330.41	MCMY PT CORP	SE	\$75.46
MID AMERICAN BENEFITS	SE	\$93.50	ART ON DISPLAY	FE	\$880.00
MID-AMERICAN INS GRP	FE	\$41,046.84	JONES AUTOMOTIVE	EQ	\$10,206.21
MIDWEST OFFICE AUTOM	SU	\$39.99	LEADSONLINE	SE	\$2,113.00
MIPS INC	SE	\$2,268.29	PICKERILL ENTERPRISES	FE	\$10,540.01
KRYSTEL NABER	SE	\$39.20	POTTER REPAIR	SE	\$276.94
NE PUB HLTH ENVIR LAB	SE	\$105.00	TRANSUNION RISK	FE	\$300.00
OFFICE DEPOT	SU	\$54.99	BLACK HILLS ENERGY	UT	\$30.25
OFFICENET	SU	\$91.45	FIRST WIRELESS, INC	UT	\$6,000.00
ONESOURCE	SU	\$275.80	LEE'S REFRIGERATION	SE	\$205.00
OTOE COUNTY SHERIFF	SE	\$41.60	ST OF NE DAS STATE ACCT	SE	\$115.00
PAC N SAVE	SU	\$759.26	SALARIES		\$234,931.88
PEREZ INTERPRETING LLC	SE	\$100.00	GROSS SALARIES INCLUDE DEDUCTIONS TO:		
PETTY CASH FUND	FE	\$159.60	COLONIAL SUPPLEMENTAL INSURANCE		
QUADIENT LEASING	FE	\$81.98	MID AMERICAN CO WISCONSIN		
REDIGER AUTOMOTIVE	SE	\$357.32	DELTA DENTAL		
REGION V SYSTEMS	SE	\$11,737.25	VSP VISION		
SEWARD CO CHAMBER	FE	\$55,500.00	WADDELL & REED		
SEWARD COUNTY COURT	SE	\$780.00			

Affirmative Vote: Zabrocki, Ahmic, Vrbka, Schmieding, Culver Motion Carried

Andrew Matney, 911 Director, updated the Commissioners on activities of his office.

Commissioners Reports:

Commissioner Ahmic reported she worked with the Zoning Director on issues, worked on the American Rescue Plan Act (ARPA) funding, worked on a community project, attended the Milford City Council, reached out to NACO about audio/video equipment and will get a demonstration for it, was able to remove a tattered flag at an abandoned cemetery. She will be with the Zoning Director at an event later today.

Commissioner Vrbka reported he met with an official of Beaver Crossing and discussed ARPA funding.

Commissioner Culver reported he did research concerning ARPA funding and worked with Seward/Saline Solid Waste Management information.

Commissioner Schmieding reported he will be interviewing Public Defender applicants, will attend a Visitors Committee reception and an Extension Board meeting.

Commissioner Zabrocki reported he attended the Seward City Council meeting, a meeting with the E911 director and Motorola representatives, and received emails about road conditions.

Jerry Zieg, Beaver Crossing Village Trustee, was present to give information for the Commissioners to consider when using the County ARPA Funds. The information given was for a main water system project. Commissioners gave their opinions for obligating some the ARPA Funds. Zieg will see about publishing bids for the project and get back to the Commissioners with a final amount. A resolution will be passed in regard to the obligation.

The Commissioners recessed at 9:27 a.m.

The Commissioners re-convened at 9:30 a.m.

Gary Petersen, Seward/York Emergency Manager, presented several documents for the Commissioners consideration. He stated paperwork for the grants are taking more documentation and time each year.

Moved by Vrbka and seconded by Zabrocki to authorize the Chairman to sign four Surplus Property Disposal Requests for Emergency management.

Affirmative Vote: Vrbka, Zabrocki, Schmieding, Ahmic, Culver Motion Carried

Moved by Vrbka and seconded by Ahmic to authorize the Chairman to sign the 2021 Emergency Management Performance Grant Sub-Recipient Agreement.

Affirmative Vote: Vrbka, Ahmic, Zabrocki, Schmieding, Culver Motion Carried

Moved by Zabrocki and seconded by Schmieding to authorize the Chairman to sign the 2021 Emergency Management Performance Grant Covid American Rescue Plan Act Sub-Recipient Agreement.

Affirmative Vote: Zabrocki, Schmieding, Ahmic, Vrbka, Culver Motion Carried

Moved by Schmieding and seconded by Zabrocki to accept the Sheriff Fee and Mileage Report for August 2021 in the amount of \$1,503.00 and \$963.76.

Affirmative Vote: Schmieding, Zabrocki, Ahmic, Vrbka, Culver Motion Carried

Moved by Vrbka and seconded by Ahmic to accept the Clerk of the District Court Fee Report for September 2021 in the amount of \$4,499.11.

Affirmative Vote: Vrbka, Ahmic, Schmieding, Zabrocki, Culver Motion Carried

The Commissioners discussed the American Rescue Plan Act (ARPA) funding. Discussion of Premium Pay for County employees using ARPA funding was discussed. Commissioner Zabrocki thanked Commissioner Ahmic for her work on eligible uses of ARPA Funding.

Moved by Zabrocki and seconded by Ahmic to adopt Resolution No. 3638 in regard to allowing premium pay for county employees using ARPA Funding.

Seward County Board of Commissioners

RESOLUTION NUMBER 3638

WHEREAS, in 2021, the American Rescue Plan Act ('Act') was approved by both Houses of Congress, and was signed into law by President Joe Biden on March 11, 2021;

WHEREAS, the Act established Coronavirus State and Local Fiscal Recovery Funds, which were allocated for distribution to state, local, territorial, and Tribal governments in order to address the impact of the COVID-19 health emergency;

WHEREAS, the Secretary of the Treasury issued the Interim Final Rule on May 17, 2021, to implement the provisions of the program;

WHEREAS, Seward County received a distribution of funds under the Act;

WHEREAS, the Act allows for use of the funds for premium pay to eligible workers performing essential work during the COVID-19 health emergency;

WHEREAS, eligible workers include workers needed to maintain continuity of operations of essential critical infrastructure sectors, including any work performed by an employee of a State, local, or Tribal government;

WHEREAS, Seward County is a local government in the state of Nebraska;

WHEREAS, essential work means work that is not performed while teleworking from a residence and involves regular in-person interactions with patients, the public, or coworkers of the individual performing the work; or regular physical handling of items that were handled by, or are to be handled by patients, the public, or coworkers of the individual performing the work;

WHEREAS, the Act defines premium pay as an amount up to \$13 per hour in addition to wages or remuneration the worker otherwise receives and in an aggregate amount not to exceed \$25,000 per eligible worker;

WHEREAS, Seward County wishes to disburse funds as retroactive premium pay to all employees of Seward County, excluding elected officials, consistent with the Seward County Premium Pay Disbursement Plan, a copy of which is attached hereto;

WHEREAS, the Disbursement Plan provides retroactive premium pay to currently employed Seward County employees at the rate of \$2.00 per hour for hours worked during the time period of March 31, 2020 thru June 30, 2021, in addition to wages or remuneration the employee received, in an aggregate amount not to exceed \$4,000 for any employee;

WHEREAS, pursuant to the provisions of the Act, the premium retroactive pay would result in four Seward County employees (3% of employees eligible to receive premium pay) receiving above 150 percent of their residing state's average annual wage for all occupations.¹ The Seward County Board of Commissioners states that the retroactive premium pay is responsive to these employees performing essential work during the public health emergency in that their departments maintained, and continue to maintain, the critical infrastructure of Seward County during the public health emergency. The employees were, and continue to be, subject to regular in-person interactions with the public or coworkers and/or regular physical handling of items that were handled by, or were to be handled by, the public or coworkers. Retroactive premium pay would remunerate these essential employees for the elevated health risks they have faced and continue to face due to the character of this work. Consistent with the provisions of the Act, a copy of the signed resolution containing this information will be sent to the Department of the Treasury.

THEREFORE, BE IT RESOLVED: That the Seward County Board of Commissioners hereby adopts the Seward County Premium Pay Disbursement Plan, a copy of which is attached hereto, for all eligible employees and consistent with its terms.

¹ Annual Nebraska Mean Wage: \$50,260.00
source: Bureau of Labor Statistics' Occupational Employment and Wage Statistics (May 2020)

DATED THIS 12th day of October 2021.

Moved by: Darrell J. Zabrocki, Robert Vrbka, Misty Ahmic, Ken Schmieding, John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Approves as to form only: Barb Armstead, Deputy Seward County Attorney

SEWARD COUNTY PREMIUM PAY DISBURSEMENT PLAN

Full-time, Regular Part-Time and Part-Time employees¹ of Seward County who are employed as of November 5, 2021 and who worked a total of at least 10 in-person (not teleworking from a residence) hours between March 31, 2020 and June 30, 2021 are eligible for premium pay pursuant to Seward County Resolution 3638 and this Disbursement Plan.

Disbursement parameters and amounts are as follows:

An employee who worked at least:	but not more than:	will receive premium pay per hour worked in the amount of:	not to exceed a total of:
2080 hours		\$2/hour	\$4,000
1560 hours	2079 hours	\$2/hour	\$3,000
1040 hours	1559 hours	\$2/hour	\$2,000
520 hours	1039 hours	\$2/hour	\$1,000
10 hours	520 hours	\$2/hour	\$ 500

This is retroactive pay for the time period of March 31, 2020 through June 30, 2021 and will be disbursed through regular payroll methods. Payment of this premium pay will be made on November 12, 2021.

Employees have the option to receive their premium pay in two split payments rather than a single payment of the full amount. If an employee would like to opt for two payments, notice must be given to Human Resources by October 29, 2021. For those employees, one-half of the aggregate will be paid on November 12, 2021 and one-half of the aggregate will be paid on February 4, 2022. Any employee who opts for two payments and terminates employment prior to February 4, 2022 will receive the second payment with their last paycheck.

¹ As defined by the employee's classification pursuant to the Seward County Personnel manual

Affirmative Vote: Zabrocki, Ahmic, Vrbka, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3639 in regard to allowing Jones Bank to withdraw pledged securities.

**RESOLUTION NO. 3639 OF THE
SEWARD COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the Jones Bank desires to withdraw the following security:

<u>DESCRIPTION</u>	<u>CUSIP#</u>	<u>MARKET VALUE</u>
BELLEVUE NE	079212S49	\$ 100,000.00
	TOTAL RELEASED	\$ 100,000.00

WHEREAS: County will still be fully protected.

THEREFORE, LET IT BE RESOLVED, the above withdrawal by the Jones Bank is approved by this County Board.

Moved by: Vrbka Seconded by: Schmieding 10/12/21
Ayes: Darrell J. Zabrocki, Robert Vrbka, Misty Ahmic, Ken Schmieding,
John K. Culver, Chair of the Board
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Schmieding, Ahmic, Zabrocki, Culver Motion Carried

The Commissioners continued to talk about ARPA funding. Schweitzer stated she learned at a recent meeting that ARPA funds cannot be used for re-districting costs. Seward County has employed GWorks to help with that process since information was received from the census late and the county was not able to spend time on it as in years past. Ahmic stated she will bring other requests for ARPA funds such as a room for tele-health for Veterans and other premium pay options. The Commissioners also discussed contracting with a CPA firm to make the required reports for ARPA.

Moved by Zabrocki and seconded by Schmieding to authorize the Chairman to sign the contract with Lutz and Company for ARPA reporting.

Affirmative Vote: Zabrocki, Schmieding, Ahmic, Vrbka, Culver Motion Carried

Known items on the agenda for Board of Commissioners on October 19, 2021 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action - Approve minutes of October 12, 2021

Other Business Matters to Address When Time Allows

5. Commissioners Reports
6. Discuss/Action – Disbursement of American Rescue Plan Act (ARPA) Funds
7. Discuss/Action – Agenda for October 26, 2021

9:15 a.m. - Hearing to rezone a quarter section of land from A-1 District to TA-1 District, located in Precinct I in the SE1/4 of Section 32, Township 10 North, Range 4 East of the 6th p.m.

Discuss/Action – Res.- Rezone a quarter section of land from A-1 District to TA-1 District, located in Precinct I in the SE1/4 of Section 32, Township 10 North, Range 4 East of the 6th p.m.

Moved by Schmieding and seconded by Vrbka to adjourn at 10:11 a.m.

Affirmative Vote: Schmieding, Vrbka, Ahmic, Zabrocki, Culver

Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 19th day of October 2021.

County Clerk

Chairman