

October 6, 2020

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on October 6, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on October 6, 2020 at 8:30 a.m.

Present: Chairperson: John Culver
 Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,
 Becky Paulsen
 County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials updating the Commissioners on activities of their office were: Andrew Matney, Terry Wicht, Ann Dobesh, Kathy Ruzicka, Maria Hatfield, Marilyn Hladky, Barb Armstead, Jeff Baker & Sherry Schweitzer.

Jonathan Jank, Executive Director of Seward County Chamber & Development Partnership, updated the Commissioners on activities of the organization.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of September 29, 2020.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

Commissioners Reports:

Commissioner Mundhenke reported he checked on roads.

Commissioner Vrbka reported he checked on roads and reported information to the Assessor's office.

Commissioner Culver reported he met with the 911 Dept. on some IT concerns with the new Zuercher project, received some concerns about roads, participated in a zoom NIRMA meeting. He also met with several employees at the proposed Task Force Building.

Commissioner Schmieding reported he worked with fellow Commissioner Paulsen on county issues and received various comments on county issues.

Commissioner Paulsen reported she attended a BRIDGES meeting and received some calls from constituents.

The Commissioners discussed having a meeting on November 3, 2020. Schweitzer asked if the Board could cancel that meeting due to it being Election Day.

Moved by Mundhenke and seconded by Vrbka to not have a meeting on November 3, 2020.

Affirmative Vote: Mundhenke, Vrbka, Paulsen, Schmieding, Culver Motion Carried

Moved by Schmieding and seconded by Vrbka to accept the County Clerk's Fee Report for September 2020 in the amount of \$30,904.98.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to adopt Resolution No. 3541 in regard to allowing Jones Bank to pledge additional pledged securities.

Resolution No. 3541 of the Seward County Board of Commissioners

WHEREAS, the Jones Bank desires to pledge the following security:

DESCRIP	CUSIP#	AMNT PLEDGE
DOUGLAS CO SAN DIST	25937XCB6	190,000.00

Whereas: the county funds need to be protected at all times.
Therefore, let it be resolved, the above pledging is approved by this County Board.

Moved by: Vrbka Seconded by: Mundhenke 10/6/20

Ayes: Robert Vrbka, Mike Mundhenke, Ken Schmieding, Becky Paulsen

John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

Brian Foral, Seward County Surveyor, was in attendance to meet the Commissioners as the newly contracted County Surveyor.

The agenda item for the Public Transit Software Agreement will not be discussed at this time due to the County Attorney's Office not having completed the review.

Jeff Baker, Public Transit Director, discussed the agenda item in regard to invoices for the Trip Master Software and Equipment. He stated the cost of the equipment was not included in his budget and will be totally reimbursed by the CARES Act. Baker asked if the cost could be paid out of the Inheritance Fund and when the reimbursement is received, it goes back into the Inheritance Fund. The Commissioners will decide on this issue when the Software Agreement is reviewed by the County Attorney's Office and the item is put back on the agenda.

The Jail Inspection, which was on the agenda, will not happen due to the pandemic.

The Commissioners recessed at 9:28

The Commissioners reconvened at 9:30

Sheriff Vance and Chelsea Smith, Operations Manager of the Sheriff's Office, were present to give information about the request for a Task Force and K9 Facility. Vance stated that they will use the building for training for task members, including members from other counties, and house vehicles that are seized due to an interdiction arrest. Homeland Security is going to have an office with personnel there also. They will annually reimburse Seward County for the amount of the lease for having an office on the premises. Vance said they will have a lift there that will assist with vehicles that get towed because of an arrest. The owner of the building will carry insurance and pay for the utilities on the building and offered to mow the area around the building. Dog kennels will also be placed there for training. He stated there is a vault in the building which would be a benefit for storing seized drugs and drugs they use to train the dogs.

It is wired for IT. Commissioner Schmieding asked what explanation would be given to the public if asked why a new building is needed to house the Sheriff's Office. Vance stated that he wants to be transparent and the public should be told that the additional facility will be used without the use of any tax dollars; only Drug Funds will be used for expenses.

Moved by Paulsen and seconded by Mundhenke to proceed with acquiring and working on a lease for the Task Force facility and K-9 facility at 2731 Van Dorn Road, Milford, NE.

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver Motion Carried

The next item on the agenda was for a position at the Task Force & K9 Facility. Sheriff Vance said he would like to move the current Operation Manager of the Sheriff's Office to the new facility. The Drug Fund will pay to back-fill an Operation Manager position at the Sheriff's Office. He stated that a current employee will fill the Sheriff's Operation Manager and a new person will be sought for the position left vacant. Questions arose about the job descriptions of the office personnel. Brea Ehmen, HR Director, said that new job descriptions will be made for these positions.

Moved by Paulsen and seconded by Schmieding to approve the Drug Fund-Paid Task Force position for the Sheriff's Office to be effective with job description separation and wage change per county policy.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver Motion Carried

Megan Kahler, representing the Seward County Christmas Festival, explained activities they would like to have around the Courthouse in November and requested permission for use of the courthouse lawn and to have the public restroom open.

Moved by Paulsen and seconded by Vrbka to give permission for the Seward County Christmas Festival for the decorating/lighting of the Christmas Tree north of the Courthouse, installation of the Santa House and use of the Courthouse lawn with access to the public restrooms in the courthouse to happen between November 1, 2020 and November 28, 2020.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Eric Hofer, Building and Grounds Supt., discussed an invoice he received in regard to the Internet at the Justice Center. Without approval, Windstream had listed this account as paperless and thus the bill was not received to pay. The invoice is for the costs for a whole year and is almost \$10,000. Discussion about what phones this bill actually covers was held. Phone costs for the Probation Office and E911 need to be paid separately. Hofer will look into it and get back to the Commissioners.

Known items on the agenda for Board of Equalization on October 13, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 22, 2020
4. Discuss/Action – Tax List Corrections 179-19P and 297-19R-317-19R
5. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on October 13, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of October 6, 2020
4. Discuss/Action – Claims for the period through October 9, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action – Public/Officials/Boards

6. Commissioners Reports
7. Discuss/Action – Agenda for October 20, 2020

9:30 a.m. Public Hearing – For a Conditional Use Permit for a Temporary Asphalt Plant on a tract of land in J Precinct in the N $\frac{1}{2}$ NW $\frac{1}{4}$ of Section 25 T10 R3

Discuss/Action – Res. - For a Conditional Use Permit for a Temporary Asphalt Plant on a tract of land in J Precinct in the N $\frac{1}{2}$ NW $\frac{1}{4}$ of Section 25 T10 R3

Moved by Vrbka and seconded by Schmieding to adjourn at 10:33.

Affirmative Vote: Vrbka Schmieding Mundhenke Paulsen Culver

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 13th day of October 2020.

County Clerk

Chairperson