

# November 15, 2022

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on November 15, 2022 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on November 15 at 9:00 a.m.

Present: Chairperson: John Culver

Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Darrell Zabrocki

County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Ahmic and seconded by Zabrocki to approve the minutes of November 8, 2022.

Affirmative Vote: Ahmic, Zabrocki, Schmieding, Vrbka, Culver          Motion Carried

Sherry Schweitzer, County Clerk, reported on the General Election held on November 8, 2022 for Seward County.

### **Commissioners Reports:**

Commissioner Ahmic reported she attended the Milford City Council meeting, worked on the newly proposed Zoning Regulations and thanked those who participated in the green lights to honor veteran's event. She gave information from Four Corners Health District and reported she attended the Pleasant Dale Village Board meeting and the Veterans Committee meeting.

Commissioner Vrbka reported he has a meeting coming up in the next week.

Commissioner Culver reported he attended the Bee and Garland Village Board meetings, worked on emails about road concerns and those involving the new Seward County interdiction building. He has a Blue Valley Community Action meeting tonight.

Commissioner Schmieding reported that he, on behalf of the Visitors Committee, attended the Seward County Chamber & Development Partnership (SCCDP) meeting and a reception honoring Denny Brauer. He also met with the Emergency Manager, attended a Visitors Committee meeting, and a Region V meeting.

Commissioner Zabrocki reported he attended the Seward City Council meeting, NIRMA Roundtable Zoom meeting, the Emergency Manager Team Building meeting, a training with the Road Dept., the Utica Village Board meeting, a Suicide Prevention Meeting, the Beaver Crossing Village Board meeting, and the Seward City Planning Commission. He received a call about a flag on the courthouse grounds.

Moved by Vrbka and seconded by Schmieding to accept the Clerk of the District Court Fee Report for October 2022 in the amount of \$3,560.05.

Affirmative Vote: Vrbka, Schmieding, Ahmic, Zabrocki, Culver          Motion Carried

Moved by Zabrocki and seconded by Ahmic to accept the County Clerk Fee Report for October 2022 in the amount of \$32,485.12.

Affirmative Vote: Zabrocki, Ahmic, Vrbka, Schmieding, Culver          Motion Carried

Jessica Acosta of Cornhusker United Way was present to give information about assisting those in need. Her information gave examples of ways the non-profit can help with rent, utilities and supplies for young children.

Moved by Vrbka and seconded by Ahmic to authorize the Chairman to meet with Title Services of Blue Valley and sign documents in regard to the purchase of the drug interdiction building.

Affirmative Vote: Vrbka, Ahmic, Schmieding, Zabrocki, Culver          Motion Carried

The Commissioners briefly discussed infrastructure grants and American Rescue Plan Act (ARPA) funds. Commissioner Ahmic had helped the Seward County Genealogy Society apply for a grant in regard to the preservation of county school records.

Ahmic reported that at the Pleasant Dale Village meeting, she learned that bids for a water project will be opened at the December meeting. After learning the results of the bids, they will come to Seward County with an amount they would like the Seward County ARPA Funds to pay for.

Zabrocki led discussion that a jail inspection should be held. He has an inspection planned for after the meeting which is on the agenda.

The Commissioners recessed at 9:28 a.m.

The Commissioners reconvened at 9:30 a.m.

Frank Soe and Lindsay Swanson of Windstream were present to discuss a new phone system for Seward County. Our current system, including the actual phones, are out of contract effective March 2022. They would be replacing servers and phones. They also gave information on the new applications available with the new phones. They will meet with officials and get back to the Commissioners in the near future.

Gary Petersen, Seward/York Emergency Manager, was present to discuss the West Wing Emergency Shelter which is currently in place. He gave information about the Change Order on the agenda that dealt with the installation. He said that there will be a protocol of when the shelter is locked/unlocked.

Moved by Zabrocki and seconded by Ahmic to authorize the Chairman to sign the Change Order for Atlas Safe Rooms for the West Wing Shelter Pad and concrete sidewalk in the amount of \$4,200.

Affirmative Vote: Zabrocki, Ahmic, Schmieding, Vrbka, Culver          Motion Carried

The Commissioners recessed at 9:51 a.m.

The Commissioners re-convened at 10:00 a.m.

Katrina Ramer and Casey Tiemann of the Seward County Attorney's Office were present to give information about a new fee schedule for the Diversion Office.

Moved by Ahmic and seconded by Zabrocki to authorize the Chairman to sign the Updated Fee Schedule for Seward County Diversion.

Affirmative Vote: Ahmic, Zabrocki, Vrbka, Schmieding, Culver          Motion Carried

The Commissioners recessed at 10:03 a.m.

The Commissioners re-convened at 10:15 a.m.

Spencer Conradt, E911 Director, met with the Board about an employee who has been training new staff and has not been able to take any leave. He is asking that the maximum accrual leave for vacation be increased for this employee.

Moved by Zabrocki and seconded by Ahmic to approve the requested exemption for the E911 Employee # 2319 to increase maximum vacation accrual limit for 6 months retroactive to 11/1/2022 and allow 260 hours of vacation.

Affirmative Vote: Zabrocki, Ahmic, Schmieding, Vrbka, Culver Motion Carried

The Commissioners recessed at 10:20 a.m.

The Commissioners re-convened at 10:30 a.m.

Terry Wicht, Highway Supt., was present for the Commissioners consideration on some documents.

Moved by Schmieding and seconded by Ahmic to authorize the Chairman to sign a Surplus Property Disposal Request from the Road Dept. requesting to surplus a 1980 Chevrolet Pickup.

Affirmative Vote: Schmieding, Ahmic, Vrbka, Zabrocki, Culver Motion Carried

Moved by Ahmic and seconded by Vrbka to adopt Resolution No. 3720 in regard to a Task Order Agreement for Project BRO-7080 (55) Beaver Crossing SE.

RESOLUTION

SIGNING OF PRELIMINARY ENGINEERING SERVICES AGREEMENT –  
BK2259

Seward County  
Resolution No. 3720

Whereas: Seward County is developing a transportation project for which it intends to obtain Federal funds; and

Whereas: Seward County as a sub-recipient of Federal-Aid funding is charged with the responsibility of expending said funds in accordance with Federal, State, and local laws, rules, regulations, policies, and guidelines applicable to the funding of the Federal-aid project; and

Whereas: Seward County and Mainelli Wagner & Associates, Inc. wish to enter into a Professional Services Agreement to provide Preliminary Engineering Services for the Federal-aid project.

Be It Resolved: by the Board of Commissioners of Seward County that:

John Culver, Chair of the Seward County Board of Commissioners, is hereby authorized to sign the attached Preliminary Engineering Services Agreement between Seward County, Nebraska and Mainelli Wagner & Associates, Inc.

NDOT Project Number: BRO-7080(55)

NDOT Control Number: 13521

NDOT Project Description: Beaver Crossing Southeast

Adopted this 15<sup>th</sup> day of November, 2022 at Seward Nebraska.

The Board of Commissioners of Seward County, Nebraska:

Ayes: Ken Schmieding, Robert Vrbka, Misty Ahmic, Darrell J. Zabrocki,  
John K. Culver, Chair of the Board

Board Council Member Ahmic

Moved the adoption of said resolution

Member, Vrbka, Seconded the Motion

Roll Call: 5 Yes, 0 No, 0 Abstained, 0 Absent

Resolution adopted, signed, and billed as adopted

Attest: Sherry Schweitzer, County Clerk

Affirmative Vote: Ahmic, Vrbka, Schmieding, Zabrocki, Culver Motion Carried

Moved by Zabrocki and seconded by Ahmic to adopt Resolution No. 3721 in regard to a Service Agreement for Project BRO-7080 (54) Seward Northwest for the bridge on Bluff Road near the fairgrounds.

RESOLUTION  
SIGNING OF PRELIMINARY ENGINEERING SERVICES AGREEMENT –  
BK1705 SUPPLEMENTAL AGREEMENT NO. 2

Seward County  
Resolution No. 3721

Whereas: Seward County and JEO Consulting Group have previously executed a preliminary engineering services agreement for a transportation project for which the Local Public Agency (LPA) would like to obtain Federal funds; and

Whereas: Seward County understands that it must continue to strictly follow all Federal, State, and local laws, rules, regulations, policies, and guidelines applicable to the funding of this Federal-aid project; and

Whereas: Seward County and JEO Consulting Group wish to enter into a supplemental preliminary engineering services agreement setting out modifications and/or additional duties and/or funding responsibilities for the Federal-aid project.

Be It Resolved: by the Board of Commissioners of Seward County, Nebraska that:

John Culver, Chair of the Seward County Board of Commissioners is hereby authorized to sign the attached preliminary engineering services Supplemental Agreement No. 2 between Seward County and JEO Consulting Group.

Seward County is committed to providing local funds for the project as required by the Project Program Agreement and any Supplemental Project Agreements.

NDOT Project Number: BRO-7080(54)  
NDOT Control Number: 13362  
NDOT Project Description: Seward Northwest

Adopted this 15<sup>th</sup> day of November, 2022 at Seward Nebraska.

The Board of Commissioners of Seward County, Nebraska:  
Ayes: John K. Culver, Robert Vrbka, Misty Ahmic, Ken Schmieding,  
Darrell J. Zabrocki

Board Council Member Zabrocki  
Moved the adoption of said resolution  
Member Ahmic Seconded the Motion  
Roll Call: 5 Yes, 0 No, 0 Abstained, 0 Absent  
Resolution adopted, signed, and billed as adopted

Attest: Sherry Schweitzer, County Clerk

Affirmative Vote: Zabrocki, Ahmic, Schmieding, Vrbka, Culver Motion Carried

The Commissioners recessed until arriving at the Detention Center for the Jail Inspection at 10:45 a.m.

The Commissioners re-convened at the Detention Center at 11:06 a.m.

They inspected the jail for their 4<sup>th</sup> quarter visit of 2022.

**Known items on the agenda for Board of Commissioners on November 18, 2022 are as follows:**

8:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve claims for the period through Nov. 11, 2022

**Known items on the agenda for Board of Equalization on November 22, 2022 are as follows:**

8:30 a.m.

4. Convene and announce Open Meetings Law
5. Pledge of Allegiance
6. Discuss/Action - Approve minutes of November 8, 2022
7. Discuss/Action – Assessor Information Update

**Known items on the agenda for Board of Commissioners on November 22, 2022 are as follows:**

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of November 15, 2022
4. Discuss/Action - Approve minutes of November 18, 2022

**Other Business Matters to Address When Time Allows**

5. Discuss/Action - Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – Infrastructure Related Grants
8. Discuss/Action – Disbursement of American Rescue Plan Act (ARPA) Funds
9. Discuss/Action – Agenda for November 29, 2022

Moved by Vrbka and seconded by Zabrocki to adjourn at the Seward County Detention Center at 11:30 a.m.

Affirmative Vote: Vrbka, Zabrocki, Ahmic, Schmieding, Culver                      Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 22<sup>nd</sup> day of November 2022.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson