

Seward County Board of Commissioners

November 7, 2017

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on November 7, 2017 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on November 7, 2017 at 8:30 a.m.

Present:	Chairman:	Roger E. Glawatz
	Members:	John Culver, Whitney Fleischman, Eugene Gausman
	County Clerk:	Sherry Schweitzer
Absent:	Member:	Diana Garske

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those attending the first of the month Commissioner's meeting with the officials were Georgia Stockley, Tina Marroquin, Marilyn Hladky, Shelly Stitt, Barb Liska, Jeff Baker, Michaela Tuttle and Sherry Schweitzer.

Jonathan Jank, Executive Director of the Seward County Chamber Development and Partnership updated the Commissioners on activities of his organization.

Moved by Fleischman and seconded by Gausman to approve the minutes of October 31, 2017.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

Commissioner's Reports:

Commissioner Culver reported he met with the Zoning Administrator and dealt with some constituents on various issues. He is also keeping track of the Sunrise Road Project.

Commissioner Fleischman reported that the City of Milford will not be using the surplus dividers we had offered. She is working on various issues at the Justice Center.

Commissioner Gausman reported he attended a Halloween Employee Party, met with the Highway Supt. and dealt with various correspondences.

Commissioner Glawatz reported he met with Clerk, HR and the Zoning Administrator and dealt with various correspondences.

Moved by Fleischman and seconded by Gausman to accept the County Clerk Fee Report for October 2017 in the amount of \$22,934.00.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to approve the Special Designated Liquor License for JUNTO LLC for an event on December 15, 2017.

Affirmative Vote: Fleischman, Culver, Gausman, Glawatz

Motion Carried

Commissioner Fleischman led discussion on the "Auction of Surplus Property" item on the agenda. She stated that the dates open at the 4-H Building were only open Nov 24 & 25 or a day or so in December. With time to get it in the newspaper and getting things ready, there may not be enough time. Fleischman suggested not having an auction and donating the surplus items. Glawatz said the counsel tables that were taken to the Justice Center because the new ones were not made yet, are now back in the courthouse. He asked about having the library on the 3rd floor as a small meeting room for the future. The Commissioners commented that having a moving company move the surplus items may deplete any profit.

During Justice Center update, Fleischman stated she has been in contact with someone at Goldberg Group Architects about dishwasher problems. Maria Hatfield, Detention Center Director said she felt the company who supplied the dishwasher is trying to suggest a solution for the problem. She stated that the jail is not able to use it because the temperature does not get hot enough according to the Health Dept.

Tom Nielsen of Soarin Group and Michaela Tuttle were present to discuss IT business with the County. He supplied some data about support requests and other information that Soarin Group did for Seward County. He stated he will receive some money from ADP for the County going with them for payroll. He will give that to the County who will choose how to spend it. He will look into the possibility of integration of ADP information into the MIPS Program for the County Clerk use.

Tuttle also talked about Flexible Spending Account Agreement. She stated that currently, the amount an employee can put into the Flex Program is \$2,550. It can be raised to \$2,600 if the County wants to raise it. Fleischman suggested it not be raised.

Moved by Fleischman and seconded by Gausman that we keep the Flex Plan at \$2,550 with the 2 ½ month grace period option.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz

Motion Carried

During the agenda item "Close during lunch hour during the County Appreciation Party Luncheon," Chairman Glawatz stated he was not in favor of it because taxpayers are used to using their noon hour for county services. He thought it would be best if offices stagger their noon hours as usual, to allow employees to attend. Culver reiterated the same thoughts. The Commissioners decided not to close during the noon hour during the Appreciation Luncheon.

Maria Hatfield, Detention Director was present to give information about the Commissary Fund. The County Clerk budgeted \$50,000 for the Commissary Fund and Hatfield said she had submitted a larger amount. An email was mis-read and the budget will be opened if the money received from inmate purchases are more than what was budgeted.

Georgia Stockley, Highway Supt. presented right of way requests for the Commissioners consideration.

Moved by Fleischman and seconded by Culver to approve the right of way request for Keith Barg in W ½ SE ¼ of Section 33 Township 12 North Range 4 East of the 6th p.m.

Affirmative Vote: Fleischman, Culver, Gausman, Glawatz

Motion Carried

Moved by Fleischman and seconded by Culver to approve the right of way request for Rodney Burianek in the SE ¼ of Section 9 Township 9 Range 4 East of the 6th p.m.
Affirmative Vote: Fleischman, Culver, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to postpone the item
"Discuss/Action - Authorize Chairman to sign contract with High Plains Enterprises for the Seward County concrete box culvert Project No. Culver-81(617) located on Sunrise Road."
Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

Kerry Butzke, the local agent for AFLAC, was present to ask the Commissioners to be able to educate Seward County employees about supplemental policies that she services for Seward County. Tuttle said that representatives from Colonial let employees know about AFLAC products. Butzke said that she wasn't sure that another agent could sell AFLAC. Tuttle said that she is hesitant about allowing her to present information because employee's comments about open enrollment have ranged from wanting to be educated on the various supplements to commenting that there is too much information given during open enrollment. Schweitzer gave information on the history of open enrollment when her office facilitated it. Glawatz asked Tuttle and Butzke to work it out and so all parties are comfortable with the process.

Moved by Fleischman and seconded by Gausman to go into Executive Session at 10:45 a.m. for possible litigation.
Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

Chairman Glawatz stated that the reason for Executive Session was for possible litigation.

Moved by Fleischman and seconded by Gausman to go out of Executive Session at 10:59 a.m.
Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

Chairman Glawatz stated that while in Executive Session, possible litigation was talked about and no action was taken.

Items on the agenda for Board of Equalization on November 14, 2017 are as follows:
8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve Minutes of October 24, 2017
4. Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on November 14, 2017 are as follows:
9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of November 7, 2017

Other Business Matters to Address When Time Allows

4. Discuss/Action – Public/Officials/Boards
5. Commissioner's Reports
6. Discuss/Action – Authorize Chairman to sign the Certification of the Highway Supt. for Seward County
7. Discuss/Action - Action of Surplus Items
8. Discuss/Action - Justice Center Update

9:30 a.m. Hearing: Public Transit Equipment Purchase

Discuss/Action - Res. – Authorize Public Transit Director to make Application for 5311 Vehicle Federal Transit Administration Funding

10:00 a.m. Discuss/Action - Authorize Chairman to sign contract with High Plains Enterprises for the Seward Count Concrete Box Culvert Project No. Culver-81(617) located on Sunrise Road

Moved by Fleischman and seconded by Gausman to adjourn at 11:06 a.m.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 14th day of November 2017.

County Clerk

Chairman