

May 26, 2020  
Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on May 26, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on May 26, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
Deputy County Clerk: Brandy Johnson  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Paulsen to approve the minutes of May 12, 2020.  
Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

**Known items on the agenda for Board of Equalization on June 9, 2020 are as follows:**

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of May 26, 2020
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Paulsen to adjourn at 8:55 a.m.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 9th day of June 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

# May 26, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on May 26, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on May 26, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
Deputy County Clerk: Brandy Johnson

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Mundhenke to approve the minutes of May 19, 2020.  
Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to approve the claims through May 15, 2020.  
Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

### SEWARD COUNTY CLAIMS THROUGH MAY 15, 2020

ADVANCED CORRECTL HLTHCR	SE	\$2,794.31	MIDWEST AUTOM	SE	\$188.00
ADVANCED OFFICE AUTOM	SU	\$15.80	MILLS & REITER	SE	\$251.75
AKRS EQUIPMENT	SU	\$56.20	MIPS INC	SE	\$1,326.91
ALL MAKES OFFICE EQUIP	EQ	\$2,445.54	MOTOROLA	SE	\$7,272.40
AMAZON CAPITAL SERV	SE	\$264.02	NE ASSN OF SENIOR CTRS	FE	\$40.00
AMERITAS LIFE INS CORP	FE	\$16,027.12	NE HLTH & HMN SERV SYS	SE	\$90.00
ANCHOR PROMOTIONS	SE	\$3,942.83	NEBRASKA INTERACTIVE	FE	\$4.00
AXON ENTERPRISES	SU	\$7,680.00	NORRIS PUB POW DIST	UT	\$1,192.84
BERRY LAW FIRM	SE	\$6,222.50	OFFICE DEPOT	SU	\$769.99
BLACK HILLS ENERGY	UT	\$1,326.51	OFFICENET	SU	\$299.86
BLUESTEM NETWORK	UT	\$110.00	OREILLY AUTOMOTIVE	SU	\$84.12
BUEL TRUCKING, INC	EQ	\$22,898.25	PAPER TIGER SHREDDING	SE	\$30.00
CANON SOLUTIONS	SU	\$555.00	PEREZ INTERPRETING	SE	\$100.00
CATTLE BANK & TRUST	FE	\$112,661.64	PETTY CASH FUND	FE	\$133.47
CENTRAL SAND & GRAVEL	SU	\$58,922.54	POLICE LEGAL SCIENCES	SE	\$1,080.00
CLERK OF THE DIST COURT	SE	\$36.00	POWERPLAN	SE	\$488.70
CONNER PSYCH SERVICES	SE	\$730.00	MOMS MEALS	SE	\$126.94
CORI J STAVA	SE	\$270.25	QUADIENT FINANCE USA	SE	\$202.99
CULLIGAN	SU	\$51.50	QUADIENT LEASING USA	SE	\$81.98
DUGAN PRINTING	SU	\$892.74	REDIGER AUTOMOTIVE	SE	\$164.56
EAKES OFFICE PLUS	SU	\$2,868.21	REGION V SYSTEMS	SE	\$10,038.50
ELECTION WORKERS	SE	\$9,195.41	RURAL APPREH PROGR	FE	\$15,800.00
ENCARTELE INC	SE	\$1,217.70	SAPP BROS PETROLEUM	SU	\$7,350.00
EQUIFAX WRKFRCE/TALX	SE	\$50.85	BRITNEY SCHWEITZER	SE	\$63.35

FARMERS COOPERATIVE	SU	\$9,265.27	SEWARD CO BRIDGES	SE	\$665.33
FASTENAL COMPANY	SU	\$329.17	SEWARD CO COURT	FE	\$248.00
FEDEX	SE	\$1,646.76	SEW CO HLTH CLM FND	FE	\$189,592.66
FIRST WIRELESS, INC	UT	\$3,739.95	SEWARD CO INDEPENDENT	SE	\$53.85
G & P DEVELOP LANDFILL	SE	\$55.86	SEW CO SHERIFF'S DEPT	SE	\$19.00
GENERAL FIRE & SAFETY	SE	\$281.20	SEWARD CO SINKING FND	FE	\$3,900.00
GEOCOMM INC	SE	\$1,127.00	SEWARD ELECTRONICS	SU	\$77.79
GERHOLD CONCRETE	SU	\$1,181.10	SEWARD LUMBER	SU	\$255.15
GRAHAM TIRE	SU	\$592.20	SITE ONE LANDSCAPE	SE	\$759.02
GREAT PLAINS UNIFORMS	SE	\$116.75	SMPC, LLC	SE	\$1,803.98
H & H PLASTICS	SU	\$379.88	SOARIN GROUP, LLC	SE	\$10,826.00
HALL COUNTY SHERIFF	SE	\$25.26	SPEECE LEWIS ENGINEERS	SE	\$2,541.38
WILLIAM F HARTMANN JR	SE	\$259.36	SPORTS EXPRESS INC	SU	\$1,250.20
HEARTLAND ENTERTNMNT	SE	\$2,500.00	ST OF NE DAS STATE ACCTING	FE	\$628.00
HERPOLSHEIMERS INC	SE	\$64.88	SUMMIT FOOD SERVICE	SE	\$4,077.88
HOMETOWN LEASING	SE	\$491.78	TELMATE LLC	SE	\$62.00
HOTSY EQUIPMENT CO	SU	\$9.82	THOMSON REUTERS	SE	\$317.81
HYDRAULIC EQUIP SERV	SE	\$16.44	TIME WARNER CABLE	UT	\$344.19
INDOFF INC	SU	\$669.72	TRANSUNION RISK & ALT	FE	\$160.00
INTERSTATE CONCRETE	SU	\$450.00	TWIN RIVERS HLTH CARE	SE	\$95.00
JOHN DEERE FINANCIAL	SE	\$104.50	UNL PRINT AND COPY SERV	SE	\$16.43
JOHNSON SAND & GRAVEL	SU	\$28,470.00	VERIZON CONNECT NWF	UT	\$91.25
JONES AUTOMOTIVE	SE	\$60.83	VERIZON WIRELESS	UT	\$1,948.55
JONES BANK (FICA)	FE	\$17,816.75	VIRTUAL IMPRESSIONS	SE	\$20.00
MARCIA KAREL	SE	\$30.00	VISA	FE	\$4,604.63
KIRBY ROTH INSURANCE	SE	\$100.00	WESTERN OIL II LLC	SU	\$443.71
KONICA MINOLTA BUS SOL	SU	\$25.18	WINDSTREAM	UT	\$12,486.26
LANCASTER CO SHERIFF	SE	\$44.43	CANDICE C WOOSTER LAW	SE	\$543.70
LEE'S REFRIGERATION	SE	\$7,452.06	3RD MILLENNIUM CLASSRMS	SE	\$60.00
MATHESON TRI-GAS	SE	\$254.48	SALARIES		\$233,578.65
HOLLY MATZKE	SE	\$144.00	GROSS SALARIES INCLUDE DEDUCTIONS TO:		
MCKESSON MED SURG	SU	\$19.84	COLONIAL SUPPLEMENTAL INSURANCE		
MEMORIAL CLINIC	SE	\$418.97	MID AMERICAN CO WISCONSIN		
MEMORIAL HOSPITAL	SE	\$705.07	DELTA DENTAL		
MEYER AUTOMOTIVE	SE	\$41.25	VSP VISION		
MIDWEST AUTO PARTS	SU	\$299.36	WADDELL & REED		

Gary Peterson, Seward/York County Emergency Manager, updated the Commissioners on activities of his office.

### **Commissioner Reports:**

Commissioner Mundhenke reported that he checked roads.

Commissioner Vrbka reported he checked roads and abandoned cemeteries.

Commissioner Culver reported he checked roads, corresponded with constituents, participated in Zoom Meetings with Four Corners Health Department, worked on the Solid Waste Committee, corresponded with various departments and worked with the Safety Committee.

Commissioner Schmieding reported he corresponded with constituents, had a Visitors Committee Meeting, spoke with various departments and checked some bridges.

Commissioner Paulsen reported she checked some bridges, attended a Seward County Chamber and Development Partnership (SCCDP) Meeting and checked abandoned cemeteries.

Chairman Culver led the discussion on coronavirus with Department Heads. Gary Peterson said he put an order in for PPE and he has hand sanitizer if anyone runs low. He also has some masks that he can distribute.

During the meeting protocol for county board meetings discussion, Culver stated that the Board will continue holding meetings in the same manner they have been, using the option to call in. Schmieding stated that the Commissioners will have to plan how to distance the board member seating. He also asked if masks will be required and Culver said that will be up to the people in attendance if they want to wear them or not.

Chairman Culver led the discussion on the protocol for opening plan for Seward County facilities. He reported that the Sheriff's Posse has volunteered to have two volunteers at the north entrance of the Courthouse for the entire month of June. Customers who come in will be asked to give their name, phone number and email address. This is a way to notify people of possible exposure if someone tests positive after being in the Courthouse. Paulsen stated that the DMV will not be coming to issue drivers licenses for two more months. Culver said that this will be a fluid process and things may have to be changed as different situations arise. The West Wing will control their own access from the entryway. The Commissioners will still recommend that people continue to do business over the phone and internet in order to try to limit the number of people in the buildings. There will be masks and hand sanitizer available at the entrance and individual offices may decide what they would like to wear for protection. Handrails will be wiped down hourly and each office will need to sanitize between customers.

The Recommendation for John Siebert to be Day to Day Operations Manager of JUNTO LLC was not discussed, as the Board wanted more information on this item and no one was available at the time of the meeting to give any additional details. This item will be forwarded to next week's agenda.

Commissioner Paulsen removed herself from the Board at 9:32 a.m.

Becky Paulsen, Seward County Weed/Zoning Administrator, presented a short form plat for the Commissioners consideration.

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3517 in regard to approving the Pankoke 2<sup>nd</sup> Addition in K Precinct in the S 1/2 SW 1/4 of Section 30 Township 10 North, Range 2 East of the 6<sup>th</sup> p.m.

**RESOLUTION NO 3517 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, David, Gale, and Michael Pankoke P.O.A. have applied for a Short Form Plat Subdivision, and described as a tract of land in the South 1/2 of the South West 1/4 of, Section 30, Township 10N, Range 2E, Seward County, Nebraska, and

**WHEREAS**, the subdivision shall be called PANKOKE 2ND SUBDIVISION SHORT FORM PLAT, and

**WHEREAS**, The Seward County Planning Commission held a meeting on May 18th, 2020 to consider the Short Form Plat, and

**WHEREAS**, the Planning Commission recommended to approve the PANKOKE 2ND SUBDIVISION SHORT FORM PLAT,

with a vote of 7 For, 0 against, and 1 Absent and Not Voting, and

**WHEREAS**, X No one appeared to oppose the subdivision

\_\_\_Individuals appeared to oppose the subdivision

X No one appeared to support the subdivision

\_\_\_Individuals appeared to support the subdivision

\_\_\_Individuals appeared without commitment, and

**THEREFORE, BE IT RESOLVED** that the Seward County Board of Commissioners do hereby Approve X, or Deny \_\_\_\_\_ the PANKOKE 2ND SUBDIVISION SHORT FORM PLAT, with Resolution NO: 3517.

Commissioner Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Vrbka                      Seconded by: Schmieding                      05/26/20

Ayes: Robert Vrbka, Ken Schmieding, Mike Mundhenke

Chair of the Board: John K. Culver

Attest: Brandy Johnson, Deputy County Clerk

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Commissioner Paulsen re-joined the Board at 9:36 a.m.

**Known items on the agenda for Board of Commissioners on June 2, 2020 are as follows:**

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action - Approve minutes of May 26, 2020

**Other Business Matters to Address When Time Allows**

5. Commissioners Reports
6. Discuss/Action – General Discussion on coronavirus with Dept. Heads
7. Discuss/Action – Protocol for Opening Plan for Seward County Facilities
8. Discuss/Action – Recommendation for John Siebert to be Day to Day Operations Manager of JUNTO LLC
9. Discuss/Action – Agenda for June 9, 2020

Moved by Vrbka and seconded by Schmieding to adjourn at 9:38 a.m.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 2<sup>nd</sup> day of June 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman