

# Seward County Board of Commissioners May 1, 2018

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on May 1, 2018 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on May 1, 2018 at 8:30 a.m.

Present:	Chairperson:	Roger E. Glawatz
	Members:	John Culver, Whitney Fleischman, Eugene Gausman, Diana Garske
	County Clerk:	Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials present for their monthly meeting with the Commissioners were Tina Marroquin, Joe Yocum, Gary Petersen, Barb Liska, Marilyn Hladky, Jeff Baker, Shelly Stitt, Georgia Stockley, Maria Hatfield, Jacque Stewart and Sherry Schweitzer.

Moved by Gausman and seconded by Fleischman to approve the minutes of April 24, 2018.

Affirmative Vote: Gausman, Fleischman, Culver, Garske, Glawatz    Motion Carried

## **Commissioners Reports:**

Commissioner Culver reported he attended a Safety Committee meeting, Personnel Board meeting, Seward Aging Service Committee Meeting, and dealt with various correspondences.

Commissioner Fleischman reported she attended the Personnel Board meeting, met with Dept. heads and dealt with various correspondences. She also gave information about the land used to gain entry into the Goehner Road Shop.

Commissioner Gausman reported he checked on road construction and met with the HR Director.

Commissioner Garske reported she has been working on Seward County Chamber Development Partnership business and dealt with various correspondences.

Commissioner Glawatz reported he dealt with various correspondences.

Moved by Fleischman and seconded by Gausman to approve the Special Designated Liquor License for JUNTO LLC for an event on June 2, 2018.

Affirmative Vote: Fleischman, Gausman, Garske, Culver, Glawatz    Motion Carried

Moved by Fleischman and seconded by Gausman to approve the Special Designated Liquor License for JUNTO LLC for an event on June 9, 2018.

Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to approve the Special Designated Liquor License for JUNTO LLC for an event on June 16, 2018.

Affirmative Vote: Fleischman, Culver, Gausman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve the Special Designated Liquor License for JUNTO LLC for an event on June 23, 2018.

Affirmative Vote: Fleischman, Gausman, Garske, Culver, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to approve the Special Designated Liquor License for JUNTO LLC for an event on June 30, 2018.

Affirmative Vote: Fleischman, Culver, Garske, Gausman, Glawatz Motion Carried

During the Commissioner Room Remodel agenda topic, Commissioner Culver reported he has had contact with Grimes Construction in regard to the table. He has not been able to get in contact with Ehlers Electronics about the sound system. Fleischman will talk to Tom Nielsen of Soarin' about the IT part of the remodel.

Jacque Stewart, Clerk of the District Court asked if the salary study has been completed yet. Commissioner Glawatz reported it was supposed to be ready in December, but said Morrow and Associates have not completed it yet. He said it should be ready in a week.

The Commissioners recessed at 9:10 a.m.

The Commissioners re-convene at 9:30 a.m.

Chelsea Smith and Yocum were in attendance to request a new fund be created for drug monies due to an audit.

Moved by Fleischman and seconded by Gausman to create a new fund for drug money by splitting Fund 2412 into an additional Fund 2414 and delegate Justice and Treasury Funds per audit.

Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to authorize the Chairperson to sign an Amended Fiscal Year 2017 Equitable Sharing Agreement and Certification.

Affirmative Vote: Fleischman, Culver, Garske, Gausman, Glawatz Motion Carried

Marilyn Hladky, County Assessor was present to request filling a temporary position in the County Assessor's Office without following normal posting procedures.

Moved by Fleischman and seconded by Culver to request filling a temporary position in the County Assessor's Office without following normal posting procedures.

Affirmative Vote: Fleischman, Culver, Gausman, Garske, Glawatz Motion Carried

Dorian Krska of the Extension Office was present to discuss the Commissioners about surplus property in their office.

Moved by Fleischman and seconded by Culver to authorize the Chairman to sign the Surplus Property Disposal Request for the Extension Office.

Affirmative Vote: Fleischman, Culver, Gausman, Garske, Glawatz Motion Carried

Krska was directed to advertise the chairs and the office cubicle on the Extension Office's Facebook page and see if they can be sold. The printer on the Disposal Request was not working and will be disposed of. She will report back if the items do not sell.

Moved by Fleischman and seconded by Culver to adopt Resolution No. 3376 in regard to allow additional pledging by the Jones National Bank & Trust.

Resolution No. 3376 of the  
Seward County Board of Commissioners

WHEREAS, the Jones National Bank and Trust Co. desires to make additional pledging of securities as follows:

Douglas County Ne San & Impt General Obligation bond- cusip # 25934CBP5  
in the amount of 200,000.00

Bellevue Ne General Obligation Bond –cusip # 0792124K9  
In the amount of 200,000.00

Douglas County Ne San & Impt General Obligation bond- cusip # 25929MDD5  
in the amount of 200,000.00

Norfolk Ne Comb Revenue Bonds—cusip# 65577BGP0  
In the amount of 200,000.00

Broken Bow Ne General Obligation Bond-cusip #112128KQ5  
In the amount of 200,000.00

Whereas: County deposits need to be fully insured.

Therefore, let it be resolved, the above additional pledging by the Jones National Bank and Trust Co. is approved by this County Board.

Motion by: Fleischman                      Seconded by: Culver  
Ayes: Whitney Fleischman, John K. Culver, Diana L. Garske,  
Eugene Gausman, Roger Glawatz, Chairperson, Board of Commissioners  
Dated: May 1, 2018    ATTEST: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Fleischman, Culver, Gausman, Garske, Glawatz    Motion Carried

Stockley brought two items for discussion to the Commissioners. She wanted the Commissioners direction for the wetland mitigation for the NW Seward Project BRO-7080(54) CN 13362 and the Beaver Crossing South Project BRO-7748(1) CM 13363.

Moved by Fleischman and seconded by Garske to consider combining the wetland mitigation for the NW Seward Project BRO-7080(54) CN 13362 and the Beaver Crossing South Project BRO-7748(1) CM 13363 pending approval of the Army Corps of Engineers.

Affirmative Vote: Fleischman, Garske, Culver, Gausman, Glawatz    Motion Carried

Moved by Fleischman and seconded by Garske to adopt Resolution No. 3377 in regard to authorizing the Chairperson to sign Supplement No. 1 to the NEPA Preliminary Engineering Services Agreement between Seward County and HDR Engineering Inc. for the NW Seward Project BRO-7080(54) CN 13362.

**RESOLUTION # 3377**

**PRELIMINARY ENGINEERING SERVICES AGREEMENT – BK1709  
SUPPLEMENTAL AGREEMENT NO. 1**

**Whereas:** Seward County and HDR Engineering, Inc., have previously executed a preliminary engineering services agreement for a transportation project for which the Local Public Agency (LPA) would like to obtain Federal funds;

**Whereas:** Seward County understands that it must continue to strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of this Federal-aid project; and

**Whereas:** Seward County and HDR Engineering, Inc. wish to enter into a supplemental preliminary engineering services agreement setting out modifications and/or additional duties and/or funding responsibilities for the Federal-aid project.

**Be It Resolved:** by the Board of Commissioners of Seward County, Nebraska that:

Roger Glawatz, Chair of the Seward County Board of Commissioners is hereby authorized to sign the attached preliminary engineering services Supplemental Agreement No. 1 between Seward County and HDR Engineering, Inc.

Seward County is committed to providing local funds for the project as required by the Project Program Agreement and any Supplemental Project Agreements.

NDOR Project Number: BRO-7080(54)

NDOR Control Number: 13362

NDOR Project Description: Northwest of Seward

Adopted this 1<sup>st</sup> day of May, 2018 at Seward, Nebraska.

Motion by: Fleischman                      Seconded by: Culver

Ayes: Roger Glawatz, Chairperson, Board of Commissioners

Diana L. Garske, Whitney Fleischman, John K. Culver, Eugene Gausman

Dated: May 1, 2018    ATTEST: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Fleischman, Garske, Gausman, Culver, Glawatz    Motion Carried

Wendy Elston, County Attorney explained the history of the HR Dept. She explained that at the start of the HR Office, it was under the supervision of the County Attorney. She stated that with a new HR Director being hired now would be a good time to change that if the Commissioners wanted to.

Moved by Garske and seconded by Gausman to transfer the management of the Office of Human Resources to the County Board of Commissioners.

Affirmative Vote: Garske, Gausman, Culver, Fleischman, Glawatz    Motion Carried

Elston stated that she has already started the posting for a new Human Resource Director. The Commissioners discussed appointing 2 board members to serve on the hiring committee. Fleischman stated there should be a secondary committee also to sit on possible second interviews.

Chairperson Glawatz appointed himself, Commissioner Gausman and a member of County Attorney's Office to serve on the hiring committee to replace the Human Resources Director due to resignation.

The Commissioners discussed appointing a county board member to serve as the HR contact and administer during the transition period. Fleischman stated she would like to fill that position.

Chairperson Glawatz appointed Fleischman to serve as the Human Resources Contact and Administrator during the transition period.

Elston stated that there were certain projects that were going on the HR Office and she would like to continue those projects. Michaela Tuttle has indicated she would be willing to help with finishing those projects.

Moved by Garske and seconded by Fleischman to authorize the Chairperson to sign a contract with Michaela Tuttle for Human Resources Services.

Affirmative Vote: Garske, Fleischman, Gausman, Culver, Glawatz Motion Carried

Known items on the agenda for Board of Equalization on May 8, 2018 are as follows:  
8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve Minutes of April 24, 2018
4. Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on May 8, 2018 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of May 1, 2018

**Other Business Matters to Address When Time Allows**

4. Discuss/Action – Public/Officials/Boards
5. Commissioner's Reports
6. Discuss/Action – Allow additional pledging by Cattle National Bank
7. Discuss/Action – Allow additional pledging by Jones National Bank & Trust
8. Discuss/Action - Commissioner Room Remodel

Moved by Fleischman and seconded by Garske to adjourn at 10:56 a.m.

Affirmative Vote: Fleischman, Garske, Gausman, Culver, Glawatz Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 8<sup>th</sup> day of May 2018.

\_\_\_\_\_  
County Clerk

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Chairperson