

# March 31, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on March 31, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on March 31, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
Absent: Member: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of March 24, 2020.  
Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to approve the claims through March 20, 2020.

### SEWARD COUNTY CLAIMS THROUGH MARCH 20, 2020

ADVANCED OFFICE AUTOM	SU	\$22.31	NE NOTARY ASSOC	FE	\$154.00
AMERITAS LIFE INS	FE	\$15,646.72	NEMAHA CO SHERIFF	SE	\$114.59
BECKY BAKER	SE	\$85.79	NEWMAN SIGNS	SE	\$503.74
BERRY LAW FIRM	SE	\$2,973.50	NMC, INC	SE	\$152.25
BLACK HILLS ENERGY	UT	\$1,443.95	NPPD	UT	\$281.53
BLUE VALLEY BEHAV HLTH	SE	\$585.00	OFFICE DEPOT	SU	\$142.85
BOB BARKER CO	SU	\$115.16	PAT OHLMANN	SE	\$50.00
SUE BOLLWITT	SE	\$25.00	OREILLY AUTOM	SE	\$469.40
CENTRAL STATES HYDRAUL	SE	\$2,346.10	PAC N SAVE	SU	\$196.36
CHEMSEARCH	SE	\$950.00	PETTY CASH FUND	FE	\$145.00
CITY OF SEWARD	UT	\$4,902.26	PHYSICIANS LAB	SE	\$2,300.00
CLEAN PRO	SE	\$1,850.00	PITNEY BOWES	EQ	\$82.47
COMFORT INN	TR	\$89.95	PLUM CREEK LIT FEST	FE	\$500.00
CONNER ROOFING	SE	\$2,500.00	PROF DEV ACADEMY	FE	\$495.00
CONTINENTAL FIRE SPRINKLER	SE	\$980.00	RAY ALLEN MFG	SU	\$99.96
DELL MARKETING L P	SE	\$359.01	RDO TRUCK CENTERS	SE	\$1,107.24
DIRK'S AUTO	EQ	\$1,800.00	REDWOOD TOX LAB	SE	\$12.50
EAKES OFFICE PLUS	SU	\$47.52	BECKY REISINGER	SE	\$50.00
ELECTRONIC CONTRACT	SE	\$140.00	SEWARD AGING SERV	SE	\$274.40
ENCARTELE INC	SE	\$1,070.32	SEW CO HLTH CLM FUND	FE	\$325,914.43
EQUIFAX WORKFORCE	SE	\$107.10	SEW CO INDEPENDENT	SE	\$105.32
FARMERS COOP	SU	\$13,209.71	SEW CO SHERIFF'S DEPT	SE	\$42.20
FASTENAL CO	SU	\$29.00	SEWARD CO TREASURER	SE	\$14.00
FIRST WIRELESS	UT	\$534.39	SEW LUMBER & HOME	SU	\$27.28
GARCIA CLINICAL LAB	SE	\$35.00	FORREST SIEBKEN	SE	\$849.99
GENERAL FIRE & SAFET	EQ	\$2,809.65	SOARIN GROUP	SE	\$6,044.00
GEOCOMM INC	SE	\$1,127.00	ST OF NE DAS ST ACCTING	FE	\$628.00
GERHOLD CONCRETE	SE	\$650.09	SUMMIT FOOD SERV	SE	\$4,380.27
GREAT PLAINS COMM	UT	\$1,078.95	SUE SYLWESTER	SE	\$95.00
GREAT PLAINS UNIF	SE	\$123.50	TIME WARNER	UT	\$344.19

GWORKS	FE	\$1,260.00	TRANSUNION RISK	FE	\$50.00
HELMINK PRINTING	SE	\$192.53	TWIN RIVERS HLTH CR	SE	\$30.00
HOMETOWN LEASING	SE	\$148.70	U S POSTAL SERVICE	SU	\$10,000.00
SUE IMIG	SE	\$275.00	UPS	SE	\$21.02
INDOFF INC	SU	\$63.93	UTICA AGING SERVICE	SE	\$158.90
JOHNSON SAND	SU	\$53,587.75	VERIZON CNNCT NWF	SE	\$830.75
JONES BANK (FICA)	FE	\$15,761.78	VERIZON WIRELESS SERV	UT	\$2,122.79
KERFORD LIMESTONE CO	SU	\$12,192.58	VIRTUAL IMPRESSIONS	SE	\$20.00
MEMORIAL HLTH CR HOSP	SE	\$167.48	VISA	FE	\$2,531.91
MEYER AUTOMOTIVE	SE	\$105.59	VOGTSCAPES, INC	SE	\$11,223.71
MID-AMERICAN INS	FE	\$37,977.35	WINDSTREAM	UT	\$3,584.59
MIDWEST PETROL EQUIP	EQ	\$45.00	YOUR PC XPRESS	SE	\$850.00
MILFORD AGING SERVICES	SE	\$115.50	SALARIES		\$229,106.25
DAWN NAVIS	SE	\$360.00	GROSS SALARIES INCLUDE DEDUCTIONS TO:		
NE EMERGENCY EQUIP	FE	\$1,000.00	COLONIAL SUPPLEMENTAL INSURANCE		
NE ASSN OF CO OFFICIALS	FE	\$315.00	MID AMERICAN CO WISCONSIN		
NE HHS SYSTEMS	SE	\$87.00	DELTA DENTAL		
NE NATIONAL GRD MSM	FE	\$2,000.00	VSP VISION		
			WADDELL & REED		

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

Sherry Schweitzer, County Clerk, reported about a conference call all County Clerks had with the Secretary of State where they were informed the Primary Election will be held via polling place. She reported all the items that are going to be provided by the State to lower the risk of exposure to her staff, Election Boards and the public.

Sheriff Mike Vance and Maria Hatfield, Detention Center Director, gave an update on how their office is working to serve the public in regard to inspections, permits, and with dealing with inmates in the current situation.

### **Commissioners Reports:**

Commissioner Vrbka reported he has been dealing with quite a few emails concerning the current coronavirus situation.

Commissioner Culver reported he has been listening to a lot of video conferences about the coronavirus and checked on roads.

Commissioner Schmieding reported he has been in contact with the City of Seward officials about a road project.

Commissioner Paulsen reported she also has been in contact with the City of Seward concerning a road project.

Moved by Vrbka and seconded by Paulsen to award the bid for Mowing Abandoned Cemeteries to Express Lawn Care in the amount of \$550.00 for each mowing.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Paulsen to authorize the Chairman to sign the contract for the mowing of Abandoned Cemeteries with Express Lawn Care.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

The Commissioners had a general discussion on the coronavirus with the Dept. Heads. Chairman Culver read the bulletin from Four Corners Health Dept. which was issued over the weekend. Sheriff Vance also reported what they are doing in regard to the mandates from the health dept. Hatfield and HR Director, Brea Ehmen, discussed the inclusion of the Detention Center staff in the expandable FMLA that was recently passed by the Senate and Congress.

Ehmen also reported that ADP, Seward County's payroll software provider, will be providing special payroll codes for the current situation so Departments can separate costs due to this situation.

Commissioner Paulsen removed herself from the Board at 9:53 a.m.

Becky Paulsen, Seward County Weed/Zoning, explained the need for an addition of an effective date to a previously passed resolution in regard to the Floodplain Maps.

Moved by Vrbka and seconded by Schmieding to amend Resolution 3502 to add the "effective date of May 1, 2020" to the Index 31159CINDOA of the Seward County Floodplain Maps in accordance to FEMA.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Commissioner Paulsen returned to the Board at 9:55 a.m.

The Commissioners re-convened at 10:00 a.m.

Moved by Vrbka and seconded by Paulsen to open the bids at 10:00 a.m. for 2 Road Dept. Motor Graders at 10:00 a.m.

Affirmative Vote: Vrbka, Paulsen, Culver

Motion Carried

Schmieding is not in attendance at 10:00 a.m.

Bids were received from Nebraska Machinery Company and Murphy Tractor.

**Known items on the agenda for Board of Commissioners on April 7, 2020 are as follows:**

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of March 31, 2020

**Other Business Matters to Address When Time Allows**

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. General discussion on coronavirus with Dept. Heads
7. Discuss/Action – Assign Abandoned Cemeteries to Commissioners to Inspect Cemeteries
8. Discuss/Action – Agenda for April 14, 2020

9:30 a.m. Discuss/Action – Award the bids for the 2 Motor Graders

Moved by Vrbka and seconded by Paulsen to adjourn at 10:15 a.m.

Affirmative Vote: Vrbka, Paulsen, Culver

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 7th day of April 2020.

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County Clerk

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Chairperson