

March 26, 2019
Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on March 26, 2019 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on March 26, 2019 at 8:30 a.m.

Present: Vice Chairperson: Bob Vrbka
Members: Mike Mundhenke, Ken Schmieding, Becky Paulsen
County Clerk: Sherry Schweitzer
County Assessor: Marilyn Hladky
Absent: Chairperson: John Culver

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Schmieding to approve the minutes of March 12, 2019.

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka Motion Carried

Hladky then updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on April 9, 2019 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of March 26, 2019
4. Discuss/Action – Assessor Information Update

Moved by Schmieding and seconded by Mundhenke to adjourn at 8:50 a.m.

Affirmative Vote: Schmieding, Mundhenke, Paulsen, Vrbka Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 9th day of April 2019.

County Clerk

Chairperson

March 26, 2019

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on March 26, 2019 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on March 26, 2019 at 9:00 a.m.

Present: Vice Chairperson: Bob Vrbka
Members: Mike Mundhenke, Ken Schmieding, Becky Paulsen,
County Clerk: Sherry Schweitzer
Absent: Chairperson: John Culver

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Mundhenke and seconded by Schmieding to approve the minutes of March 19, 2019.

Affirmative Vote: Mundhenke, Schmieding, Paulsen, Vrbka Motion Carried

Moved by Paulsen and seconded by Mundhenke to approve the claims for March 2019 as follows:

SEWARD COUNTY MARCH 2019 CLAIMS					
ADP LLC	FE	\$1,278.80	NE DOL/BOILER INSPECTION	SE	\$220.00
ADVANCED OFFICE AUTOMATION	SU	\$426.48	NE LAW ENFRM TRNING CT	FE	\$60.00
AFFORDABLE INTERNET SOL	UT	\$64.99	NE PUBLIC POWER DISTRICT	UT	\$238.92
AMERICAN CASTING & MFG CORP	SE	\$223.40	NEBRASKA SALT & GRAIN CO	SU	\$1,549.04
AMERICAN SAFETY & HEALTH INST	SU	\$64.20	NMC EXCHANGE LLC	FE	\$1,062.86
AMERITAS LIFE INS CORP	FE	\$31,193.72	NORRIS PUBLIC PWR DIST	UT	\$2,050.26
KENNETH & CHRISTY PANKOKE	FE	\$817.15	NORTH AMERICAN FLOORING	SE	\$1,368.49
BERRY LAW FIRM	FE	\$5,411.64	OFFICE DEPOT	SU	\$1.78
BLACK HILLS ENERGY	UT	\$4,586.17	OFFICENET	SU	\$1,127.71
BLUE RIVER ELECTRIC LLC	SE	\$123.15	ONESOURCE	SE	\$125.20
BLUE VALLEY BEHAV HEALTH INC	SE	\$292.50	OREILLY AUTOMOTIVE INC	RE	\$550.93
BLUESTEM FIBER LLC	SE	\$110.00	OVERHEAD DOOR LINCOLN	RE	\$198.50
BOB BARKER COMPANY INC	SU	\$75.46	SEWARD GROCERY LLC	SU	\$205.49
BRITE COMPUTERS	EQ	\$14,493.00	PAPER TIGER SHREDDING	SE	\$135.00
BRYAN PHYSICIAN NETWORK	SE	\$392.83	PARAMOUNT LNDRY SERV	SE	\$173.38
BUTLER COUNTY SHERIFF	FE	\$6.00	PENNER'S TIRE & AUTO INC	EQ	\$1,545.28
CARD SERVICES	FE	\$1,246.83	PEREZ INTERPRETING LLC	SE	\$334.80
CATTLE BANK & TRUST	FE	\$138,398.24	PETTY CASH FUND	SU	\$337.65
CBM FOOD SERVICE	SE	\$7,925.65	PLATTE COUNTY COURT	FE	\$3.50
CENTRAL SAND & GRAVEL CO	SU	\$25,382.82	POTTER REPAIR	RE	\$107.42
CITY OF SEWARD	UT	\$9,735.29	POWERPLAN	SE	\$377.42
CLERK OF THE DISTRICT COURT	FE	\$141.00	PRECISION TOOL & MACHINE	SE	\$15.00
CREATIVE PRODUCT SOURCING	SE	\$414.15	PURFOODS LLC MOMS MEALS	SE	\$115.40
CORI J STAVA	SU	\$120.00	QUEST DIAGNOSTIC	SE	\$4.37
CULLIGAN	SE	\$130.30	QUILL CORPORATION	SU	\$16.28

CUMMINS ALLISON	EQ	\$4,834.00	J. ESHELMAN RADAR RD TEC	SE	\$187.00
CUTTIN IT CLOSE LAWN CARE	SE	\$1,951.00	RDO TRUCK CENTER CO	SE	\$1,068.45
GREGORY C. DAMMAN	SE	\$679.25	REDIGER AUTOMOTIVE	EQ	\$161.26
DELUXE	SE	\$198.61	REDWOOD TOXICOLOGY LAB	SE	\$440.00
DON'S PIONEER UNIFORMS	SE	\$1,712.60	REGION V SERVICES	FE	\$2,484.58
E 911 C/O SWRD CO TREASURER	FE	\$28,877.75	RIXSTINE TROPHY CO INC	SU	\$19.36
EAKES OFFICE PLUS	EQ	\$981.10	SAUNDERS COUNTY COURT	FE	\$4.25
ENCARTELE INC	FE	\$1,288.85	SCHWARZ PAPER CO	SU	\$1,016.55
EQUIFAX WRKFRC/TALX CORP	SE	\$67.65	SEC OF STATE - ELECTIONS	FE	\$40.00
KEARNEY HOSPITALITY INC	TR	\$259.90	SEWARD COUNTY BRIDGES	FE	\$2,033.00
FARMERS COOPERATIVE	FE	\$23,133.49	SEWARD COUNTY COURT	FE	\$470.00
FASTENAL COMPANY	SU	\$929.24	SEWARD CO HLTH CLAIM FND	FE	\$183,762.36
FEDEX	SE	\$12.74	SEWARD CO INDEPENDENT	SE	\$1,730.42
FIRST WIRELESS, INC	EQ	\$37.00	SEWARD CO PUBLIC TRANSIT	SE	\$84.00
GALLS LLC	SU	\$5,086.05	SEW CO SHERIF UNCLLTD FEES	FE	\$212.00
GENERAL FIRE & SAFETY EQUIP	SU	\$48.00	SEW LUMBER & HOME CENT	SU	\$44.02
GEOCOMM INC	UT	\$2,254.04	SHERATON -OVERLAND PARK	TR	\$6,093.96
GRAHAM TIRE LINC N	SE	\$287.10	SIDELINE POWER LLC	UT	\$5,846.00
GREAT PLAINS COMM	UT	\$453.95	SITE ONE LANDSCAPE SUPPLY	SU	\$95.20
HALL COUNTY	FE	\$11.25	SMPC, LLC	SU	\$2,620.00
HEARTLAND TIRES & TREADS	SE	\$1,757.85	SOARIN GROUP, LLC	SE	\$7,657.64
HELMINK PRINTING	SE	\$364.18	SE DIST CNTY OFFICIALS ASSN	FE	\$225.00
HERPOLSHEIMERS INC	SE	\$641.31	ST OF NEB DAS ST ACCTING	FE	\$93.00
KEARNEY INVESTMENT CORP	FE	\$104.95	ST OF NE DAS COMM	SE	\$1,152.00
HOMETOWN LEASING	FE	\$641.63	STREICHERS INC	SE	\$48.00
INDOFF INC	SU	\$465.93	KYLE SUCHY	SE	\$21.95
J S WURM & ASSOC	SE	\$150.00	TCA OUTDOOR POWER	SE	\$116.28
JEFFERSON CO HIGHWAY DEPT	FE	\$27.82	TELMATE LLC	SE	\$32.00
JENNIFER JOAKIM	SE	\$114.00	THOMSON REUTERS	FE	\$324.00
JOHN DEERE FINANCIAL	EQ	\$698.33	TIME WARNER CABLE	UT	\$334.24
JONES BANK	FE	\$138,506.69	TWIN RIVERS HEALTH CARE	SE	\$154.37
JONES BANK (FICA)	FE	\$31,999.06	US POST OFFICE	SU	\$22.00
KERFORD LIMESTONE CO	SU	\$36,094.23	UNL ITS COMM CENTER	FE	\$1.00
KONICA MINOLTA BUS SOL	SE	\$108.92	UNL PRINT & COPY SVCS	SE	\$25.86
KONICA MINOLTA PREMIER FIN	FE	\$108.45	UTICA PARTS AND SERVICE	EQ	\$104.72
LANCASTER CO ENGINEERING	SE	\$1,522.00	VANGUARD APPRAISALS INC	SE	\$1,015.00
LIBERTY HOUSE	SE	\$117.25	VERIZON WIRELESS SVCS LLC	UT	\$4,056.04
LINCOLN COUNTY SHERIFF	FE	\$21.05	VILLAGE OF GARLAND	FE	\$50.88
LOGAN CONTRACTORS SUPPLY	SE	\$9,865.00	VILLAGE OF UTICA	FE	\$55.04
MADISON COUNTY COURT	FE	\$4.75	VIRTUAL IMPRESSIONS INC	SE	\$20.00
MANATRON INC	SU	\$3,181.00	VISA	FE	\$6,447.67
MCKESSON MED SURGICAL	SU	\$139.49	VOSS ELECTRIC	SE	\$244.00
MEDICAL ENTERPRISES INC	SE	\$70.00	WALMART COMMUNITY BRC	SU	\$772.85
MEMORIAL HLTH CARE SYS CLIN	SE	\$558.60	WELLS FARGO FINL LEASING	FE	\$198.15
MEMORIAL HLTH CARE SYS HOSP	SE	\$2,214.25	JEANNE WIEMER	SE	\$298.16
MEYER AUTOMOTIVE INC	RE	\$70.78	WINDSTREAM	UT	\$9,884.81
MID AM BENEFITS INC FLEX	SE	\$119.00	WINDSTREAM COMM	UT	\$645.00
MID-AMERICAN INS GRP INC	FE	\$41,626.51	WOODS & AITKEN LLP	SE	\$821.56
MIDWEST AUTO PARTS	RE	\$819.54	YORK COUNTY SHERIFF	FE	\$57.24
MIDWEST AUTOMOTIVE	EQ	\$2,321.75	3RD MILLENNIUM CLASSRMS	SE	\$120.00
MIDWEST DOOR & HARDWARE	RE	\$360.00	911 CUSTOM	FE	\$2,476.00
MIDWEST MED TRANSPORT CO	SE	\$947.34	SALARIES		\$461,593.48
MIDWEST OFFICE AUTOM	SE	\$63.74	GROSS SALARIES INCLUDE DEDUCTIONS TO:		
MIDWEST SPECIAL SERVICES	SE	\$351.00	COLONIAL SUPPLEMENTAL INSURANCE		
MIPS INC	SE	\$1,273.95	MID AMERICAN CO WISCONSIN		
MODERN MARKETING	SE	\$662.77	DELTA DENTAL		
NE ASSN OF COUNTY EXT BRD	FE	\$100.00	VSP VISION		
NE ASSOC OF CO TREASURERS	FE	\$250.00	WADDELL & REED		

Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka

Motion Carried

Those officials reporting on activities of their offices were Mike Vance, Sheriff; Sherry Schweitzer, County Clerk; Barb Liska, 911 Director.

Doug Brand, representing the Fair Board, gave a report on the flooding at the Fairgrounds. He said the clean-up by the Fair Board and volunteers the days since the flooding helped get most of the buildings cleaned up. They are still moving forward with paving the parking lot at Harvest Hall. He said financially, the Ag Society is prepared to handle repairs.

Commissioners Reports:

Commissioner Mundhenke reported he received calls from constituents about roads and visited with a Johnson County Commissioner.

Commissioner Paulsen reported she attended the Blue Valley Community Action meeting and a BRIDGES meeting.

Commissioner Schmieding reported he attended a Visitors Committee meeting.

Commissioner Vrbka reported he looked at conditions of roads in Seward County. He mentioned culverts are causing problems.

Moved by Paulsen and seconded by Mundhenke to approve the Special Designated Liquor Permit for JUNTO LLC for an event on April 17, 2019.

Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka Motion Carried

Schweitzer led discussion on the Submission to the Municipal Securities Rulemaking Board (MSRB) item on the agenda. She stated that each year, because Seward County has a bond for the Justice Center, a submission including historical and current information about valuation, levies, etc. is required. She stated that she has been submitting the annual submission to the MSRB since bonds were issued to pay for the Justice Center. She also submits annual audits to the MSRB and the 2 banks through which Seward County has additional funding.

Commissioner Paulsen removed herself from the Board at 9:30 a.m.

Paul Moyer of the Nebraska Dept. of Agriculture was present to give a report of the Noxious Weed Program for Seward County. He stated that Paulsen has done a good job of complying with the Nebraska Weed Program and the Seward County Weed Program is in good shape.

Paulsen returned to the Board at 9:44 a.m.

Paulsen led discussion on the Clerk of the District Court Clerk II pay rate. She stated the Clerk of the District Court has complied with the requirements of correcting a wage when it does not fall within the annual salary increase. Koetter explained the problem with the pay rates when her latest 2 employees were hired. The former HR Office personnel assigned a pay rate for a new employee which was too close to a current employee when her introductory period was completed satisfactory. Koetter explained that adjusting the pay rates would rectify the problem.

Moved by Mundhenke and seconded by Schmieding to correct the pay rates for the District Court Clerk II pay rate.

During discussion, Maria Hatfield said that her office has asked for raises so the Commissioners created the Salary Study Committee so that offices can get the wage information of other counties.

Affirmative Vote: Mundhenke, Schmieding, Paulsen, Vrbka Motion Carried

Bob Dahms, County Treasurer, and Sherry Leising, Deputy County Treasurer, were present to discuss a pay rate situation similar to that of the Clerk of the District Court

Office. He stated that one of his newer employees, after a successful evaluation, would be making almost the same as someone who has been there over 1 year. Paulsen asked that since the Treasurer's Office Liaison is not present today (Culver), she asked that the Treasurer, his Commissioner liaison and HR work on the situation and the item will be put back on the agenda next week.

Maria Hatfield, Detention Center Director, led discussion on the Amendment # 4 for Food Service Contract with CBM Managed Services. This is the company that provides food for the Detention Center inmates.

Moved by Paulsen and seconded by Schmieding to authorize the Vice Chairperson sign the Amendment # 4 for Food Service Contract with CBM Managed Services.

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka Motion Carried

Known items on the agenda for Board of Commissioners on April 2, 2019 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action - Approve minutes of March 26, 2019

Other Business Matters to Address When Time Allows

5. Commissioners Reports
6. Discuss/Action – Agenda for April 9, 2019

9:00 a.m. Discuss/Action – IT Report

9:15 a.m. Discuss/Action – Correction of County Treasurer's Office Clerk I & Clerk II pay rate

Moved by Schmieding and seconded by Mundhenke to adjourn at 10:13 a.m.

Affirmative Vote: Schmieding, Mundhenke, Paulsen, Vrbka Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 2nd day of April 2019.

County Clerk

Chairman