

# Seward County Board of Commissioners

## March 6, 2018

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on March 6, 2018 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on March 6, 2018 at 8:30 a.m.

Present:      Chairperson:      Roger E. Glawatz  
                 Members:              John Culver, Whitney Fleischman, Eugene Gausman  
                 County Clerk:        Sherry Schweitzer  
Absent:        Member:                    Diana Garske

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those present for their meeting with the Commissioners were Gary Petersen, Marilyn Hladky, Joe Yocum, Shelly Stitt, Michaela Tuttle, Maria Hatfield, Georgia Stockley, Barb Liska & Sherry Schweitzer.

Moved by Fleischman and seconded by Gausman to approve the minutes of February 27, 2018.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz                      Motion Carried

### **Commissioners Reports:**

Commissioner Culver reported he attended the Safety Committee meeting and the Personnel Board meeting. He reported about space heaters and an active shooter drill.

Commissioner Fleischman reported she visited with a couple Dept. heads, attended the Personnel Board and Goehner Spaghetti Feed. She also dealt with various emails.

Commissioner Gausman reported he met with the Weed/Zoning Administrator, the Highway Supt. and the Veterans Service Officer.

Commissioner Glawatz reported he attended a Visitor Committee event and met with the Human Resource Director.

Moved by Fleischman and seconded by Gausman to authorize the County Clerk to advertise for the mowing of abandoned cemeteries in Seward County.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz                      Motion Carried

Moved by Fleischman and seconded by Gausman to accept the County Clerk Fee Report for February 2018 in the amount of \$18,173.10.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz                      Motion Carried

Joe Dalton, Deputy County Attorney led discussion on the Revised Final Pay Application # 24 for the Seward County Justice Center. He said that the amount of the last pay claim has been negotiated and agreed upon by all parties involved. A "Receipt and Release of All Claims" document will be received. A check will be produced and delivered upon the "Receipt and Release" document being signed.

Moved by Fleischman and seconded by Gausman to approve the Revised Final Pay Application # 24 of \$128,305.00 to Beckenhauer Construction Company.  
Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

The Commissioners discussed their meeting room remodel. Glawatz stated he would like to discuss the IT components that will be needed so that for instance, the agenda and other documents can be posted on the wall. He also spoke about the need for speakers, microphones, and other electronics. They also discussed holes in the floor, and using a vent to cover up part of the wall where the jury box was located.

The Commissioners recessed at 9:25 a.m.  
The Commissioners re-convened at 9:30 a.m.

Gary Petersen, Seward/York Emergency Manager presented a Debris Management Action Plan and Master Plan. He explained the advantages of the plan and the process if signed.

Moved by Fleischman and seconded by Gausman to approve the Debris Management Action Plan and the Debris Management Master Plan for Seward County.  
Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

Tom Nielsen of Soarin' was present to discuss IT generally for Seward County and IT for the newly remodeled Commissioner Room. He reported that he has been working with the Sheriff's Office who received a grant for electronic tickets. He also said that he has visited with HR about some training for Seward County employees. He would like to have some space to put some equipment so he can train them.

Stockley was present along with Jeff Fleischman, Shop Foreman to discuss the awarding of the excavator bid. They recommended awarding the bid to Nebraska Machinery Company (NMC).

Moved by Fleischman and seconded by Gausman to award the excavator bid to NMC for a 4 year lease, in the amount of \$47,311.36 for a CAT 323 model Excavator.  
Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

The Commissioners discussed the Justice Center Elevator Maintenance Agreement. O'Keefe Elevator Company has offered 2 different contracts. One contract would provide inspections 12 times a year; the other contract was to provide inspections 6 inspections per year. Both contracts were for 5 years. The Building and Grounds Supt. recommended the contract with the 12 inspections per year since there are still problems with the elevators.

Moved by Fleischman and seconded by Gausman to authorize the Chairperson to sign the contract with O'Keefe Elevator Company for 12 inspections per year at a cost of \$544.00 per month.  
Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

Moved by Gausman and seconded by Fleischman to open the public hearing for the Seward County Road Dept. 1 & 6 Year Program.  
Affirmative Vote: Gausman, Fleischman, Culver, Glawatz Motion Carried

Stockley gave information about the projects on the 1 Year Program and the 6 Year Program.

Moved by Fleischman and seconded by Gausman to close the public hearing at 10:13 a.m.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

The Commissioners recessed at 10:15 a.m.

The Commissioners re-convened at 10:30 a.m.

Discussion was held concerning a 2018 Notice of Tax Status for Real Estate owned by Seward County. According to law, if a political subdivision owns land that is not used for public purposes, taxes must be levied and paid. The land in question is land adjacent to the main Road Shop where a mobile home was leased to an individual. The mobile home has been moved. Stockley was in attendance and said the individual requested a moving permit. Dalton stated the lease has been terminated and so it is public use now. A garage on the property has been abandoned.

Moved by Fleischman and seconded by Gausman to authorize the County Attorney's Office to make a written protest on behalf of Seward County for property in the North ½ of Section 15, Township 11 North, Range 2 East of the 6th p.m. which was property listed in the Notice of Tax Status received from the Seward County Assessor.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

Hatfield brought an annual amendment for the CBM Food Service Contract.

Moved by Fleischman and seconded by Gausman to authorize the Chairperson to sign Amendment # 3 To Food Service Contract between Seward County and CBM Managed Services.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

Known items on the agenda for Board of Equalization on March 13, 2018 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve Minutes of February 27, 2018
4. Discuss/Action - Protest
5. Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on March 13, 2018 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of March 6, 2018
4. Discuss/Action - Special Claim

**Other Business Matters to Address When Time Allows**

5. Discuss/Action - Public/Officials/Boards
6. Commissioner's Reports
7. Discuss/Action - Commissioner Room Remodel

9:15 a.m. Discuss/Action - Jessica Kolterman - Seward Statue Project Presentation

10:00 a.m. Discuss/Action - Open Rental Rate Bids

Moved by Fleischman and seconded by Gausman to adjourn at 10:52 a.m.  
Affirmative Vote: Fleischman Gausman Culver Glawatz Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 13<sup>th</sup> day of March 2018.

\_\_\_\_\_  
County Clerk

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Chairperson