

June 2, 2020

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on June 2, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on June 2, 2020 at 8:30 a.m.

Present: Chairperson: John Culver
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,
Becky Paulsen
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials reporting to the Commissioners during the first meeting of the month were Jeff Baker, Ann Dobesh, Marilyn Hladky, Barb Liska and Sherry Schweitzer.

Jonathan Jank, Executive Director of the Seward County Chamber & Development Partnership, updated the Commissioners on activities of his organization.

Moved by Schmieding and seconded by Vrbka to approve the minutes of May 26, 2020.
Affirmative Vote: Schmieding, Vrbka, Mundhenke, Paulsen, Culver Motion Carried

Commissioners Reports:

Commissioner Mundhenke reported he checked roads.

Commissioner Vrbka reported he has been working on recruiting additional members for the Planning & Zoning Commission and reported about the County Fair.

Commissioner Culver reported he worked with the County Surveyor, Ron Nissen, on a project; participated in zoom meetings in regard to the coronavirus situation; and received calls on various road issues.

Commissioner Paulsen reported she received some calls in regard to nails found on the roads used by companies to mark utility lines.

Commissioner Schmieding reported he attended a virtual meeting with SENDD and checked some roads.

In regard to discussion on the coronavirus situation with the county buildings, Chairman Culver reported that the county buildings were opened up yesterday according to plan. He stated that although there were a few problems, most generally things went well.

Brea Ehmen, HR Director, presented a change for Holiday Pay in the Personnel Policy to the Commissioners for their consideration. She said the past policy stated Holiday Pay

should be given to those working on the "observed" holiday. The change would make it so holiday pay would be given to those working on the actual holiday.

Moved by Mundhenke and seconded by Paulsen to make the following change of the Holiday Pay into the Personnel Policy as follows:

HOLIDAY PAY

Each full-time employee, who is not required to be on duty, as their respective office is closed, will be allowed to be absent from work without loss of pay on a holiday, provided that such employee shall not be absent without approved paid leave on either the day prior to or the day after such holiday in order to qualify for said holiday pay.

Full-Time employees who do not actually work on a holiday shall receive eight hours of holiday pay only and said hours shall not be used in the accumulation of hours worked for overtime purposes.

Regular Part-time, 30 hour/week employees will be eligible for 6 hours of holiday pay, following the same criteria above.

Premium Holiday Pay

Non-exempt county employees who work on a declared holiday shall receive monetary payment at the rate of two and one-half (2 ½) times the employee's normal hourly rate for such hours actually worked on said holiday. No additional compensation shall be made for those hours worked. The employee shall be paid for said holiday hours worked and not applied to compensatory time. Holiday hours actually worked shall not be used in accumulation of hours worked for overtime purposes. All work on declared or observed holidays must be approved by the employee's supervisor.

Observed Holiday

If one of the above declared holidays falls on Sunday, it will be observed by offices who are normally closed on weekends, on the following Monday. If the declared holiday falls on a Saturday, it will be observed by offices who are closed on weekends, on the preceding Friday.

24-hour schedule employees

Departments that operate a 24-hour schedule will recognize the declared holiday with regards to premium holiday pay on the "declared" holiday. The premium holiday pay of 2 ½ times will not apply to 24-hour schedule employees working on the "observed" holiday. The 24-hour schedule employee that does not work on the declared holiday shall only receive 8 hours of holiday pay. Should an employee work the observed holiday and the declared holiday, the employee will be compensated for normal worked hours on the observed holiday and shall receive the premium holiday pay of 2 ½ times all hours worked on the declared holiday.

The premium pay of 2 ½ times includes the aforementioned 8 hours of regular holiday pay and will not result in an additional 8 hours of regular holiday pay.

Affirmative Vote: Mundhenke, Paulsen, Vrbka, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to adopt Resolution No. 3518 in regard to allowing Farmers & Merchants Bank to substitute pledged securities.

Resolution No. 3518 of the Seward County Board of Commissioners

WHEREAS, the Farmers & Merchants Bank desires to make the following security substitution:

Replacing

Description	Amount
Upper St. Clair Sch Dist #916507NQ5	1,235,000.00

With

Cedar Bluffs Neb Rec #15005WAL6	500,000.00
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Whereas: County deposits would be fully insured

Therefore, let it be resolved, the above substitution by the Farmers & Merchants Bank be approved by this County Board.

Moved by: Vrbka Seconded by: Mundhenke 06/02/2020
Ayes: Ken Schmieding, Becky Paulsen, Mike Mundhenke, Robert Vrbka,
John K. Culver, Chair of the Board
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to adopt Resolution No. 3519 to allow the release of pledged securities to Jones Bank.

RESOLUTION NO. 3519 OF THE SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Seward County Clerk request to release the following pledged securities to Jones National Bank and Trust:

Adams Cnty NE School Dist.# 18 General Obligation Unltd Fed BQ Book,
Cusip No. 006078DC0 in the amount of \$205,000

WHEREAS, after said release, the Seward County Clerk will continue to have sufficient pledged securities to cover the deposits in the Seward County Imprest Fund which exceed FDIC Coverage.

THEREFORE, LET IT BE RESOLVED: That the Seward County Board of Commissioners approves the release of said above described pledged securities.

Dated this 2nd day of June 2020.

Moved by: Paulsen Seconded by: Vrbka 06/02/2020
Ayes: Robert Vrbka, Ken Schmieding, Becky Paulsen, Mike Mundhenke,
John K. Culver, Chair of the Board
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Terry Wicht, Highway Supt., brought an agreement and accompanying resolution for the Board's consideration for a road project.

Moved by Paulsen and seconded by Schmieding adopt Resolution No. 3520 in regard to the Environmental Services Agreement for Project BRO-7080(54) Seward Northwest.

RESOLUTION

ENVIRONMENTAL SERVICES AGREEMENT – BK1709-002 SUPPLEMENTAL AGREEMENT NO. 2

SEWARD COUNTY
Resolution No. 3520

Whereas: Seward County and HDR Engineering, Inc. have previously executed an Environmental Services agreement for a transportation project for which the Local Public Agency (LPA) would like to obtain Federal funds;

Whereas: Seward County understands that it must continue to strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of this Federal-aid project; and

Whereas: Seward County and HDR Engineering, Inc. wish to enter into a supplemental Environmental Services agreement setting out modifications and/or additional duties and/or funding responsibilities for the Federal-aid project.

Be It Resolved: by the Board of Commissioners of Seward County, Nebraska that:

John Culver, Chair of the Seward County Board of Commissioners is hereby authorized to sign the attached Environmental Services Supplemental Agreement No. 2 between Seward County and HDR Engineering, Inc.

NDOT Project Number: BRO-7080(54)
NDOT Control Number: 13362
NDOT Project Description: Northwest of Seward

Adopted this 2nd day of June, 2020 at Seward, Nebraska.

Ayes: Robert Vrbka, Becky Paulsen, Mike Mundhenke, Ken Schmieding
John K. Culver, Chair of the Board

Board/Council Member Paulsen
Moved the adoption of said resolution
Member Schmieding Seconded the Motion
Roll Call: 5 Yes 0 No 0 Abstained 0 Absent
Resolution adopted, signed and billed as adopted

Attest: Sherry Schweitzer, County Clerk

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver Motion Carried

Moved by Paulsen and seconded by Schmieding to authorize the Chairman to sign Environmental Services Agreement for Project BRO-7080(54) Seward Northwest.
Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to recommend John Siebert to be day to day Manager of Operations for JUNTO LLC.
Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

The Commissioners discussed the Surplus Property Disposal Requests from the County Attorney's Office.

Casey Tiemann of the County Attorney's Office answered questions about the surplus items.

Moved by Paulsen and seconded by Mundhenke to authorize the Chairman sign a Surplus Property Disposal Request from the County Attorney's Office.
Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver Motion Carried

Schweitzer then led discussion on the agenda item regarding the deductible for the county liability insurance through NIRMA.

Moved by Schmieding and seconded by Mundhenke to leave the deductible for liability insurance through the Nebraska Intergovernmental Risk Management Association (NIRMA) at \$500.

Affirmative Vote: Schmieding, Mundhenke, Paulsen, Vrbka, Culver Motion Carried

Known items on the agenda for Board of Equalization on June 9, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of May 26, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on June 9, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of June 2, 2020
4. Discuss/Action – Claims for the period through May 29, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action - Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – Recommendation for appointment(s) to the Planning & Zoning Commission
8. Discuss/Action – General Discussion on County Operations due to Coronavirus
9. Discuss/Action – Protocol for Opening for Seward County Facilities
10. Discuss/Action – Agenda for June 16, 2020

Moved by Vrbka and seconded by Mundhenke to adjourn at 10:16 a.m.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 9th day of June 2020.

County Clerk

Chairperson