

# Seward County Board of Commissioners

## January 31, 2017

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on January 31, 2017 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on January 31, 2017 at 9:00 a.m.

Present:	Chairman:	Roger E. Glawatz
	Members:	John Culver, Diana Garske, Eugene Gausman, Whitney Fleischman
	County Clerk:	Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Culver and seconded by Garske to approve the minutes of January 24, 2017.

Affirmative Vote: Culver, Garske, Fleischman, Gausman, Glawatz      Motion Carried

Jeff Baker, Veteran's Service Office, Sheila Beins, County Clerk Magistrate, and Sherry Schweitzer, County Clerk updated the Commissioners on activities of their offices.

### **Commissioners Reports:**

Commissioner Culver reported he went to the 911 meeting and to the NACO New Commissioners Orientation meeting.

Commissioner Fleischman reported she has been dealing with issues at the Justice Center and reported on CASA news. She has also noted that she dealt with various correspondences.

Commissioner Gausman reported he attended a public forum with Governor Ricketts in attendance, a farewell for the Seward City Administrator, attended the NACO Legislative meeting, and visited with Road Dept. personnel.

Commissioner Garske reported she has been dealing with Justice Center issues, met with a Road Dept. Foreman and dealt with various correspondences.

Commissioner Glawatz reported he attended the 911 meeting, the farewell for the City of Seward Administrator, met with HR Dept. and county attorney, and dealt with various correspondences.

The Seward County Audit was discussed. The 3 Year contract with the State of Nebraska has expired and a new contract for the annual audit for Seward County needs to be sought. Glawatz stated he was very happy with the audit performed in previous years. It was suggested that another 3 Year commitment to the State of Nebraska be authorized.

Moved by Fleischman and seconded by Gausman to sign a contract with the State of Nebraska Auditor's office for a 3 Year contract.

Affirmative Vote: Fleischman, Gausman, Garske, Culver, Glawatz Motion Carried

During Justice Center Update, Fleischman stated there is a meeting this Friday about current issues. She reported that Hartman Construction is to finish interior demotion of the old Sheriff's Office and start with exterior demolition Thursday or Friday. Jacque Stewart, Clerk of the District Court asked if the problem with the pass thru windows of both the County Court and District Court have been addressed. Fleischman stated they have been looking into it and some vendors have been contacted to address the issue. Garske said she checked with the Post office for mail for the various offices there. Garske said she is looking into a "Cluster Box" for mail at the new Justice Center. The Post Office will let the County know where it should be placed. Jacque asked about metering the mail. Fleischman said that needs to be addressed also. Glawatz stated he would like to have a decision thought through so that all needs are met.

Maria Hatfield, Detention Center Director presented a document for the Commissioners consideration. A contract with Time Warner was signed in December that would cost \$125 for the installation of TVs in the Justice Center. Time Warner was bought by Spectrum Communications and after inspecting the area and the request for more services, \$1,200 was needed for the installation, so a new contract needs to be signed. Hatfield said the new cost would come out of the Commissary Fund of the inmates.

Moved by Fleischman and seconded by Garske to authorize the Chairman to sign a new Contract with Spectrum for TV Services in the jail.

Affirmative Vote: Fleischman, Garske, Gausman, Culver, Glawatz Motion Carried

Shelley Stitt, Extension Educator along with 4-H Junior Leaders Molly Suhr, Colby Luebbe, and Krystin Oborny were present to ask the Commissioners to sign a proclamation proclaiming February 2017 as Nebraska 4-H month.

Moved by Garske and seconded by Fleischman to authorize the Chairman to sign a proclamation proclaiming February 2017 as Nebraska 4-H month.

Affirmative Vote: Garske, Fleischman, Gausman, Culver, Glawatz Motion Carried

The Commissioners recessed at 9:56 a.m.

The Commissioners re-convened at 10:04 a.m.

Michaela Tuttle, HR Director gave the Commissioners a report from Continuum, which is an employee assistance company. It showed that 7% of Seward County employees have utilized their services. Tuttle stated that according to Continuum, in the first year, a new client only utilizes it 3-4%.

Tuttle also presented a Personnel Board Protocol that has been approved by the Personnel Board. She stated that this Protocol states how the things are disseminated, etc. to the employees and Department heads. The Seward County Personnel Policy Information Dissemination Protocol will be discussed again at next week's meeting.

Moved by Fleischman and seconded by Gausman to go into Executive Session at 10:21 a.m. to discuss potential litigation.

Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

The Chairman stated that the reason for Executive Session was to discuss potential litigation.

Moved by Fleischman and seconded by Gausman to go out of Executive Session at 11:03 p.m.

Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

The Chairman stated that while in Executive Session, possible litigation was discussed and no action was taken.

Known items on the agenda for Board of Commissioners on February 7, 2017 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of January 31, 2017
4. Discuss/Action – Public/Officials/Boards

**Other Business Matters to Address When Time Allows**

5. Commissioner's Reports
6. Discuss/Action - Justice Center Update

Moved by Fleischman and seconded by Gausman to adjourn at 11:04 a.m.

Affirmative Vote: Fleischman, Gausman, Garske, Culver, Glawatz Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 7<sup>th</sup> day of February, 2017.

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County Clerk

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Chairman