

January 29, 2019

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on January 29, 2019 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on January 29, 2019 at 9:00 a.m.

Present: Chairperson: John Culver
 Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,
 Becky Paulsen
 County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Schmieding to approve the minutes of January 22, 2019.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver Motion Carried

Moved by Paulsen and seconded by Mundhenke to approve all claims for the month of January, 2019 except claim No. 19010037.

During discussion time, Schmieding commented on the denied claim.

CRAIG D ABBOTT	SE	\$11,033.77	MIDWEST SPECIAL SERVICES	SE	\$537.00
ADP LLC	SE	\$2,163.10	MILFORD AGING SERVICES	SE	\$1,853.90
ADVANCED CORR HLTHCARE	FE	\$4,066.69	MILFORD CHAMBER COMM	FE	\$100.00
ADVANCED OFFICE AUTOM	SU	\$287.21	MIPS INC	FE	\$2,146.00
AFFORDABLE INTERNET SOL	UT	\$64.99	MOTIVATE 2 COMMUNICATE	SE	\$450.00
ALL MAKES OFFICE EQUIP	SU	\$60.00	NIRMA	FE	\$377.00
AMERITAS LIFE INS	FE	\$28,854.02	NATL EMERG NUMBER ASSN	FE	\$142.00
ATLAS BUSINESS SOLUTIONS	SE	\$714.00	NE ASSN OF CO OFFICIALS	FE	\$330.00
BAUER BUILT INC	SE	\$6,165.12	NE DOL/BOILER INSPECTION	SE	\$60.00
KEN & CHRISTY PANKOKE	FE	\$254.80	NE EXT-WASHINGTON CO	FE	\$80.00
BERRY LAW FIRM	FE	\$3,477.00	NE LAW ENFRMNT TRAINING	FE	\$10.00
BI	FE	\$42.00	NE PUBLIC POWER DISTRICT	UT	\$168.91
BLACK DIAMOND AUTO DET	SE	\$130.00	NEBRASKA SHERIFFS ASSOC	FE	\$495.00
BLACK HILLS ENERGY	UT	\$5,687.12	NEMAHA CO SHERIFFS OFFICE	SE	\$70.19
BLUE RIVER ELECTRIC LLC	SE	\$627.49	NMC EXCHANGE LLC	FE	\$6,208.27
BLUE VALLEY BEHAV HEALTH	SE	\$682.50	NORRIS PUBLIC POWER DIST	UT	\$1,929.83
BLUESTEM FIBER LLC	SE	\$110.00	NUNNENKAMP ELECTRIC	SE	\$315.00
BLUE360 MEDIA	FE	\$441.75	OFFICE DEPOT	SU	\$325.65
ROBERT D BOSCHART	RE	\$20.00	OFFICENET	SE	\$723.36
BUTLER COUNTY LANDFILL	SE	\$48.93	ONESOURCE	SE	\$163.00
CAMPBELL CLEANING	SE	\$330.00	OREILLY AUTOMOTIVE INC	SU	\$294.72
CAPITAL BUSINESS SYSTEMS	SU	\$18.82	SEW GROCERY - PAC N SAVE	SU	\$249.21
CARD SERVICES	FE	\$845.72	PAPER TIGER SHREDDING	SE	\$135.00

CATERPILLAR FINAN SERV	FE	\$6,300.00	PARAMOUNT LNDRY & TEXTIL	SE	\$143.88
CBM FOOD SERVICE	SE	\$8,036.08	PEREZ INTERPRETING LLC	SE	\$865.40
CENTRAL SAND & GRAVEL CO	SU	\$134,216.02	PETTY CASH FUND	FE	\$507.50
CITY OF SEWARD	UT	\$8,444.68	PITNEY BOWES INC	SU	\$82.47
CLASSEN ARMS	SE	\$1,300.82	POTTER REPAIR	SE	\$73.86
CLERK OF DIST COURT ASSOC	FE	\$125.00	POWERPLAN	SE	\$744.88
CLERK OF DISTRICT COURT	FE	\$282.00	PRECISION TOOL & MACHINE	SU	\$50.00
COMMONWEALTH ELEC CO	UT	\$538.02	PURFOODS LLC	SE	\$121.17
CONTROL SERVICES INC	SE	\$117.00	QUILL CORPORATION	SE	\$46.98
CORI J STAVA	SU	\$33.28	R W RICHARDS SERVICE LLC	SE	\$181.95
DILLON TIRE INC	EQ	\$2,454.36	RDO TRUCK CENTER CO	SE	\$269.88
CULLIGAN	SE	\$245.10	REDIGER AUTOMOTIVE	EQ	\$269.10
CUTTIN IT CLOSE LAWN CARE	SE	\$1,380.00	REDWOOD TOXICOLOGY LAB	SE	\$232.00
GREGORY C. DAMMAN	FE	\$322.75	REGION V SERVICES	FE	\$2,484.58
DON'S PIONEER UNIFORMS	SE	\$641.97	REGION V SYSTEMS	FE	\$9,332.75
E 911 SEWARD COUNTY TRE	FE	\$28,877.75	ROGER RICHTERS	SE	\$50.00
EAKES OFFICE PLUS	SU	\$2,571.05	RIXSTINE TROPHY CO INC	SU	\$221.61
EDISON LIGHTING SUPPLY	SU	\$496.31	RJ KOOL	SE	\$118.50
EHLERS ELECTRONICS LLC	SE	\$6,008.76	RR DONNELLEY	SE	\$145.03
EMBLEM ENTERPRISES INC	SU	\$328.94	SACK LUMBER	SU	\$61.99
ENCARTELE INC	SE	\$1,584.53	SALINE COUNTY SHERIFF	SE	\$34.00
ENGINEERED CONTROLS, INC	SE	\$5,900.00	SECR OF STATE - ELECTIONS	FE	\$10.00
EQUIFAX WORKFORCE/TALX	SE	\$43.10	SEWARD AGING SERVICES	SE	\$2,070.90
ESRI	SE	\$3,400.00	SEWARD CO CHAMBER & DEV	FE	\$3,030.00
KEARNEY HOSPITALITY INC	FE	\$219.90	SEWARD COUNTY COURT	FE	\$468.13
FARMERS COOPERATIVE	SU	\$21,360.43	SEW CO HEALTH CLAIM FUND	FE	\$186,038.16
FIRST WIRELESS, INC	SE	\$745.00	SEWARD CO INDEPENDENT	SE	\$627.19
G & P DEVELOP LANDFILL	SE	\$30.00	SEWARD CO PUBLIC TRANSIT	FE	\$30.00
GALLS LLC	SE	\$12,965.07	SEWARD CO ROAD FUND	FE	\$300,000.00
GENERAL FIRE & SFTY EQUIP	EQ	\$2,570.25	SEWARD CO SHERIFF'S DEPT	FE	\$69.40
GEOCOMM INC	SE	\$1,127.00	SEW CO SHERIFF UNCOLL FEES	FE	\$272.00
GREAT PLAINS COMM	SE	\$403.95	SEWARD CO SINKING FUND	FE	\$1,000.00
GUARDIAN RFID	SE	\$3,243.75	SEWARD COUNTY TREASURER	FE	\$16.00
KV ENTERPRISES	SE	\$171.89	SEWARD LUMBER & HOME	SU	\$101.47
SYDNEY PFEIFER HARS	SE	\$233.40	SIGN SOLUTIONS OF LINCOLN	SU	\$331.84
HELMINK PRINTING	SE	\$297.00	SOARIN GROUP, LLC	SE	\$7,554.27
HERPOLSHEIMERS INC	SE	\$3,320.90	SPEECE LEWIS ENGINEERS INC	SE	\$6,399.82
TODD HEYEN	SE	\$464.46	SPORTS EXPRESS INC	SU	\$16.50
HIGH PLAINS ENTERPRISES	EQ	\$6,070.50	ST PJ SUPPLY INC	SU	\$80.87
TIM HOBSON	SE	\$20.00	ST OF NE DAS ST ACCOUN	FE	\$546.00
KEARNEY INVESTMENT CORP	FE	\$219.90	ST OF NE DAS COMM	SE	\$1,152.00
HOMETOWN LEASING	FE	\$641.63	SHARILYN K STEUBE	SE	\$251.70
HOPE CRISIS CENTER	SE	\$7,500.00	SUPPLYWORKS	SU	\$507.43
INDOFF INC	SU	\$451.92	THOMSON REUTERS-WEST	FE	\$161.00
INTERSTATE POWER SYST	FE	\$36.08	TIME WARNER CABLE	UT	\$331.95
JANA S WURM DBA	FE	\$300.00	TNT BAR AND GRILL	SE	\$2,500.00
JEFFERSON CO HIWAY DEPT	SE	\$23.15	U S POSTAL SERVICE	SU	\$350.00
CHRISTOPHER JOHNSON	SE	\$500.00	US POST OFFICE	SU	\$33.00
JONES BANK (FICA)	FE	\$29,817.50	UNL ITS COMMUNICATIONS	FE	\$2.00
KERFORD LIMESTONE CO	SU	\$32,518.51	UTICA AGING SERVICE	FE	\$1,810.10
KINER SUPPLY COMPANY	SU	\$286.83	DR CARROLL VERHAGE	SE	\$159.96
KONICA MINOLTA BUS SOL	SU	\$93.84	VERIZON WIRELESS SERVICES	UT	\$3,471.32
KONICA MINOLTA PRMR FIN	FE	\$188.47	VERTIV CORPORATION	SE	\$3,405.15
APRIL KREPS	SE	\$105.00	VILLAGE OF GARLAND	FE	\$51.06
L-TRON CORPORATION	FE	\$1,783.75	VILLAGE OF UTICA	FE	\$55.16
LA QUINTA INN & SUITES	TR	\$1,209.45	VIRTUAL IMPRESSIONS INC	SE	\$20.00
LANCASTER COUNTY SHERIFF	FE	\$62.31	VISA	FE	\$1,645.75
LASER LABS, INC	SE	\$191.85	JAMES S WAKE	SE	\$2,500.00
LWR PLATTE WEED MGMT	FE	\$200.00	WALMART COMMUNITY BRC	SU	\$351.81
MAILAND'S CLOTHING	SU	\$20.00	WELLS FARGO FIN LEASING	FE	\$198.15

MCKESSON MED SURGICAL	SE	\$329.15	ERIC J WILLIAMS P C LLO	SE	\$237.50
MEDICAL ENTERPRISES INC	SU	\$140.00	WINDSTREAM	UT	\$9,870.64
MEYER AUTOMOTIVE INC	SE	\$623.03	WOODHAVEN COUNS ASSOC	SE	\$365.00
MID AMERICAN BENEFITS	FE	\$114.75	YORK COUNTY EMA	FE	\$20.80
MID-AMERICAN INS GROUP	FE	\$39,620.30	3RD MILLENNIUM CLASSRO	FE	\$120.00
MID STATES ORGAN CRIME	SE	\$150.00	911 CUSTOM	FE	\$5,698.00
MIDWEST AUTO PARTS	SU	\$494.59	SALARIES		\$430,560.46
MIDWEST CARD AND ID SOL	FE	\$500.00	GROSS SALARIES INCLUDE DEDUCTIONS TO:		
MIDWEST OFFICE AUTOM	SU	\$72.71	COLONIAL SUPPLEMENTAL INSURANCE		
LYLE L SCHUERMAN	SE	\$49.72	MID AMERICAN CO WISCONSIN		
MIDWEST SERVICE & SALES	SE	\$2,085.50	DELTA DENTAL		
			VSP VISION		
			WADDELL & REED		

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Culver

Voting No: Schmieding

Motion Carried

Vrbka said that clarification can be obtained for a possible future payment.

Barb Liska, 911 Director updated the Commissioners on activities of her office.

Commissioners Reports:

Commissioner Mundhenke reported he attended the 911 Board Meeting, New Commissioner Workshop at the NACO office, Extension Office, Planning & Zoning Meeting, checked road conditions.

Commissioner Vrbka reported he attended the New Commissioner Workshop at the NACO office and a Planning & Zoning Meeting.

Commissioner Culver reported he attended the E 911 Board meeting and attended to various correspondences.

Commissioner Schmieding reported he attended the New Commissioner Workshop at the NACO office and made a few phone calls.

Commissioner Paulsen reported she attended the NRD Flood Plain and Mapping meeting, the Governor's meeting at the Civic Center, and the New Commissioners Workshop at the NACO office.

Mike Janssen, Building & Grounds Supt., met with the Board about wages for his department. He explained that he had to hire services for snow removal and cleaning, and it was quite expensive. He explained the problems with trying to hire employees even after putting notices in the newspaper. He said he recently was given a resignation by an employee at the Justice Center. He will then have no one to clean the Justice Center and will be short staffed. Also, the salary study for his department did not have an appropriate match for his position and errors were found for his employees' wages. The Commissioners asked Janssen to see if he can get a 6-month contract with a company to help with the current issues. Janssen said he will report back.

Culver stated he would like to form a committee comprised of the HR Director, 2 Commissioners, 2 Elected Officials and possibly someone representing the Attorney's office for legal questions. Department Heads could go to this committee to address wages. He said the committee would have clear directives and goals. He would like the committee done by April so that decisions could be finalized by budget time.

Maria Hatfield, Detention Center Director was present and said she did not feel the idea of a committee is appropriate. The starting wage of her correctional officers has not been changed in the last 2 years and she has had problems getting applicants. Culver stated he still feels a committee is the solution. Paulsen said it's obvious that new wages need to be considered, but if the raises were given as requested, it would be a 7% raise. Culver asked that she wait with her request. Schmieding stated he foresees

other departments asking for raises too. He suggested that the committee, when formed, consider the jail employment issues first.

Moved by Schmieding and seconded by Culver and to have the Detention Center be the first department considered for wage changes by the new committee.

Affirmative Vote: Schmieding, Culver, Vrbka, Mundhenke, Paulsen Motion Carried

Tera Koetter, Clerk of the District Court, was present to discuss the District Court Clerk II Pay Rate and Back Pay item on the agenda. She stated an employee was hired last year and was told by the HR Office the wrong pay rate. She asked that the new corrected rate be allowed with back pay. Culver asked that the matter be referred to the County Attorney's Office for review before it is approved. Bob Dahms said he had the same situation and was told by the former HR Office that he couldn't do what Koetter is trying to do. He will discuss his situation with the County Attorney.

Marilyn Hladky, County Assessor, led discussion on the Temporary Position in the Assessor's Office item on the agenda. She said that the law states she is to appraise land on a 6-year cycle and asks that she be able to hire a temporary employee for 2-3 months to help take pictures for the appraising process.

Moved by Mundhenke and seconded by Vrbka to allow a temporary employee for the Assessor Office.

Affirmative Vote: Mundhenke, Vrbka, Paulsen, Schmieding, Culver Motion Carried

The Commissioners then discussed setting the salary for the Assessor's Office position of Field Technician/Appraiser's Assistant. She stated she had performed an analysis on a wage for this position and had also taken into consideration a 'like' position in her office since the duties are somewhat similar.

Moved by Paulsen and seconded by Mundhenke to allow \$16.58 as a starting wage for the Assessor's Office Field Technician/Appraiser Assistant.

Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to authorize the Chairman sign a letter of termination for Michaela Tuttle.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

Culver led discussion on the room remodel and said the speakers and microphones are still being worked on but he hopes the changes so far are favorable.

Moved by Paulsen and seconded by Vrbka to go into Executive Session at 10:32 a.m. to discuss Personnel, it being necessary to protect the reputation of the individual.

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Commissioner Culver stated the Executive Session is for Personnel.

Motion by Paulsen and seconded by Vrbka to go out of Executive Session at 11:00 a.m.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Chairman Culver stated that while in Executive Session personnel was discussed and no action taken.

Moved by Paulsen to allow an employee to take a leave of absence.

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver Motion Carried

Casey Keim, Highway Supt., presented two documents for the Commissioners consideration.

Moved by Paulsen and seconded by Vrbka to authorize the Chairman to sign the contract for C-80(615) Box Culvert on Raymond Road.

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to authorize the Chairman to sign the C-80(632) for Yankee Hill Channel Repair in P Precinct.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

The agenda item involving the purchase of a pickup for the Road Dept. was withdrawn by Keim due to budget concerns.

Moved by Paulsen and seconded by Vrbka to go into Executive Session at 11:15 a.m. for potential litigation.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

The chairman stated that the reason for Executive Session is for potential litigation.

Moved by Paulsen and seconded by Vrbka to go out of Executive Session at 11:45 a.m.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Commissioner Culver stated that while in Executive Session, no action was taken.

The item of Morrow & Associates Salary Study Invoice was not discussed and will be on next week's agenda.

Known items on the agenda for Board of Commissioners on February 5, 2019 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action - Approve minutes of January 29, 2019

Other Business Matters to Address When Time Allows

5. Commissioners Reports
6. Discuss/Action – Special Designated Liquor License for Glacial Till Vineyard & Winery for an event on March 9, 2019
7. Discuss/Action – Pledged Securities Investing
8. Discuss/Action – Depositing Crete Interlocal Funds
9. Discuss/Action – Morrow & Associates Salary Study Invoice
10. Discuss/Action - Commissioner Room Remodel
11. Discuss/Action – Agenda for February 12, 2019

9:15 a.m. Discuss/Action – Jonathan Jank/SCCDP – Introduce Robert Turek of Central Valley Ag – Explain Feed Mill Project near Utica to new Commissioners

Discuss/Action – Authorize Chairperson to sign Memorandum of Understanding for Dept. of Transportation Economic Opportunity Program

9:30 a.m. Discuss/Action – Award Bid for Public Safety System

Moved by Mundhenke and seconded by Vrbka to adjourn at 11:54 a.m.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 5th day of February 2019.

County Clerk

Chairperson