

# January 23, 2018

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on January 23, 2018 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on January 23, 2018 at 8:30 a.m.

Present: Vice Chairperson: Diana Garske  
Members: John Culver, Eugene Gausman, Roger E. Glawatz  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky  
County Treasurer: Bob Dahms  
Absent: Chairperson: Whitney Fleischman

The Vice Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Gausman and seconded by Culver to approve the minutes of January 9, 2018.

Affirmative Vote: Gausman, Culver, Glawatz, Garske Motion Carried

Bob Dahms, County Treasurer introduced the new Deputy County Treasurer Sherry Leising.

Moved by Gausman and seconded by Culver to approve a Motor Vehicle Exemption for Concordia College for a 2006 Chevrolet Express Van VIN# 1GCGG25V961154266.

Affirmative Vote: Gausman, Culver, Glawatz, Garske Motion Carried

Chairperson Fleischman was present at 8:35 a.m.

Moved by Garske and seconded by Gausman to approve Tax List Correction 251-16R.

Affirmative Vote: Garske, Gausman, Glawatz, Culver, Fleischman Motion Carried

Hladky then updated the Commissioners on activities of her office and also informed them of legislative bills that have to do with her office.

Known items on the agenda for February 13, 2018 at 8:30 a.m. are as follows:

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve Minutes of January 23, 2018
4. Discuss/Action - Assessor Information Update

Moved by Glawatz and seconded by Garske to adjourn at 8:55 a.m.

Affirmative Vote: Glawatz, Garske, Gausman, Culver, Fleischman Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 13<sup>th</sup> day of February 2018.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

## January 23, 2018 Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on January 23, 2018 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on January 23, 2018 at 9:00 a.m.

Present:	Chairperson:	Roger E. Glawatz
	Members:	John Culver, Whitney Fleischman, Eugene Gausman, Diana Garske,
	County Clerk:	Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Gausman and seconded by Culver to approve the minutes of January 16, 2018.

Affirmative Vote: Gausman, Culver, Fleischman, Garske, Glawatz      Motion Carried

Maria Hatfield, Detention Center Director stated that dishwashers in the Justice Center have been sold on Purple Wave. She also asked about "Essential Employees" and the compensation they receive when the courthouse is closed. She was referred to the HR Dept.

### **Commissioners Reports:**

Commissioner Culver reported he went to 2 Blue Valley Community Action meetings, met with the Highway Supt. and checked on some roads.

Commissioner Fleischman reported she also attended a Blue Valley Community Action meeting, met with various Dept. Heads and dealt with various communications.

Commissioner Gausman reported he attended an NRD meeting, met with the Highway Supt., and checked on some roads.

Commissioner Garske reported she dealt with various correspondences.

Commissioner Glawatz reported he attended a SENDD meeting, met with the HR and the Building and Grounds Supt. concerning on call time.

Moved by Garske and seconded by Gausman to approve the Highway Superintendent Certification.

Affirmative Vote: Garske, Gausman, Culver, Fleischman, Glawatz Motion Carried

The Seward County Audit Recommendations agenda item was discussed. Chairperson Glawatz led discussion and said the audit showed concerns about the use of Petty Cash and the number of credit cards that Seward County has. The discussion was not the appropriateness of the purchases, but the number of transactions and amount of purchases on the cards. Fleischman stated she felt that employees were using credits cards because the claims process is only once a month. Schweitzer said she felt that they were being used a lot because of the "convenience." Utilizing a "P-Card" like Lancaster County has was discussed. Fleischman stated she uses a "P-Card" for her work and it restricts what kind of items can be charged. A committee of Commissioners Fleischman and Gausman, the County Clerk and Attorney will look into the credit card issue. Other issues such as petty cash, transfers and fees collected by the Sheriff's Office were discussed.

Moved by Garske and seconded by Fleischman to accept the 2<sup>nd</sup> Quarter Investment Report as submitted by the County Treasurer.

Affirmative Vote: Garske, Fleischman, Gausman, Culver, Glawatz Motion Carried

The Surplus Property agenda item was discussed. Schweitzer mentioned the items that have sold lately. She reported almost everything in the pod at the West Wing parking lot was sold on Purple Wave. The extra cubicles were also sold on Purple Wave. One refrigerator needs to be taking into the West Wing for their use and then Schweitzer is to call the company the pod is being rented from to have them come and pick it up. It was also mentioned that those who have purchased items would be asked to remove them by January 31<sup>st</sup>.

The Commissioners discussed their meeting room remodel. Chairperson Glawatz stated he would like to move the Commissioner table from where it is presently and have some type of "wings" built onto it. He stated the Chairperson would sit in the middle of the table and the Attorney and Clerk would be next to the Chairperson. The other members would sit around the rest of the table that would have the wings. An extra podium purchased for the Justice Center would be moved into the room for presentations. Electronics such as speakers, microphones and recording equipment would be needed, some of which are already in the room. Being able to project the agenda onto the wall was suggested. Garske suggested eliminating the half wall for the jury box, the Judges bench and the reporters and witness area. Half walls between the pews where visitors sit and where the Commissioners would sit would remain. Pews from the County Courtroom may be added to the current pews in the room. Commissioner Garske said demolition should be the first step. Commissioner Culver had looked into some of the wiring issues. He will look into having someone give an estimate in order to see how much it would cost.

Commissioner Fleischman stated that she had a constituent ask about an Open House for the Justice Center. Although the Supreme Court had an open house she suggested having an informal Open House. She asked all the other Commissioners to think about it.

Moved by Fleischman and seconded by Culver to go into Executive Session at 10:30 a.m. to discuss potential litigation.

Affirmative Vote: Fleischman, Culver, Gausman, Garske, Glawatz Motion Carried

The Chairperson stated the reason for Executive Session was for potential litigation.

Moved by Garske and seconded by Gausman to go out of Executive Session at 11:06

Affirmative Vote: Garske, Gausman, Culver, Fleischman, Glawatz Motion Carried

The Chairman stated that potential litigation was discussed and no action was taken.

Known items on the agenda for Board of Commissioners on January 26, 2018 are as follows:

8:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action – Claims for January 2018

Known items on the agenda for Board of Commissioners on January 30, 2018 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of January 23, 2018
- 4.

**Other Business Matters to Address When Time Allows**

5. Commissioners Reports
6. Discuss/Action - Public/Officials/Boards
7. Discuss/Action - Commissioner Room Remodel
8. Discuss/Action - Justice Center Update

Motion Fleischman and seconded by Garske to adjourn at 11:08 a.m.

Affirmative Vote: Fleischman, Garske, Gausman, Culver, Glawatz Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 30<sup>th</sup> day of January 2018.

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County Clerk

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Chairperson