

Seward County Board of Commissioners

January 17, 2017

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on January 17, 2017 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on January 17, 2017 at 9:00 a.m.

Present:	Chairman:	Roger E. Glawatz
	Members:	John Culver, Diana Garske, Eugene Gausman, Whitney Fleischman
	County Clerk:	Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Fleischman and seconded by Gausman to approve the minutes of January 10, 2017.

Affirmative Vote: Fleischman, Gausman, Garske, Culver, Glawatz Motion Carried

Commissioners Reports:

Commissioner Culver reported he went to the Seward County Chamber and Development Partnership (SCCDP) meeting and met with various offices.

Commissioner Fleischman reported she has been working on the Justice Center items that are keeping the inmates from being housed. She also noted there are changes to keys for the holding cells that need some attention and also adding a 2nd dishwasher.

Commissioner Gausman reported he responded to various correspondences.

Commissioner Garske reported she attended the BRIDGES Board meeting, a jail meeting, and a SCCDP meeting.

Commissioner Glawatz reported he worked with HR involving interviews of the Road Dept. and met with the Treasurer's Dept. involving personnel.

Joe Yocum, Sheriff reported to the Board the Jail Standards have been contacted to do an inspection of the new Justice Center and give permission to house prisoners.

During Justice Center Update, Commissioner Fleischman reported she is working with Goldberg Group Architects to get bids for the 2nd phase of the Justice Center when the Offices such as County Court, Clerk of the District Court, County Attorney, Public Defender, etc.

Moved by Fleischman and seconded by Culver to open the bids for Rock.
Affirmative Vote: Fleischman, Culver, Gausman, Garske, Glawatz Motion Carried

No bids were received.

Georgia Stockley, Admin. Asst. was present to discuss the absence of bids received. She will contact some gravel companies to see if there is a problem with gravel supplies.

Moved by Gausman and seconded by Fleischman to authorize the Chairman to sign the Application and Certificate for payment No. 1 for the McKelvie Road Project Culver-80(603).

Affirmative Vote: Gausman, Fleischman, Garske, Culver, Glawatz Motion Carried

The Commissioners recessed at 9:40 a.m.

The Commissioners re-convened at 9:45 a.m.

The Commissioners discussed relocation of offices due to the moves occurring because of the new Justice Center. Commissioner Garske led discussion with various officials in attendance. She first stated that the HR Office needs to know where they are being relocated to. It was decided that the best place for HR is in the Clerk of the District Court area on 3rd floor.

The Extension Office will be relocated down at the "West Wing" in the area where the County Attorney currently is at which is known as Phase III. The Extension Office needs to give the University of Nebraska a 90 notice for relocating. It was asked of Carrie Gottschalk, Extension Educator to give notice now so that it will be given in time for an April move.

Garske stated that it was mentioned that the Emergency Manager Office be relocated at the Courthouse. Gary Petersen said that he would rather stay at the "West Wing".

Chairman Glawatz stated that the moving of the offices is going to be done by a professional mover, but that offices need to pack their own office up. The regular vertical file cabinets will be moved with contents inside. Lateral file cabinets need to be emptied out to move.

Commissioner Fleischman encouraged employees to be "invested" in the move and help with the packing up.

Garske stated that it would be cost saving to have one company move it all.

Sheila Beins, County Court Magistrate said some office equipment companies who may bid for the extra furniture going into the Justice Center also move their own furniture. She also wondered if Probation has been in the loop on the move since they are a State office.

Tina Marroquin, Public Defender was also in attendance to hear the information about moving.

Kevin Klink representing the Westfork Down Home Owner's Assn. was present to ask the Commissioners for help in maintaining the road(s) in their development. He stated that Lancaster County helps with their rural developments. Chairman Glawatz will look into the situation to see if we have a policy already in place. Klink was asked to provide information on Lancaster County. Glawatz said he will get back to Klink once the information is provided.

Bob Dahms, County Treasurer, Susan Blomenberg, Deputy Treasurer and Sherry Leising, Treasurer's Office staff were present to talk about the 2015 Salary study. He stated that the information in the Salary Study is inaccurate. He provided information that showed that the figures used in the study were not correct. He stated that 75% of the information for his office staff is incorrect. *Amended 1/24/17 to include: HR-Director indicated that wrong salary information from Seward County did not affect the salary study as Seward County salaries were not included in the comparison. These errors did not cause the study to be inaccurate.*

Leising stated that as a member of the Personnel Board, she heard from many employees that they wish their Supervisors would have been included in the salary study process. *Amended 1/24/17 to include: Discussion about Saline county wages – pointed out that we can't draw information from only one county in doing comparisons.*

Fleischman stated she tried to get salaries up to the market minimum while keeping taxpayers in mind. *Amended 1/24/17 to include: The treasurer's office stated that the salary claim for this month would show a .15 increase for two employees. He was told that salary increases were not allowed between budget times and would likely be denied. He suggested his options after that decision.*

Commissioners Fleischman is absent at 10:50 a.m.

Joe Yocum, Sheriff said that at budget hearings it would have been incumbent of the office holder to notice this error at budget time.

Blomenberg then presented a plan for relocating part of the Treasurer's Office into the current Commissioners Room (after the various offices move into the Justice Center.) She stated that more staff has been needed but they do not currently have room. When room is available after some offices are relocated, they would like to add staff.

Tuttle said that a Comparability study is needed for 2017. She has gotten an estimate from Paul Essman of Capital City Concepts for a Market study where we can choose the array. A Comparability Study is more expensive and can be used at the Court of Industrial Relations (CIR) that chooses only 3 counties.

Chairman Glawatz stated he felt one of his concerns is that you have to spend the money in order to get a certain amount of creditability.

Tuttle said Essman could do a step plan but told Tuttle that it would cost quite a bit more. The item will be on next week's agenda.

Known items on the agenda for Board of Equalization on January 24, 2017 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve Minutes of January 10, 2017
4. Discuss/Action – Motor Vehicle Tax Exemptions for Non-Profits
5. Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on January 24, 2017 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of January 17, 2017
4. Discuss/Action – Claims for January 2017

Other Business Matters to Address When Time Allows

5. Discuss/Action – Public/Officials/Boards
6. Commissioner’s Reports
7. Discuss/Action - Justice Center Update

10:00 a.m. Discuss/Action – Comparability Study

Moved by Gausman and seconded by Garske to adjourn at 12:01 p.m.

Affirmative Vote: Gausman, Garske, Culver, Glawatz Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 24th day of January, 2017.

County Clerk

Chairman