

# February 26, 2019

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on February 26, 2019 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on February 26, 2019 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Schmieding to approve the minutes of February 12, 2019.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

Moved by Paulsen and seconded by Mundhenke to approve Tax List Correction 265-18R

Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver Motion Carried

Hladky then updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on March 12, 2019 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of February 26, 2019
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Paulsen to adjourn at 8:56 a.m.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 12<sup>th</sup> day of March 2019.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

# February 26, 2019

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on February 26, 2019 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on February 26, 2019 at 9:00 a.m.

Present:           Chairperson: John Culver  
                          Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
                          Becky Paulsen  
                          County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Paulsen to approve the minutes of February 19, 2019.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver   Motion Carried

Moved by Paulsen and seconded by Mundhenke to approve all claims for February 2019 except the increase of wages for 3 employees with Employee Numbers 000207,010046, 010092.

Moved by Paulsen and seconded by Mundhenke to amend the previous motion to disallow a claim for Americom, Claim No. 19020006, in the amount of \$2,059.00.

Denise Janssen asked the names of the employees and asked why there are 3 Sheriff's Dept. employees with increased wages that are being approved. Paulsen responded with the names of Denise Janssen, Glenda Embree and Jessica Kisela. An email from the Payroll Dept. alerted the Board to the 3 names listed above as receiving an increase without Board approval. Denise Janssen stated it was directed in Executive Session on December 18<sup>th</sup> to move her salary to the minimum and that is why her pay claim was changed. Elston stated that because the present Board has changed the way Janssen is being paid for work involving interlocals, she needs to be put on the step plan correctly now. Tera Koetter, Clerk of the District Court, spoke to the Board and asked what she had not done properly. Culver said the Board has to approve the request and all offices are expected to follow policy. Paulsen stated that the County Attorney's Office needs to follow the Personnel Policy process and that the Clerk of the District Court needs to complete the final step of the process.

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver   Motion Carried

### SEWARD COUNTY FEBRUARY 2019 CLAIMS

ACCURATE CONTROLS, INC	SE	\$1,107.84	MORROW & ASSOCIATES, INC	FE	\$22,928.75
ADP LLC	FE	\$4,527.05	NE ASSN OF COUNTY CLERKS	FE	\$75.00
ADVANCED CORRECTIONAL HLTHCARE INC	FE	\$4,005.09	NE ASSN OF COUNTY EXT BOARD	FE	\$125.00
ADVANCED GRAPHIX	SE	\$592.00	NE ASSN OF EMERGENCY MNGMENT	FE	\$85.00
ADVANCED OFFICE AUTOMATION, INC	SU	\$506.68	NEBRASKA AUDITOR OF PUBLIC ACCOUNTS	FE	\$14,986.65
AFFORDABLE INTERNET SOLUTIONS	UT	\$64.99	NE LAW ENFORCEMENT TRAINING CT	FE	\$232.00

ALL MAKES OFFICE EQUIPMENT CO	SU	\$951.45	NEBRASKA PLANNING AND ZONING ASSOC	FE	\$145.00
AMERITAS LIFE INS CORP(SEWARD 2052)	FE	\$30,325.68	NE PUBLIC POWER DISTRICT	UT	\$208.50
APCO INTERNATIONAL	FE	\$184.00	NEBRASKA SALT & GRAIN CO	SU	\$5,036.88
DAMIAN GUINEY DBA ASSURED FIRE PROT	SE	\$155.00	NEBRASKA STATE BAR ASSOCIATION	FE	\$40.00
AXON ENTERPRISES	FE	\$5,928.00	NEBRASKA TRAVEL ASSOCIATION	FE	\$100.00
BADGER BODY & TRUCK EQUIPMENT	EQ	\$427.00	NE WEED CONTROL ASSN	FE	\$210.00
BECKY BAKER	SE	\$50.00	NEMAHA COUNTY SHERIFFS OFFICE	FE	\$51.56
KENNETH W & CHRISTY E PANKOKE	SE	\$421.25	NEOPOST USA INC	FE	\$234.53
BERRY LAW FIRM	FE	\$8,661.78	NMC EXCHANGE LLC	SE	\$841.81
BLACK HILLS ENERGY	UT	\$4,429.03	NORRIS PUBLIC POWER DISTRICT	UT	\$1,990.82
BLUE RIVER ELECTRIC LLC	SE	\$417.94	OFFICE DEPOT	SU	\$498.99
BLUE VALLEY BEHAVIORAL HEALTH INC	SE	\$292.50	OFFICENET	SE	\$35.22
BLUESTEM FIBER LLC	SE	\$110.00	PAT OHLMANN	SE	\$50.00
BOB HRNICEK DBA BOBS HANDYMAN SERV	SE	\$784.00	O'KEEFE ELEVATOR COMPANY	SU	\$546.50
SUE BOLLWITT	SE	\$25.00	ONESOURCE	SE	\$102.00
BOTTLE ROCKET BREWING COMPANY	SE	\$2,500.00	OREILLY AUTOMOTIVE INC	EQ	\$319.32
BURT COUNTY COURT	FE	\$3.00	SEWARD GROCERY LLC DBA PAC N SAVE	SE	\$57.07
CATTLE BANK & TRUST	FE	\$42.07	PAPER TIGER SHREDDING	SE	\$65.00
CBM FOOD SERVICE	SE	\$10,231.63	PARAMOUNT LAUNDRY & TEXTILE SERVICE	SE	\$99.64
CENTRAL SAND & GRAVEL CO	SU	\$9,733.03	PETTY CASH FUND	FE	\$3,278.06
CITY OF SEWARD	UT	\$8,612.92	PLATTE COUNTY COURT	FE	\$3.50
CLAY COUNTY SHERIFF	SE	\$72.70	POLICE OFFICERS ASSOC. OF NEBRASKA	FE	\$180.00
CLERK OF THE DISTRICT COURT	FE	\$144.00	POTTER REPAIR	SE	\$56.15
COAST TO COAST COMPUTER PRODUCTS	SU	\$94.99	PRECISION TOOL & MACHINE	SE	\$115.34
CONTINUUM	FE	\$3,250.00	PURFOODS LLC DBA MOMS MEALS	SE	\$132.71
CORI J STAVA	SE	\$300.00	QA BALANCE SERVICES	SE	\$130.00
DILLON TIRE INC DBA CROSS DILLON TI	SE	\$3,430.00	RDO TRUCK CENTER CO	SE	\$3,434.10
CULLIGAN	SE	\$135.30	REDIGER AUTOMOTIVE	SE	\$43.17
CUMMINS CENTRAL POWER LLC	EQ	\$100.63	REDWOOD TOXICOLOGY LABORATORY INC	SE	\$79.65
CUTTIN IT CLOSE LAWCARE, LLC	SE	\$2,032.50	REGION V SERVICES	SE	\$2,484.58
DAVID BJERRUM DBA D & J REPAIR	SE	\$183.25	REGION V SYSTEMS	SE	\$382.00
GREGORY C. DAMMAN	FE	\$1,980.75	BECKY REISINGER	SE	\$50.00
CARR, DARREL	SE	\$108.00	ROCKMOUNT RESEARCH AND ALLOYS INC	SE	\$162.92
DELL MARKETING L P	SE	\$2,617.08	RR DONNELLEY	SE	\$109.38
ANN DOBESH	SE	\$57.77	SARPY COUNTY COURT	FE	\$3.25
DODGE COUNTY COURT	FE	\$4.00	SECRETARY OF STATE	FE	\$20.00
DON'S PIONEER UNIFORMS	SE	\$1,162.50	SEWARD AGING SERVICES	SE	\$731.50
DOUGLAS COUNTY COURT	FE	\$5.00	SEWARD APPLIANCE REPAIR LLC	SE	\$165.12
DOUGLAS COUNTY SHERIFF OFFICE	SE	\$30.88	SEWARD CO CHAMBER & DEVELOPMENT	FE	\$560.00
E 911 C/O SEWARD COUNTY TREASURER	FE	\$28,877.75	SEWARD COUNTY COURT	FE	\$696.75
EAKES OFFICE PLUS	SU	\$2,366.42	SEWARD CO HEALTH CLAIM FUND	FE	\$195,491.74
EHLERS ELECTRONICS LLC	SE	\$1,745.00	SEWARD CO INDEPENDENT	SE	\$1,476.18
ENCARTELE INC	SE	\$1,276.49	SEWARD COUNTY PUBLIC TRANSIT	SE	\$116.00
EQUIFAX WORKFORCE/TALX CORPORATION	SE	\$92.20	SEWARD COUNTY SHERIFF'S DEPT	SE	\$56.00
FARMERS COOPERATIVE	SU	\$24,834.27	SEWARD COUNTY SHERIFF UNCOLLTD FEES	FE	\$464.00
FASTENAL COMPANY	SU	\$1,351.93	SEWARD COUNTY SINKING FUND	FE	\$2,000.00
FIRST WIRELESS, INC	SE	\$241.07	SEWARD ELECTRONICS	SE	\$100.56
G & P DEVELOPMENT LANDFILL	SE	\$27.00	SEWARD LUMBER & HOME CENTER	SU	\$67.17
GALLS LLC	SE	\$5,462.73	SITE ONE LANDSCAPE SUPPLY, LLC	SU	\$66.64
GEOCOMM INC	SE	\$1,127.00	SMPC, LLC	SE	\$574.80
GLOCK PROFESSIONAL INC	FE	\$500.00	SOARIN GROUP, LLC	SE	\$6,912.00
GREAT PLAINS COMMUNICATIONS	UT	\$405.95	H & H RECREATION INC DBA SPARETIME	SE	\$340.51
DALE GRIMES	SE	\$2,308.00	SPEECE LEWIS ENGINEERS INC	SE	\$1,472.85
KV ENTERPRISES	SU	\$7,528.42	ST PJ SUPPLY INC	SU	\$21.04
HELMINK PRINTING	SE	\$1,311.60	ST OF NEBRASKA DAS STATE ACCOUNTING	SE	\$549.28
HERPOLSHEIMERS INC	SE	\$682.09	ST OF NE DAS COMMUNICATIONS	SE	\$1,152.00
KEARNEY INVESTMENT CORPORATION	FE	\$104.95	STREICHERS INC	SE	\$59.99
HOMETOWN LEASING	FE	\$641.63	SUNSET LAW ENFORCEMENT	SE	\$854.40
HOTSY EQUIPMENT CO	SU	\$762.98	SUPPLYWORKS	SU	\$44.16
HTR INC/KLUTE TRUCK EQUIPMENT	EQ	\$119.06	SUE SYLWESTER	SE	\$85.00
SUE IMIG	SE	\$386.92	TELMATE LLC	SE	\$118.00
INDOFF INC	SE	\$1,535.85	TIME WARNER CABLE	UT	\$331.95
JEFFERSON COUNTY HIGHWAY DEPARTMENT	FE	\$21.74	TOP QUALITY GLOVES	SU	\$298.80
JEO CONSULTING GROUP INC	SE	\$398.75	TWIN RIVERS HEALTH CARE	SE	\$73.29
JOHN DEERE FINANCIAL	SE	\$905.08	US POST OFFICE	SU	\$33.00
JONES AUTOMOTIVE	FE	\$11,643.74	UNIVERSITY OF NEBRASKA	FE	\$7,854.30
JONES BANK (FICA)	FE	\$31,411.69	UNIV OF NEBRASKA LINCOLN	FE	\$626.16
KERFORD LIMESTONE COMPANY	SU	\$56,829.30	UNL ITS COMMUNICATIONS CENTER	SE	\$2.00
KONICA MINOLTA BUSINESS SOLUTIONS	SU	\$110.08	UPPER BIG BLUE NRD	UT	\$1,692.00
KONICA MINOLTA PREMIER FINANCE	SE	\$108.45	UTICA AGING SERVICE	SE	\$530.60

LANCASTER COUNTY SHERIFF	FE	\$91.93	VANGUARD APPRAISALS INC	SE	\$10,482.50
LANGUAGELINC INTERPRETATION SERVICE	SE	\$25.20	VERIZON WIRELESS SERVICES LLC	SE	\$4,220.19
LAUBER FUNERAL SERVICE INC	SE	\$1,340.00	VILLAGE OF GARLAND	FE	\$49.49
LIED LODGE ARBOR DAY FARM	TR	\$211.83	VILLAGE OF UTICA	FE	\$54.92
LINCOLN POLICE GARAGE	SE	\$1,010.16	VIRTUAL IMPRESSIONS INCORPORATED	SE	\$20.00
MADISON COUNTY COURT	FE	\$7.75	VISA	FE	\$3,491.14
MADISON COUNTY SHERIFF	FE	\$19.73	WALMART COMMUNITY BRC	SU	\$335.99
MAILFINANCE	SE	\$508.96	WELLS FARGO FINANCIAL LEASING	SE	\$198.15
MATTHEW BENDER & CO INC	SE	\$80.28	ERIC J WILLIAMS P C LLO	SE	\$2,260.50
MCKESSON MEDICAL SURGICAL	SU	\$152.03	WINDSTREAM	UT	\$9,877.29
MED TECH RESOURCE INC	SE	\$385.50	WOODS & AITKEN LLP	SE	\$625.50
MEMORIAL HEALTH CARE SYSTEMS CLINIC	SE	\$230.38	YORK COUNTY EMA	SE	\$19.20
MID AMERICAN BENEFITS INC FLEX	FE	\$114.75	3RD MILLENNIUM CLASSROOMS	SE	\$180.00
MID-AMERICAN INS GROUP INC	FE	\$39,521.53	SALARIES		\$451,552.08
MIDWEST AUTO PARTS	SU	\$575.10	GROSS SALARIES INCLUDE DEDUCTION TO:		
MIDWEST AUTOMOTIVE	SE	\$1,190.78	COLONIAL SUPPLEMENTAL INSURANCE		
MIDWEST OFFICE AUTOMATIONS	SE	\$105.84	MID AMERICAN CO WISCONSIN		
MIDWEST SERVICE & SALES CO INC	SE	\$1,761.36	DELTA DENTAL		
MILFORD AGING SERVICES	SE	\$429.80	VSP VISION		
MIPS INC	SE	\$1,314.13	WADDELL & REED		

During public/officials/boards time on the agenda, Mike Janssen, Bldg & Grounds Supt., updated the Board on staffing problems.

Bob Dahms, Treasurer, made a statement that the sidewalks in front of the courthouse were the first to be cleared in the City of Seward.

Sheriff Mike Vance updated the Board on his staff. He stated that one of his deputies has resigned due to being charged with a crime. He stated that because of the storm last week, many deputies were on staff to help. He stated he will have 2 employees starting shortly and then he will be fully staffed.

Culver opened discussion on the agenda item of Abolishing the Personnel Board. Schmieding stated he is definitely interested in employees' thoughts, but said that the Personnel Board is adopted in the Civil Service Statutes. He feels it hasn't been very efficient, however there is still a way to hear employees' thoughts. He stated he would like to have Chairman Culver form a committee to hear comments from the employees.

Moved by Schmieding and seconded by Vrbka to abolish the Seward County Personnel Board.

During discussion time, Culver stated a committee could be formed to deal with various issues/problems and the HR Director could be involved.

Jeff Baker, Veterans Service Officer/Public Transit Director, said he felt that doing things this way would be setting the HR Director up for failure. He asked who would make up that sub-committee. Paulsen said the chain of command would start with HR. April Whitney, an employee of the Highway Supt. office, said the Personnel Board has people from various departments and so it represents a diverse group. She also noted that she sent out emails to various employees on what their thoughts were on the matter and said the consensus was most agreed that the Personnel Board was in-efficient now but still wanted it to continue.

Bob Dahms, County Treasurer, made a statement about previous minutes from 1976 in which the County Clerk stated that having a Personnel Committee was the start of a Civil Service County and the start of unions possibly coming in. He said that Pam Bourne, a labor attorney, has said it isn't wise to have it.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver Motion Carried

Commissioner Paulsen talked about a structured committee and suggested having an employee from each building on the committee. Elston said that we were violating the

Open Meetings Act by discussing something not on the agenda and discussion stopped immediately.

Baker explained the Public Transit resolution on the agenda and the process of financing public transit in Seward County.

Moved by Vrbka and seconded by Paulsen to adopt Res. No. 3435 in regard to authorizing the Public Transit Director apply for Public Transportation Operating Assistance for Fiscal Years 2019-2021.

**RESOLUTION NO. 3435**

**SEWARD COUNTY BOARD OF COMMISSIONERS**

WHEREAS, There are federal funds available under Section 5311 of the Federal Transit Act (FTA) and for Nebraska Public Transportation Act Funds, and

WHEREAS, Seward County Public Transit desires to apply for said funds to be used to provide public transportation in Seward County with special emphasis on meeting the needs of the elderly and disabled of Seward County.

NOW THEREFORE BE IT RESOLVED that the Seward County Board of Commissioners hereby instructs the Seward County Public Transit Director to apply for the above-mentioned funds. Said funds are to be used for the Seward County Public Transit operations in FY 2019-2020 and FY 2020-2021 and Seward County hereby pledges up to \$89,722.00 to meet its local match obligations.

Moved by: Vrbka                      Seconded by: Paulsen                      02/26/2019  
Ayes: Robert Vrbka, Mike Mundhenke, Ken Schmieding, Becky Paulsen, John K. Culver, Chair of the Board                      Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver    Motion Carried  
Moved by Paulsen and seconded by Mundhenke to open the Public Hearing at 9:50 a.m. for the Application for Fiscal Years 2019-2021 for Public Transportation Operating Assistance and Change Transportation Fares.

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver    Motion Carried

Moved by Vrbka and seconded by Schmieding to close the Public Hearing at 9:52 a.m.  
Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver    Motion Carried

Moved by Mundhenke and seconded by Vrbka to authorize the Chairman to sign the Grant Application for Public Transportation Operation Assistance for Fiscal Years 2019-2021.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver    Motion Carried

**Commissioners Reports:**

Commissioner Mundhenke reported he went to the Upper Big Blue NRD meeting last week and checked on several roads after the storm.

Commissioner Vrbka reported he attended the Planning & Zoning meeting, took several calls on road conditions, and checked roads.

Commissioner Culver reported he checked roads, received calls and emails, and attended the Planning & Zoning meeting.

Commissioner Schmieding reported he attended the Visitors Committee meeting.

Commissioner Paulsen said she attended the Salary Committee meeting.

Paulsen led discussion on the wage adjustment item on the agenda. She said that the Salary Study Committee is following policy. Since this was discussed earlier, no additional discussion is needed.

Moved by Vrbka and seconded by Mundhenke to approve the Special Designated Liquor Permit for JUNTO LLC for an event on March 5, 2019.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

Known items on the agenda for Board of Commissioners on March 5, 2019 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action - Approve minutes of February 26, 2019

**Other Business Matters to Address When Time Allows**

5. Commissioners Reports
6. Discuss/Action – Agenda for March 12, 2019

9:30 a.m. Public Hearing – Proposed 1 & 6 Year Road Plan

Moved by Vrbka and seconded by Mundhenke to adjourn at 10:09 a.m.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman