

# Seward County Board of Commissioners

## February 7, 2017

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on February 7, 2017 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on February 7, 2017 at 8:30 a.m.

Present: Chairman: Roger E. Glawatz  
Members: John Culver, Eugene Gausman, Whitney Fleischman  
County Clerk: Sherry Schweitzer  
Absent: Member: Diana Garske

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Jonathan Jank, Executive Director of Seward County Chamber Development and Partnership updated the Commissioners on activities of his organization.

Those officials present for their monthly discussion with the Commissioners were Mike Janssen, Michaela Tuttle, Shelley Stitt, Joe Yocum and Sherry Schweitzer.

Moved by Culver and seconded by Fleischman to approve the minutes of January 31, 2017.

Affirmative Vote: Culver, Fleischman, Gausman, Glawatz Motion Carried

Moved by Gausman and seconded by Fleischman to approve the Special Claims as follows:

AMERITAS LIFE INS CORP	FEE	\$172.87
JONES NATIONAL BANK	FEE	\$25.39
JONES NATIONAL BANK	FEE	\$74.66
JONES NATIONAL BANK	FEE	\$235.10
SALARIES		\$1,249.87

Affirmative Vote: Gausman, Fleischman, Culver, Glawatz Motion Carried

The Commissioners discussed the agenda item "Memorandum of Understanding with the Village of Bee." Additional discussion with the details of the MOU was warranted, so the item will be put on the agenda at a later date.

Moved by Fleischman and seconded by Gausman to accept the County Clerk Fee Report for January 2017 in the amount of \$25,703.26.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to authorize the Chairman to sign the Information Dissemination Protocol.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

During Justice Center Update, Commissioner Fleischman stated she has worked on a storage area for the County Court files and for maintenance supplies. The current Court Library that is in the courthouse was also discussed.

**Commissioners Reports:**

Commissioner Culver reported he attended the Safety Committee meeting, worked on some constituent issues, and went to the Seward County Planning and Zoning meeting.

Commissioner Fleischman reported she spent time on Justice Center Items, timelines, demolition of the old Jail and dealt with various correspondences.

Commissioner Gausman reported he went to a VFW Super Bowl luncheon, Computer Same Page meeting, an Extension Office Luncheon, a Planning & Zoning Meeting, checked on roads, contacted the County Surveyor about a road concern and dealt with various correspondences.

Commissioner Glawatz reported he attended a Seward School Meeting about the Supt. search, met with HR to discuss various concerns, met with Road Dept. personnel about a road concern, attended an Extension Office Luncheon, and dealt with various correspondences.

County Court Judge C Jo Petersen was present to discuss the District Court and County Court Judge Benches. She said that she had contacted the Architects to address the height of the benches. She said after working with the Architects, they will be able to modify the bench area. Petersen also wanted advance notice of a tentative move-in date so that trial dates and logistics can be arranged. Glawatz stated the move for the County Attorney will try to be made as early as possible so that Extension Office can move into the West Wing. Yocum said Deputy Hejl is working on the Proximity Cards for the court personnel. The privacy glass between the courtroom and the conference room was also discussed briefly.

Dean Uhlenberg of Beckenhauer Construction presented 3 Change Requests for the Commissioners consideration.

Moved by Fleischman and seconded by Culver to approve Change Request # 68 for a Fire Alarm Cage Dress Out 032.

Affirmative Vote: Fleischman, Culver, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve Change Request # 69 (RFI 254) to salvage the Existing Generator.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve Change Request # 71 (PR 47) Lock Changes for the Holding Cells.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

The Commissioners recessed at 9:53 a.m.

The Commissioners re-convened at 10:03 a.m.

The Commissioners discussed maintenance for the Jail/Justice Center. Maria Hatfield, Detention Center Director led discussion on the issue. She stated that she has spent many hours helping various vendors with problems of being in the new building. She stated that she has to escort them to the "chase" in order for them to make repairs needed for electrical, cell locks, toilets, etc. She said that they have to check inmates every 1/2 hour, and because they do not have a full staff yet, they can't get those checks done. Level of security for someone to assist was questioned. Yocum would like a dedicated person, who has had a background check, to help with the maintenance issues. He feels it will be needed especially after the other offices move in. Mike Janssen said he is planning to be there during the day and his assistant to be

at the courthouse. The Commissioners stated that the vendors need to contact Janssen for issues with the new building and not Hatfield. That would free up her time and the time of other Correctional Officers.

Moved by Fleischman and seconded by Gausman go into Executive Session at 10:40 a.m. to discuss personnel, it being necessary to protect the reputation of the individual(s).

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

The Chairman stated that the Executive Session is for personnel.

Moved by Fleischman and seconded by Culver to go out of Executive Session at 10:13 a.m.

Affirmative Vote: Fleischman, Culver, Gausman, Glawatz Motion Carried

The Chairman reiterated that Executive Session was for personnel and no action was taken.

Known items on the agenda for Board of Equalization on February 14, 2017 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve Minutes of January 24, 2017
4. Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on February 14, 2017 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of February 7, 2017

**Other Business Matters to Address When Time Allows**

4. Discuss/Action – Public/Officials/Boards
5. Commissioner’s Reports
6. Discuss/Action – Authorize Chairman to sign contract with the Nebraska State Auditor for annual audits
7. Discuss/Action - Authorize Chairman to sign Memorandum of Understanding with the Village of Bee
8. Discuss/Action - Justice Center Update
9. Discuss/Action - Executive Session - Personnel

10:00 a.m. Discuss/Action - Authorize Chairman to sign the final Application and Certification for Payment # 8 for 168<sup>th</sup> & Pioneers Road Dam Project Culver-80-(565)

Moved by Fleischman and seconded by Gausman to adjourn at 11:15 a.m.

Affirmative Vote: Fleischman, Gausman, Culver, Glawatz Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 14<sup>th</sup> day of February 2017

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County Clerk

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Chairman