

# December 20, 2022

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on December 20, 2022 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on December 20, 2022 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Darrell Zabrocki  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Schmieding to approve minutes of December 13, 2022.

Affirmative Vote: Vrbka, Schmieding, Ahmic, Zabrocki, Culver          Motion Carried

Moved by Zabrocki ad seconded by Vrbka to approve the claims for the period through December 9, 2022.

### SEWARD COUNTY CLAIMS THROUGH DECEMBER 9, 2022

ACCURATE CONTROLS	EQ	\$1,856.36	SUMMIT FOOD SERVICE	SE	\$5,241.61
ADVANCED CORR HLTHCR	SE	\$4,557.47	THOMSON REUTERS-WEST	FE	\$714.61
ADVANCED OFFICE AUTOM	EQ	\$455.44	US POSTAL SERVICE	SU	\$10,000.00
AGING PARTNERS	SE	\$41,473.00	VANGUARD APPRAISALS	SE	\$5,000.00
ALL COPY PRODUCTS	SU	\$38.61	VERIZON WIRELESS SERV	SE	\$2,214.07
AMAZON CAPITAL SERVICES	SU	\$40.75	VIRTUAL IMPRESSIONS	SU	\$20.00
AMERITAS LIFE INS	FE	\$18,651.79	VISA	FE	\$2,659.70
BLACK HILLS ENERGY	UT	\$4,217.15	WINDSTREAM	UT	\$11,506.92
BLUE360 MEDIA	SE	\$90.75	WYTHERS LAW	SE	\$1,824.00
BRENNAN...LAW OFFICES	SE	\$6,953.58	KENNETH PANKOKE	SE	\$323.76
CHARTER COMM	UT	\$407.13	DALE JOHNSON ENT	SU	\$39,328.57
CITY OF SEWARD	UT	\$10,121.56	HEARTLAND TIRES	SU	\$1,207.71
CLERK OF THE DIST CRT	SE	\$543.00	HYDRAULIC EQUIP SERV	SE	\$58.19
COBBLESTONE HOTEL	TR	\$120.87	JOHN DEERE FINANCIAL	EQ	\$599.98
CORNHUSKER INTL TRUCKS	SE	\$205.00	JOHNSON SAND & GRAVEL	SU	\$24,656.74
CULLIGAN	SE	\$25.00	LANCASTER CO ENGINEERING	SE	\$1,522.00
DES MOINES STAMP MFG	SE	\$265.05	LOGAN CONTRACTORS SUPPLY	SU	\$681.16
DOUGLAS CO CLRK DIST CRT	SE	\$12.00	MAINELLI WAGNER & ASSOC	SE	\$1,247.50
DOUGLAS CO SHERIFF OFFICE	SE	\$15.20	MIDWEST AUTO PARTS	SU	\$2,226.37
EAKES OFFICE PLUS	EQ	\$988.93	MIDWEST SERVICE & SALES	EQ	\$47,596.50
EGAN SUPPLY CO	SU	\$633.70	NE EQUIPMENT INC	SE	\$69.97
EQUIFAX WORKFORCE/TALX	SE	\$595.78	NE PUBLIC POWER DISTRICT	UT	\$64.41
FARMERS COOPERATIVE	SU	\$11,411.50	NE STATE FIRE MARSHAL	SE	\$360.00
GREAT PLAINS UNIFORMS	SE	\$725.92	NMC, INC	EQ	\$10,746.46
HERPOLSHEIMERS INC	EQ	\$1,674.37	NORRIS PUB POW DIST	UT	\$1,862.15
HOMETOWN LEASING	SE	\$404.01	PAC N SAVE	SU	\$94.05
INDOFF INC	SU	\$894.22	POWERPLAN	FE	\$1,800.00
JONES BANK (FICA)	FE	\$18,953.00	RDO TRUCK CENTERS	EQ	\$8,996.92
KONICA MINOLTA PREM FIN	SE	\$131.48	SAPP BROS PETROLEUM	SU	\$58,499.81

LANCASTER CO SHERIFF	SE	\$7.31	SIGN SOLUTIONS USA	SE	\$600.21
LEE'S REFRIGERATION	SE	\$809.51	VERIZON CONNECT NWF	SE	\$770.65
MEMORIAL HOSPITAL	SE	\$26.00	VILLAGE OF GARLAND	UT	\$104.70
MID AMERICAN BENEFITS	FE	\$119.00	SUE IMIG	SE	\$486.68
MIDWEST AUTOMOTIVE	EQ	\$10,065.02	MILFORD AGING SERVICES	SE	\$109.90
MIDWEST DOOR	SE	\$58.00	MOMS MEALS	SE	\$134.86
MIDWEST SPECIAL SERV	SE	\$203.50	SEWARD AGING SERV	SE	\$395.50
NIRMA	FE	\$50.00	US POST OFFICE	SU	\$96.00
NE ASSOC CO ASSESSORS	FE	\$25.00	UTICA AGING SERVICE	SE	\$208.60
NE ASSN OF CO OFFICIALS	FE	\$50.00	ART ON DISPLAY	FE	\$1,155.00
NE HLTH & HUMAN SERV	SE	\$90.00	CORI J STAVA	SE	\$284.00
NE STATE BAR ASSN	FE	\$280.00	DHHS	SE	\$350.00
NEBRASKA.GOV	SE	\$501.25	JONES AUTOMOTIVE	EQ	\$5,203.28
NEXTLINK AIS	SE	\$184.99	JR AUDIO	EQ	\$9,695.00
ONESOURCE	SE	\$627.00	LANGUAGE LINE SERVICES	SE	\$51.64
OREILLY AUTOMOTIVE	SE	\$150.88	VISUAL EDGE IT	SE	\$44.94
ORKIN LLC	SE	\$846.72	SEWARD LUMBER	SU	\$291.06
PAPER TIGER SHREDDING	SE	\$30.00	TRANSUNION RISK	FE	\$400.00
PEREZ INTERPRETING	SE	\$300.00	WESTERN OIL II	SU	\$304.25
C. JO PETERSEN	SE	\$98.00	VIGILNET	SE	\$48.65
PETTY CASH FUND	FE	\$1,626.27	MOTIVATE 2 COMMUNICATE	FE	\$150.00
POSTMASTER	SU	\$85.00	ENGINEERED CONTROLS	EQ	\$4,970.00
QUADIANT LEASING USA	EQ	\$81.98	JEO CONSULTING GROUP	SE	\$1,475.00
QUADIANT, INC	EQ	\$2,340.00	SEWARD CO GENERAL FUND	FE	\$1,000,000.00
RADWEN INC	EQ	\$1,200.00	NEMAHA CO SHERIFFS OFFICE	SE	\$22.25
RICKY'S CAFE	SE	\$972.90	ENCARTELE INC	SE	\$4,154.17
RR DONNELLEY	SE	\$136.32	SALARIES		\$272,586.01
SEWARD CO CHAMBER	FE	\$206.00	GROSS SALARIES INCLUDE DEDUCTIONS TO:		
SEWARD CO COURT	SE	\$983.00	COLONIAL SUPPLEMENTAL INSURANCE		
SEWARD CO INDEPENDENT	SE	\$2,720.66	MID AMERICAN CO WISCONSIN		
SEWARD CO ROAD FUND	FE	\$1,049,376.00	DELTA DENTAL		
SEW SHERIFF UNCOLL FEES	FE	\$254.00	VSP VISION		
SOARIN GROUP, LLC	SE	\$10,225.78	WADDELL & REED		
ST OF NE DAS ST ACCNTNG	SE	\$645.00			

Affirmative Vote: Zabrocki, Vrbka, Ahmic, Schmieding, Culver Motion Carried

### **Commissioners Reports:**

Commissioner Ahmic reported she attended the Nebraska Association of County Officials (NACO) conference, followed up with the supervisor who manages the county car fleet, worked on address issues, worked on the final review with JEO about newly proposed comprehensive plan, and received a comment about a road issue.

Commissioner Vrbka reported he received a comment about a road issue with a culvert.

Commissioner Culver reported he received some comments about issues with some IT issues.

Schmieding reported he attended an Extension Board meeting and had correspondence with the Public Defender's Office.

Zabrocki reported he attended the NACO convention and will attend the Seward City Council meeting tonight.

The Commissioners recessed at 9:07 a.m.  
The Commissioners re-convened at 9:10 a.m.

Maria Hatfield, Detention Center Director, brought an agreement for the Commissioner's consideration.

Moved by Zabrocki and seconded by Schmieding to authorize the Chairman to sign a Lease and Service Agreement with Eakes for the Printer in the Detention Center.  
Affirmative Vote: Zabrocki, Schmieding, Ahmic, Vrbka, Culver Motion Carried

The Commissioners discussed the surveyor position. Brian Foral currently is the contracted surveyor for Seward County for the term ending January 4, 2023. No one

was elected in the General 2022 election, so the Commissioners need to contract for the services again for the next term. Barb Armstead, Deputy County Attorney, said she had worked on a contract for it and will forward the contract to the Commissioners and to Foral and the issue will be discussed next week.

The Commissioners discussed the Schedule of Prior Audit Findings item on the agenda. The Finding is listed as "Segregation of Duties." Due to many offices not having many employees in their offices, this has been mentioned for many years. The Reason of Recurrence was listed as "The County has discussed the finding but must consider the cost of adequate segregation of duties when determining the use of tax money."

Moved by Vrbka and seconded by Ahmic to authorize the Chairman to sign the Schedule of Prior Audit Finding.

Affirmative Vote: Vrbka, Ahmic, Zabrocki, Schmieding, Culver                      Motion Carried

Sheriff Vance was present to discuss his request for a former Deputy of the Sheriff's Office/K9 Handler to be able to purchase the K9. The dog was purchased by Seward County four years ago and his handler is no longer employed with Seward County. The Sheriff described the cost and use of the K9 and said that it can't be used for multiple services at the current time.

Moved by Ahmic and seconded by Zabrocki to allow the former Sheriff Deputy/K9 handler to purchase his K9 for \$1.00.

Affirmative Vote: Ahmic, Zabrocki, Schmieding, Vrbka, Culver                      Motion Carried

During the discussion of infrastructure grants, Ahmic stated there was a lot of conversation about them at the NACO Conference. NACO is getting a consultant and the discussion was to bundle the requests for the grants that are available. Pam Dingman, the Lancaster County Highway Supt. said the best application to submit would be to bundle projects that had no problems, such as environmental issues. Terry Wicht, Seward County Highway Supt., is going to put together a list and he and Ahmic will meet with Dingman to see if our projects could be bundled with Lancaster County's.

On the discussion about broadband grants, there is a group who will ask for additional information.

During discussion about the American Rescue Plan Act (ARPA) Ahmic said she received an application from Bee for a water project. The Commissioners will review the application and representatives of Bee will be asked to come before the board with their request.

The Commissioners recessed at 9:27 a.m.

The Commissioners re-convened at 9:30 a.m.

Lindsay Swanson, Carl Wiese, Dean Busch, and Jane Vraspir of Windstream were present to discuss a proposal for a new telephone system for Seward County.

Swanson explained the newly proposed system and the costs associated with it. Chairman Culver asked if the billing could be by department rather than just a total by location. Swanson said yes, they could provide that. She explained the new phone system including the proposed phones, costs and billing. She will come back with a proposal by dept. at a future meeting.

**Known items on the agenda for Board of Equalization on December 27, 2022 are as follows:**

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 13, 2022
4. Discuss/Action – Assessor Information Update

**Known items on the agenda for Board of Commissioners on December 27, 2022 are as follows:**

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 20, 2022

**Other Business Matters to Address When Time Allows**

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Authorize the Chairman to sign a contract for a County Surveyor for the term starting Jan. 5, 2023
7. Discuss/Action – Infrastructure Related Grants
8. Discuss/Action – Disbursement of American Rescue Plan Act (ARPA) Funds
9. Discuss/Action – Agenda for January 3, 2023

Moved by Vrbka and seconded by Zabrocki to adjourn at 10:07

Affirmative Vote: Vrbka, Zabrocki, Schmieding, Ahmic, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 27<sup>th</sup> day of December 2022.

\_\_\_\_\_  
County Clerk

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Chairperson