

# Seward County Board of Commissioners

## December 15, 2015

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on December 15, 2015 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on December 15, 2015 at 9:00a.m.

Present:	Chairman:	Roger E. Glawatz
	Members:	Mike Luebbe, Diana Garske, Gene Gausman, Whitney Fleischman
	County Clerk:	Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Gausman and seconded by Luebbe to approve the minutes of December 1, 2015.

Affirmative Vote: Gausman, Luebbe, Garske, Fleischman, Glawatz Motion Carried

Mike Janssen, Building and Grounds Supt. and Georgia Stockley, Road Secretary updated the Commissioners on activities of their departments.

Moved by Fleischman and seconded by Luebbe to authorize the Chairman to sign the Engineering Contract for services with Speece Lewis for a Culvert & Paving Project located between Sections 13 & 24 of Township 9 North, Range 4 East of the 6th p.m.  
Affirmative Vote: Fleischman, Luebbe, Gausman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve the right of way request for Art Wagner in the E ½ NE ¼ of Section 13, Township 10 North Range 4 East of the 6th p.m.

Affirmative Vote: Fleischman, Gausman, Luebbe, Garske, Glawatz Motion Carried

Moved by Garske and seconded by Luebbe to approve the right of way request for Ryan Codr in the W ½ NW ¼ in Section 3, Township 10 North, Range 3 East of the 6th p.m.

Affirmative Vote: Garske, Luebbe, Fleischman, Gausman, Glawatz Motion Carried

### **Commissioners Reports:**

Commissioner Luebbe reported he talked to bank representatives about financial information for the Justice Center, spent time in the Road Dept. office, and attended the NACO Conference last week.

Moved by Fleischman and seconded by Gausman to open the dump truck bids at 9:15 a.m.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

Bids were received from:

Volvo Trucks of Omaha, Sahling Kenworth, Cornhusker Trucks, Wicks Trucks, RDO Truck Center, Freightliner Truck Center, and Cornhusker International Trucks.

The awarding of the bid is on next week's agenda.

Casey Tiemann presented a grant for the Commissioners consideration.

Moved by Garske and seconded by Gausman to authorize the Chairman to sign the JAG Federal Grant Award.

Affirmative Vote: Garske, Gausman, Luebbe, Fleischman, Glawatz Motion Carried

**Commissioners Reports (Cont.):**

Commissioner Garske reported she attended the Chamber of Commerce Luncheon.

Commissioner Gausman reported he attended the Seward/Saline Solid Waste meeting, the NACO Conference, visited with a constituent, and looked at a county pickup that sustained damage.

Commissioner Fleischman reported she attended the NACO Conference, the final class of Institute of Excellence, received a few calls about county roads and zoning, and is reporting to the Census Bureau with numbers spent for the Justice Center.

Commissioner Glawatz reported he received a few phone calls and is busy with the Local visioning committee. He attended the NACO Conference and met with the Chamber Director about the Visitors Committee and business district.

Michaela Tuttle, HR Director brought 2 policies, as recommended by the Personnel Board, to the Board for their consideration.

Moved by Fleischman and seconded by Garske to approve the Updated Background Policy.

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

Moved by Garske and seconded by Luebbe to approve the updated Travel Policy with Option B for Item No. 11 on said policy and also including additional clarification from the County Attorney about business purpose.

Affirmative Vote: Garske, Luebbe, Gausman, Glawatz

Voting No: Fleischman

Motion Carried

The Commissioners also discussed an Employee Assistance Program as presented by Tuttle from The Continuum Company.

Moved by Garske and seconded by Fleischman to authorize the Chairman to sign the Employee Assistance Program with Continuum.

Affirmative Vote: Garske, Fleischman, Gausman, Luebbe, Glawatz Motion Carried

Jaci Foged of the Extension Office was present to give the Commissioners information about 2 Extension Board appointments.

Moved by Fleischman and seconded by Luebbe to appoint Trisha Hansen and Amy Vrbka to the Extension Board for a 3 Year term.

Affirmative Vote: Fleischman, Luebbe, Gausman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to go into Exec Session at 10:55 a.m. to discuss personnel, it being necessary to protect the reputation of the individual(s).

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

The Chairman re-stated that the reason for Executive Session was for Personnel.

Moved by Fleischman and seconded by Garske to go out of Executive Session at 11:00 a.m.

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

The Chairman reiterated that the reason for Executive Session was for personnel.

Moved by Luebbe and seconded by Garske that an employee go on leave without pay until January 4, 2016 as requested by the employee.

Affirmative Vote: Luebbe, Garske, Gausman, Fleischman, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to accept the County Clerk Fee Report for November 2015 in the amount of \$14,414.50.

Affirmative Vote: Fleischman, Garske, Luebbe, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Luebbe to authorize the Chairman sign the 3 Highway Supt. Certifications for 2015.

Affirmative Vote: Fleischman, Luebbe, Gausman, Garske, Glawatz Motion Carried

Moved by Garske and seconded by Fleischman to accept Clerk of the District Court Fee Report for November 2015 in the amount of \$2,888.69.

Affirmative Vote: Garske, Fleischman, Luebbe, Gausman, Glawatz Motion Carried

Commissioner Fleischman led discussion about the Justice Center. She mentioned that there was a meeting with Beckenhauer foremen this afternoon. She also stated that at the NACO Conference, the 150<sup>th</sup> Anniversary of Nebraska will be soon and that it was asked that Counties use events such as the building of the Justice Center to focus on events for the anniversary.

Known items on the agenda for Board of Equalization on December 22, 2015 are as follows:

- 8:30 a.m. Convene and announce Open Meetings Law
- Pledge of Allegiance
- Discuss/Action - Approve minutes of November 24, 2015
- Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on December 22, 2015 are as follows:

- 9:00 a.m. Convene and announce Open Meetings Law
- Pledge of Allegiance
- Discuss/Action - Approve minutes of December 15, 2015
- Discuss/Action – Claims for December 2015

**Other Business Matters to Address When Time Allows**

- Discuss/Action – Public/Officials/Boards
- Commissioners Reports
- Right of Way Request(s): None
- Discuss/Action – Justice Center Update

- 9:15 a.m. Discuss/Action- Award Dump Truck Bids

- 9:30 a.m. Discuss/Action – Public Hearing-Rezone from A-1 District to TA-1 District, real estate in the S ½ SE ¼ of Section 22 T10N R2E in I Precinct

Discuss/Action – Res.-Rezone from A-1 District to TA-1 District, real estate in the S ½ SE ¼ of Section 22 T10N R2E in I Precinct

9:45 a.m. Discuss/Action – Authorize Sheriff to establish Petty Cash account for Office Business Account to replace Sheriff's checking account

Discuss/Action-Res. - Establish Fee for: Abandoned Vehicle Titles/Service-\$25(Non-Refundable), Finger Print/No charge

Moved by Garske and seconded by Fleischman to adjourn at 11:19 a.m.  
Affirmative Vote: Garske, Fleischman, Luebbe, Gausman, Glawatz Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 22<sup>nd</sup> day of December, 2015.

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County Clerk

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Chairman