

December 13, 2016
Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on December 13, 2016 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on December 13, 2016 at 8:30 a.m.

Present: Chairperson: Whitney Fleischman
 Members: Mike Luebbe, Diana Garske, Eugene Gausman,
 Roger E. Glawatz
 County Clerk: Sherry Schweitzer
 Deputy County Assessor: Deanna Boyer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Garske and seconded by Gausman to approve the minutes of November 22, 2016.

Affirmative Vote: Garske, Gausman, Luebbe, Glawatz, Fleischman Motion Carried

Boyer updated the Commissioners on activities of the Assessor's Office.

Known items on the agenda for December 27, 2016 at 8:30 a.m. are as follows:

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve Minutes of December 13, 2016
4. Discuss/Action - Assessor Information Update

Moved by Glawatz and seconded by Luebbe to adjourn at 8:35 a.m.

Affirmative Vote: Glawatz, Luebbe, Gausman, Garske, Fleischman Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 27th day of December, 2016.

County Clerk

Chairman

December 13, 2016

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on December 13, 2016 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on December 13, 2016 at 9:00 a.m.

Present:	Chairman:	Roger E. Glawatz
	Members:	Mike Luebbe, Diana Garske, Eugene Gausman, Whitney Fleischman
	County Clerk:	Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Garske and seconded by Gausman to approve the minutes of December 6, 2016.

During discussion time, Deputy County Attorney Dalton stated that a comment was made last week by Austin Funk of Beckenhauer Construction about the Gross Maximum Price being increased by approving a Change Request last week.

Moved by Fleischman and seconded by Garske to amend last week's minutes to include a comment made by Austin Funk of Beckenhauer Construction that the Gross Maximum Price would be increased and would then be billed out as costs are incurred.

Voting on the amendment: Fleischman, Garske, Gausman

Abstain: Luebbe, Glawatz as they were not in attendance at said meeting

Motion Carried

Affirmative Vote on original motion as amended: Garske, Gausman, Fleischman

Abstain: Luebbe, Glawatz as they were not in attendance

Motion Carried

Jeff Fleischman, Road Shop Foreman was present to visit with the Board about a Sub-Committee in regard to safety inspections of the various shops in the County. He suggested 2 employees inspect buildings and help make better practices for the safety of the employees. Michaela Tuttle, HR Director also stated that better practices would help with insurance claims too.

Commissioner Garske led discussion on the new Seward County Website. She stated the new website is up and running and would like the Commissioners to consider approving the new website and Administrator. Tuttle and Ashley Standley of the HR Office gave information about it.

Moved by Fleischman and seconded by Luebbe to appoint Ashley Standley as the Seward County Website Administrator.

Affirmative Vote: Fleischman, Luebbe, Garske, Gausman, Glawatz Motion Carried

Casey Tiemann of the County Attorney's Office presented the Interlocal Cooperation Agreement for Seward and Butler County for Diversion/Truancy Services.

Moved by Garske and seconded by Fleischman to authorize the Chairman to sign the Interlocal Cooperation Agreement for Diversion/Truancy Services for Butler and Seward County.

Affirmative Vote: Garske, Fleischman, Luebbe, Gausman, Glawatz Motion Carried

Commissioners Reports:

Commissioner Luebbe updated other members of the Board on various road projects.

Commissioner Fleischman stated she attended a jail meeting, reported a Fuel Permit was received for the Justice Center Generator, and stated several trainings are being held. She also met with the Sheriff's Dept., with Village of Utica and Goehner and dealt with various correspondences.

Maria Hatfield presented an agreement for the Justice Center in regard to cable TV.

Moved by Garske and seconded by Fleischman to authorize the Chairman to sign the Video Service Agreement with Time Warner Cable Business Class for Cable TV Service at the Justice Center.

Affirmative Vote: Garske, Fleischman, Gausman, Luebbe, Glawatz Motion Carried

Sheriff Yocum, Hatfield and Barb Liska, 911 Director were present to discuss the move into the Justice Center. Commissioner Fleischman stated that Nebraska Jail Standards is dependent upon approval of the Fire Marshall and the Fire Marshall cannot come until December 19, 2016. Jail Standards is planning on inspecting December 21. Tentatively, Windstream would move phones so that the move for Sheriff, Jail and E911 will happen on December 22 with the 23rd as an additional moving day.

Dean Uhlenberg of Beckenhauer Construction presented Change Requests/Orders.

Moved by Fleischman and seconded by Luebbe to approve CR#48 for (PR 32) for an added camera in Video Visitation.

Affirmative Vote: Fleischman, Luebbe, Garske, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve CR #49 for (PR 33) for UPS Bypass.

Affirmative Vote: Fleischman, Gausman, Luebbe, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to approve CR # 50 for (PR 30) for additional WiFi.

Affirmative Vote: Fleischman, Garske, Luebbe, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to approve CR # 51 for (ASI005) for Ventilation Dress 059.

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve CR # 52 for (PR 29) for Pod A & B Vent Height.

Affirmative Vote: Fleischman, Gausman, Luebbe, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to approve CR # 53 for (PR 31) for Electrical – Laundry & Cooler.

Affirmative Vote: Fleischman, Garske, Luebbe, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve CR # 54 for (PR 35) for Push Button Release Library 006.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve CR # 55 for (RFI 243) for Fire Pump Wiring.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to approve CR # 57 for (PR 39) Deleting insulation above ceiling.

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve CR # 58 for (PR 40) for an EF23 Timer.

Affirmative Vote: Fleischman, Gausman, Luebbe, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Luebbe to approve Change Order # 14 (CR#47 & GGA #13)

Affirmative Vote: Fleischman, Luebbe, Gausman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to approve Change Order # 15, (GGA # 12), which is adding \$128,305.00 and requesting attaching the letter from GGA dated December 5, 2016 in response with the costs to be billed as it is incurred and not as a lump amount and that it is added to the Gross Maximum Price which is acknowledged by Dean Uhlenberg.

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

Moved by Fleischman and seconded by Luebbe to accept the County Clerk Fee Report for November 2016 in the amount of \$15,852.25.

Affirmative Vote: Fleischman, Luebbe, Gausman, Garske, Glawatz Motion Carried

The Commissioners recessed at 10:23 a.m.

The Commissioners re-convened at 10:30 a.m.

District Judge Stecker and County Court Judge Petersen were present to discuss secured areas in the new Justice Center. Commissioner Garske stated at a meeting last week, there was a discussion about the several room locations. Judge Petersen stated the Lactation Room is planned in a secure area and suggested the location be changed. Judge Petersen also said that the break room, according to plans, is supposed to be the only break room in the building and available to all. Petersen and Stecker both stated that the break room is in a secure area and thus, cannot be accessible to all. It was also mentioned that the glass in a jury room has to have one-way glass and currently it does not. Original plans had one way glass in the jury room. Chairman Glawatz stated that location of the Lactation Room can be changed, and the glass can be changed to one-way glass.

Moved by Fleischman and seconded by Garske to go into Executive Session at 11:02 a.m. for personnel, it being necessary to protect the reputation of the individual(s).

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

The Chairman reiterated that the subject for Executive Session was for Personnel.

Moved by Fleischman and seconded by Luebbe to go out of Executive Session at 11:42 a.m.

Affirmative Vote: Fleischman, Luebbe, Gausman, Garske, Glawatz Motion Carried

Chairman Glawatz stated that while in Executive Session personnel was discussed.

Moved by Fleischman and seconded by Luebbe to authorize the Chairman to sign letters concerning personnel.

Affirmative Vote: Fleischman, Luebbe, Garske, Gausman, Glawatz Motion Carried

Commissioner Garske is absent at 11:44 a.m.

Moved by Fleischman and seconded by Gausman to go into Executive Session to discuss a Contract/Lease Agreement at 11:45 a.m.

Affirmative Vote: Fleischman, Gausman, Luebbe, Glawatz Motion Carried

The Chairman reiterated that the Executive Session was to discuss a Contract/Lease Agreement.

Moved by Fleischman and seconded by Gausman to go out of Executive Session at 11:59 a.m.

Affirmative Vote: Fleischman, Gausman, Luebbe, Glawatz Motion Carried

The Chairman stated that while in Executive Session, a contract/lease agreement was discussed and no action was taken.

Commissioner's Reports (Cont.):

Commissioner Gausman reported he attended a Four Corners Health Dept., met with the Emergency manager about the fire across the street from the Courthouse, reported a road problem, same page meeting, Seward/Saline Solid Waste meeting.

Commissioner Glawatz reported he attended a SENDD meeting.

Known items on the agenda for Board of Commissioners on December 20, 2016 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 13, 2016

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Accept Sheriff Fee and Mileage Report for October 2016 - \$1,151.00 & \$ 648.93
7. Discuss/Action - County Driveway Policy
8. Discuss/Action - Justice Center Update

Moved by Fleischman and seconded by Gausman to adjourn at 12:05 p.m.

Affirmative Vote: Fleischman, Gausman, Luebbe, Glawatz Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 20th day of December 2016.

County Clerk

Chairman