

December 12, 2017
Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on December 12, 2017 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on December 12, 2017 at 8:30 a.m.

Present: Chairperson: Whitney Fleischman
 Members: John Culver, Eugene Gausman, Diana Garske,
 Roger E. Glawatz
 County Clerk: Sherry Schweitzer
 County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Gausman and seconded by Culver to approve the minutes of November 28, 2017.

Affirmative Vote: Gausman, Culver, Garske, Glawatz, Fleischman Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for December 26, 2017 at 8:30 a.m. are as follows:

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve Minutes of December 12, 2017
4. Discuss/Action - Assessor Information Update

Moved by Glawatz and seconded by Garske to adjourn at 8:56 a.m.

Affirmative Vote: Glawatz, Garske, Gausman, Culver, Fleischman Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 26th day of December, 2017.

County Clerk

Chairperson

Commissioner Fleischman reported she worked with constituents regarding the pipeline.

Commissioner Gausman reported he attended a Four Corners Health Department meeting and worked on various correspondences.

Commissioner Garske reported she worked on email correspondence and attended a Seward County Chamber Development Partnership (SCCDP) meeting.

Commissioner Glawatz reported he worked on email and phone correspondence.

Sheriff Yocum reported he met with banks on security issues.

Moved by Garske and seconded by Fleischman to accept the Clerk of the District Court Fee Report for November in the amount of \$2,654.44.

Affirmative Vote: Garske, Fleischman, Culver, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to accept the County Clerk Fee report for November in the amount of \$24,037.25.

Affirmative Vote: Fleischman, Gausman, Garske, Culver, Glawatz Motion Carried

Commissioner Garske led the discussion about Surplus Property. They discussed the flag poles listed as surplus and possible places amongst the county buildings that they could be used. It was decided that they will not be listed for sale. Sherry Schweitzer, County Clerk, told the Commissioners that some people have inquired about what will happen to the surplus items that don't sell.

Georgia Stockley, Highway Superintendent and Jeff Fleischman, Shop Foreman presented the Commissioners with several documents for their consideration.

Moved by Garske and seconded by Culver to approve the Right of Way request from Windstream Nebraska, Inc. in the W ½ SE ¼ of Section 3 Township 11 North Range 4 East of the 6th p.m.

Affirmative Vote: Garske, Culver, Fleischman, Gausman, Glawatz Motion Carried

Moved by Culver and seconded by Fleischman to approve the Right of Way request for Ken Cross in the SE ¼ of Section 3 Township 10 North Range 1 East of the 6th p.m.

Affirmative Vote: Culver, Fleischman, Gausman, Garske, Glawatz Motion Carried

Stockley informed the Commissioners of several lease purchase agreements for equipment for the Road Department. The pieces of equipment to be purchased or leased are a 10 yard dump truck, tractor, two pickups and an excavator.

Moved by Fleischman and seconded by Garske to allow the Highway Superintendent to go out for bids on budgeted equipment purchases/leases.

Affirmative Vote: Fleischman, Garske, Gausman, Culver, Glawatz Motion Carried

Casey Tiemann of the Attorney's Office presented the Commissioners with a 2018-2019 Community Based Juvenile Grant papers.

Moved by Garske and seconded by Culver to authorize the Chairperson to sign the 2018-2019 Community Based Juvenile Services Grant.

Affirmative Vote: Garske, Culver, Fleischman, Gausman, Glawatz Motion Carried

During the Justice Center Update item on the agenda, Culver reported on some details with the jury box.

The Commissioners recessed at 9:36 a.m.
The Commissioners reconvened at 9:45 a.m.

Mike Janssen, Building & Grounds Superintendent presented the Commissioners with several proposals.

Moved by Fleischman and seconded by Garske to accept the quote from Midwest Door & Hardware for \$3,774.00 to be paid from the Debt Service Fund.
Affirmative Vote: Fleischman, Garske, Culver, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to authorize Chairperson to sign the maintenance agreement for 4 on site visits from Engineered Controls for HVAC and staff training at the Justice Center in the amount of \$5,698.00.
Affirmative Vote: Fleischman, Gausman, Garske, Culver, Glawatz Motion Carried

Janssen discussed the On-Call Policy for Building & Grounds. He stated that he is called in during off duty hours at least once a week for maintenance needs. Fleischman stated that she thinks time spent on phone calls and emails from home need to be logged to keep track of comp time. She recommended addressing this with the Personnel Board. She is going to ask the Human Resources Director to put it on the Personnel Board agenda. Sheriff Yocum stated that when a deputy is asked to testify in court when they're off duty, they are paid a minimum of two hours pay.

Joe Yocum, Sheriff and Deputy Russell Frazey were in attendance to ask the Commissioners consideration on a Taser Lease Agreement.

Moved by Fleischman and seconded by Garske to authorize the Chairperson to sign a Taser Lease Agreement with Axon Enterprises, Inc. in the amount of \$28,343.60 to be paid out of the Sheriff's Drug Fund.
Affirmative Vote: Fleischman, Garske Gausman, Culver, Glawatz Motion Carried

Jonathan Jank of the SCCDP and Jessica Kolterman were present to discuss the planning of the Courthouse Square and Seward statue location. Kolterman stated that a donor has stepped forward to pay for the entire price of the statue and the base. She also gave information about a second phase of development. She mentioned that at previous meetings there were considerations for a gathering spot around the courthouse square. Jank discussed the Downtown Revitalization plan. He stated that the Seward statue can be a focal point but access to the statue needs to be discussed. He asked the Commissioners to consider ideas and concerns. Kolterman said the goal is to have the statue dedicated before the Fourth of July, 2018. A proposed meeting with an architect may be planned in the future. Jacque Stewart, Clerk of the District Court and Joe Yocum, Sheriff also spoke on the issue.

Commissioner Garske led discussion on the cost sharing of the District Judge Bailiff Position with York County. She stated that the Judge would like to have a Bailiff half time position in Seward County and half time position in York County. She also said that the Judge would like the Bailiff to be trained on the use of the courtroom equipment. The Commissioners will talk to the York County Commissioners on the subject.

Maria Hatfield, Detention Center Director presented the Commissioners with several documents for their consideration.

Moved by Garske and seconded by Gausman to authorize Chairperson to sign the extension to maintenance & support agreement for live scan station in the detention center with Safran MorphoTrak in the amount of \$4,978.00.
Affirmative Vote: Garske, Gausman, Culver, Fleischman, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to authorize Chairperson to sign the dish machine rental & service contract with Egan Supply Company.
Affirmative Vote: Fleischman, Garske, Culver, Gausman, Glawatz Motion Carried

Hatfield stated that the dishwashers and sink are going to be replaced in the Justice Center and she will contact Purple Wave to sell the current setup. Commissioners Fleischman and Garske think this was a design flaw in the Detention Center kitchen and they expressed their frustration about having to replace these items.

Known items on the agenda for Board of Commissioners on December 19, 2017 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 12, 2017
4. Discuss/Action - Public/Officials/Boards

Other Business Matters to Address When Time Allows

5. Commissioners Reports
6. Discuss Only – Salaries for Elected Officials
7. Discuss/Action - Surplus Property
8. Discuss/Action - Justice Center Update

9:15 a.m. Discuss/Action - Extension Office – Reconfigure and additional needs at West Wing

Moved by Fleischman and seconded by Gausman to adjourn at 11:02 a.m.
Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 19th day of December, 2017.

County Clerk

Chairperson