

Seward County Board of Commissioners

December 1, 2015

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on December 1, 2015 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on December 1, 2015 at 9:00 a.m.

Present:	Chairman:	Roger E. Glawatz
	Members:	Mike Luebbe, Diana Garske, Gene Gausman, Whitney Fleischman
	County Clerk:	Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Wess Robotham, Director of Southeast Nebraska CASA, and Jonathan Jank, Director of Seward County Economic Development updated the Commissioners on activities of their offices.

Those officials present for their monthly discussion with the Commissioners were Marilyn Hladky, Barb Liska, Gary Petersen, Michaela Tuttle, Joe Yocum, Jackie Foged, Sherry Schweitzer and Wendy Elston.

Marvin Havlat was present and made comments about tree cutting in the ditches.

Schweitzer led discussion on the Christmas Eve Day Business Hours subject on the agenda. She stated that many businesses, banks, and the City of Seward have usually closed at noon or sometime earlier than 5. She asked if the Commissioners could make a decision so that a notice could be put in the paper.

Moved by Fleischman and seconded by Gausman to close the Courthouse and all County Offices at noon on December 24, 2015.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

Moved by Luebbe and seconded by Gausman to approve the minutes of November 24, 2015.

Affirmative Vote: Luebbe, Gausman, Fleischman, Glawatz

Abstain: Garske as she was not in attendance

Motion Carried

Commissioners Reports:

Commissioners Luebbe reported that the Highway Supt. is experiencing health issues, so he will be at the Road Dept. office helping with daily matters.

Georgia Stockley, Road Dept. Admin Asst. was present to discuss a moving permit the auditors found that was not paid. She stated that their records indicate the receipt of the fee could not be traced. With time of the permit being a few years old, it was suggested the fee be waived for the records of the Road Dept.

Moved by Luebbe and seconded by Fleischman to waive the outstanding 2011/2012 Single Trip Permit Fee of Schweitzer Welding for \$25.00.

Affirmative Vote: Luebbe, Fleischman, Garske, Gausman, Glawatz Motion Carried

Commissioners Reports: (Cont.)

Commissioner Garske had no report.

Commissioner Gausman reported he received a call about an abandoned cemetery.

Commissioner Fleischman reported she attended the Personnel Board meeting, talked to Village of Utica representatives, received a few calls about snow removal, and updated the Commissioners about the Justice Center construction.

Commissioner Glawatz reported he worked on correspondence.

Commissioner Fleischman led discussion on the Utica Road Shop property. She stated the Village of Utica wants to sell land adjacent to the County property and they want to exchange land with the County.

Michaela Tuttle, HR Director brought 2 policies, as recommended by the Personnel Board, for the Commissioners consideration.

The 2 policies were an updated Background Check Policy and an Updated Travel Policy. Tuttle gave information on each policy. She also gave information about an Employee Assistance Program from a company called Continuum. They would assist in several different areas such as mental health, financial health, wellness, etc. The Commissioners will look at the information given to them and decide at a later date if they would like to participate in it. Wendy Elston, County Attorney said that the first year costs could come from earnings derived from an interlocal contract.

The Commissioners recessed at 10:30 a.m.

The Commissioners re-convened at 10:50 a.m. at the Seward Memorial Library for a workshop for subjects as listed on the agenda.

John Owens led discussion on the Funding for the Justice Center subject on the agenda. He supplied a spreadsheet of bonds vs a bank loan. Ryne Seaman of Cattle National Bank and Mike Flyr of Jones National Bank were also in attendance. The Commissioners discussed using Inheritance Funds in addition to using a bank loan to help fund the completion of the Justice Center.

Tuttle was present to discuss a new possible labor law changing rules which would change rules for Exempt employees.

At the workshop, the Commissioners also discussed past due Zoning/Development Permits. It was decided that a letter should be sent from the County Attorney reminding the landowners to pay for their permit(s).

The Commissioners also discussed Cardex Filing System on the 3rd floor of the Courthouse.

There will be no meeting on December 8, 2015.

Known items on the agenda for Board of Equalization on December 22, 2015 are as follows:

8:30 a.m. Convene and announce Open Meetings Law
Pledge of Allegiance
Discuss/Action - Approve minutes of November 24, 2015
Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on December 15, 2015 are as follows:

9:00 a.m. Convene and announce Open Meetings Law
Pledge of Allegiance
Discuss/Action - Approve minutes of December 1, 2015

Other Business Matters to Address When Time Allows

Discuss/Action – Public/Officials/Boards

Commissioners Reports

Right of Way Request(s): None

Discuss/Action – Justice Center Update

9:15 a.m. Discuss/Action - Open Dump Truck Bids

9:30 a.m. Discuss/Action - Updated Background Check Policy
Discuss/Action – Updated Travel Policy
Discuss/Action - Employee Assistance Program

Moved by Fleischman and seconded by Gausman to adjourn at 12:41 p.m.
Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 15th day of December 2015.

County Clerk

Chairman