

# Seward County Board of Commissioners

## August 21, 2018

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on August 21, 2018 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on August 21, 2018 at 9:00 a.m.

Present:	Chairperson:	Roger E. Glawatz
	Members:	John Culver, Whitney Fleischman, Eugene Gausman, Diana Garske
	County Clerk:	Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Culver and seconded by Fleischman to approve the minutes of August 14, 2018.

Affirmative Vote: Culver, Fleischman, Gausman, Garske, Glawatz Motion Carried

### **Commissioners Reports:**

Commissioner Culver reported he met with the engineer of Lancaster County about signage for a road that is a border to Seward County, went to the Board of Adjustment meeting and dealt with various emails.

Commissioner Fleischman reported she spent 2 days in Washington DC with a Nebraska delegation, worked with a constituent about a real estate problem and dealt with various phone calls.

Commissioner Gausman reported he looked at some roads and dealt with various correspondences.

Commissioner Garske reported she worked on the budget, met with an official and dealt with various emails.

Commissioner Glawatz reported he attended a SENDD meeting, met with the County Attorney and dealt with various emails.

Kim Payne, Road Dept. Office Manager presented a right of way request for the Commissioners consideration.

Moved by Fleischman and seconded by Culver to approve the right of way request for David J. Scholl in the SW ¼ of Section 12 Township 11 North, Range 2 East of the 6th p.m.

Affirmative Vote: Fleischman, Culver, Garske, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to approve the Special Designated Liquor License for JUNTO LLC for an event on September 15, 2018.

Affirmative Vote: Fleischman, Culver, Gausman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman, Culver, to approve the Special Designated Liquor License for Loup River Distilling for an event on September 15, 2018.

Affirmative Vote: Fleischman, Gausman, Garske, Culver, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to accept the Sheriff Fee and Mileage Report for July 2018 in the amount of \$1,358.00 and \$802.65 respectively.

Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

Maria Hatfield, Detention Director presented an agreement for the Commissioners consideration.

Moved by Fleischman and seconded by Gausman to authorize the Chairperson to sign the Maintenance and Support Agreement with Idemia for Livescan Station in the Detention Center.

Affirmative Vote: Fleischman, Gausman, Garske, Culver, Glawatz Motion Carried

In regard to the Commissioners Room Remodel item on the agenda, Commissioner Culver said there was nothing to report.

Moved by Garske and seconded by Gausman allow an extra 1% on Restricted Funds for the Seward County 2018-2019 Budget.

Affirmative Vote: Garske, Gausman, Culver, Fleischman, Glawatz Motion Carried

During budget discussion, Commissioner Garske said that as far as using the Inheritance Fund to help with the budget, she preferred to use it to cover things such as a new Comprehensive Plan. Fleischman said that there needs to be education about the use of the fund. Glawatz said it needs to be kept like a savings account and used for big projects or when some emergency happens.

Bob Blevens, representing the Seward Fire District was in attendance to give information about the tax request submitted for his organization. Commissioner Fleischman asked if the funds that were requested are accounted for. Blevins explained the Rural Fire District annual funding for the various departments throughout the county.

Casey Tiemann from the County Attorney's Office presented 3 grant documents for the Commissioners consideration.

Moved by Fleischman and seconded by Culver to authorize the Chairperson sign the State Grant Award and Special Conditions for Grant No. 18-JS-402.

Affirmative Vote: Fleischman Culver Gausman Garske Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to authorize the Chairperson sign the State Grant Award and Special Conditions for Grant No. 18-JS-403.

Affirmative Vote: Fleischman, Culver, Garske, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Culver to authorize the Chairperson sign the State Grant Award and Special Conditions for Grant No. 18-JS-404.

Affirmative Vote: Fleischman, Culver, Gausman, Garske, Glawatz Motion Carried

Gary Petersen, Seward/York Emergency Manager was present to discuss a Mobile Command Post Equipment Support. He explained that a vehicle could be obtained from the Forestry Service. He said that York County would help with funding for any

actual vehicle cost and insurance for the vehicle and Seward County would be responsible for the equipment in it. Funds could be used out of the Emergency Manager Grant Fund.

Moved by Garske and seconded by Culver to use the Emergency Manager Grant Fund to fund equipment and associated costs for a Mobile Command Post.

Affirmative Vote: Garske, Culver, Fleischman, Gausman, Glawatz Motion Carried

Jeff Baker, Veterans Service Director was present to submit a name to the Commissioners for the Veteran's Service Committee and to request flags to be flown around the courthouse on POW/MIA Day.

Moved by Fleischman and seconded by Gausman to re-appoint Marvin Schulz to the Veterans Committee for 2018-2023 per the recommendation of the Committee.

Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

Moved by Garske and seconded by Fleischman to authorize the VFW Post 4755 to fly POW/MIA flags around the courthouse in observance of POW/MIA Recognition Day on September 21, 2018.

Affirmative Vote: Garske, Fleischman, Gausman, Culver, Glawatz Motion Carried

Wendy Elston, County Attorney presented a contract for HR Services for the Commissioners consideration.

She stated the contract is with Michaela Tuttle and some of the contract duties would be to finish the process for the salary study including any follow up, organizing the salary committee to move forward, making a pay plan that will be presented to the Personnel Board which will make their recommendation to the Commissioners.

Moved by Fleischman and seconded by Garske to authorize the Chairman sign the contract for HR Services with Michaela Tuttle.

Affirmative Vote: Fleischman, Garske, Gausman, Culver, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to go into Executive Session at 10:21 a.m. to discuss potential litigation.

Affirmative Vote: Fleischman, Gausman, Garske, Culver, Glawatz Motion Carried

The Chairman stated the executive Session was for potential litigation.

Moved by Fleischman and seconded by Gausman to go out of Executive Session at 10:59 a.m.

Affirmative Vote: Fleischman, Gausman, Culver, Garske, Glawatz Motion Carried

The Chairman stated that the Executive Session was for potential litigation and no action was taken.

The Commissioners discussed the budget.

Known items on the agenda for Board of Equalization on August 28, 2018 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of August 14, 2018
4. Assessor Information Update

Known items on the agenda for Board of Commissioners on August 28, 2018 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of August 21, 2018
4. Discuss/Action - Claims for August 2018

**Other Business Matters to Address When Time Allows**

5. Discuss/Action – Public/Officials/Boards
6. Commissioner’s Reports
7. Discuss/Action - Res. – Set
8. Discuss/Action - Commissioner Room Remodel
9. Discuss/Action – Budget Discussion

Moved by Fleischman and seconded by Culver to adjourn at 11:28 a.m.

Affirmative Vote: Fleischman, Culver, Garske, Gausman, Glawatz Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 28<sup>th</sup> day of August 2018.

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County Clerk

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Chairperson