

August 4, 2020

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on August 4, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on August 4, 2020 at 8:30 a.m.

Present: Chairperson: John Culver
Members: Mike Mundhenke, Bob Vrbka, Becky Paulsen
County Clerk Representative: Tracy Phillips
Absent: Member: Ken Schmieding

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials reporting to the Commissioners during the first meeting of the month were Gary Peterson, Kathy Ruzicka and Barb Liska.

Barb Liska made her final report and introduced her replacement, Andrew Matney. The Commissioners thanked Liska for her service and welcomed Matney to the County.

Jonathan Jank, Executive Director of the Seward County Chamber & Development Partnership, updated the Commissioners on activities of the organization.

Moved by Paulsen and seconded by Vrbka to approve the minutes of July 28, 2020.
Affirmative Vote: Paulsen, Mundhenke, Vrbka, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to approve Seward County claims for the period through July 24, 2020.

SEWARD COUNTY CLAIMS THROUGH JULY 24, 2020

ADP LLC	SE	\$2,504.50	NE WEED CNTRL ASSN	FE	\$120.00
ADVANCED CORR HLTHCR	SE	\$216.22	NMC, INC	EQ	\$243,750.00
ADVANCED OFFICE AUTOM	SU	\$385.45	OFFICE DEPOT	SU	\$330.79
AMERITAS LIFE INS	FE	\$16,364.73	OFFICENET	SU	\$15.58
BAUER BUILT INC	EQ	\$1,052.88	OREILLY AUTOM	SU	\$123.50
BLACK HILLS ENERGY	UT	\$195.04	PHYSICIANS LAB SERV	SE	\$2,487.00
BLUESTEM NETWORK LLC	UT	\$110.00	POTTER REPAIR	SE	\$182.53
CAPITAL BUSINESS SYSTEMS	SU	\$47.19	POWERPLAN	SE	\$43.94
CATERPILLAR FIN SERV	EQ	\$5,100.00	PRECISION TOOL	SE	\$126.60
CONNER PSYCH SERV	SE	\$365.00	QUADIANT, INC	SU	\$160.00
CULLIGAN	SE	\$30.00	QUILL CORPORATION	SU	\$40.99
WENDY C. CUTTING	SE	\$50.00	REGION V SERVICES	SE	\$2,484.58
DELL MARKETING L P	SU	\$33.20	SEWARD AGING SERVICES	SE	\$1,625.00
DELTA DENTAL OF NEB	SE	\$29.38	SEW CO CHAMBER & DEV	SE	\$1,500.00
DOUGLAS CO SHERIFF OFF	SE	\$23.84	SEW CO HLTH CLM FUND	FE	\$438,606.00
EAKES OFFICE PLUS	SU	\$671.81	SEWARD CO INDEPENDENT	SE	\$5.32
EGAN SUPPLY CO	SU	\$70.00	SEW CO PERSONNL IMPREST	FE	\$5.40
ENCARTELE INC	SE	\$1,571.72	SEW CO SHERIFF'S DEPT	SE	\$76.17
EQUIFAX WORKFORCE/TALX	SE	\$145.05	SEWARD ELECTRONICS	SE	\$137.37
FARMERS COOPERATIVE	SU	\$4,782.96	SOARIN GROUP, LLC	SE	\$135.00

GRAHAM TIRE LINCOLN	SU	\$576.84	SPORTS EXPRESS INC	SU	\$128.05
GREAT PLAINS COMM	UT	\$638.95	ST OF NE DAS STATE ACCT	FE	\$951.14
JERRY GREEN	SE	\$1,425.00	ST OF NE DEPT OF CORR	SE	\$2,745.48
HELMINK PRINTING	SU	\$1,218.00	SUMMIT FOOD SERV	SE	\$4,075.80
HERPOLSHEIMERS INC	SE	\$142.06	TA TRUCK SERVICE	EQ	\$658.06
HOMETOWN LEASING	SE	\$149.85	THOMSON REUTERS	SE	\$317.81
HUSKER AUTO GROUP	SU	\$618.71	TITLE SERV OF BLUE VALLEY	SE	\$150.00
INDOFF INC	SU	\$124.88	UTICA AGING SERVICE	SE	\$1,500.00
JONES AUTOMOTIVE	SE	\$90.78	VERIZON CONNECT NWF	SE	\$89.95
JONES BANK (FICA)	FE	\$14,959.93	VERIZON WIRELESS SERV	UT	\$938.45
KIWANIS CLUB OF SEW	SE	\$400.00	VISA	FE	\$942.76
LANDAUER	SU	\$952.90	WATSON FURNITURE GRP	SU	\$214.70
LEE'S REFRIGERATION	SE	\$62.50	WELLS FARGO FIN LEASING	SE	\$198.15
MEDICAL ENTERPRISES	SE	\$35.00	WESTERN OIL II LLC	SU	\$1,098.55
MEYER AUTOMOTIVE	SE	\$144.53	JEANNE WIEMER	SE	\$74.26
MID-AMERICAN INS GRP	FE	\$37,204.51	YORK COUNTY EMA	SE	\$8.00
MIDWEST OFFICE AUTOM	SU	\$61.99	SALARIES		\$240,418.09
MILFORD AGING SERVICES	SE	\$1,625.00	GROSS SALARIES INCLUDE DEDUCTIONS TO:		
MILLS & REITER	SE	\$394.25	COLONIAL SUPPLEMENTAL INSURANCE		
MOTOROLA	EQ	\$6,481.14	MID AMERICAN CO WISCONSIN		
NE EQUIPMENT INC	SE	\$55.63	DELTA DENTAL OF NEBRASKA		
NE HHS SYSTEMS	SE	\$90.00	VSP VISION		
NE PUB HLTH ENV LB	SE	\$105.00	WADDELL & REED		

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Culver Motion Carried

Commissioners Reports:

Commissioner Mundhenke reported he checked roads.

Commissioner Vrbka reported he checked roads including another drainage issue. He also reported he received some nice comments about roads and the county from constituents.

Commissioner Culver reported he checked on roads and cemeteries, worked on budget issues, and dealt with correspondence.

Commissioner Paulsen reported she worked with the Road Department on the East Seward project, worked on budget issues, and dealt with correspondence.

Culver led discussion on vandalism to abandoned cemetery by Garland. He stated he received an email from Nolan Eickhoff indicating that there was vandalism and he would be willing to make the repairs if the County would cover the cost of materials which would be no more than \$50.00

Moved by Vrbka and seconded by Mundhenke to approve Nolan Eickhoff to make vandalism repairs to Union Cemetery with a maximum amount of \$50.00.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to authorize the Chairman to sign Agreement with the Lancaster Youth Services Center for Juvenile Detention Services.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to authorize the County Clerk to advertise for bids to Contract for County Surveyor.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to authorize the Chairman to sign a Surplus Property Disposal from the County Treasurer's office.

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Culver Motion Carried

Moved by Vrbka and seconded by Mundenke to accept Reconciliation of Dollars to be Collected, and Dollars that were Collected from Seward County Treasurer to County Sheriff.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Mundhenke to accept correction of Certification of Distress Warrants to be Collected for Tax Year 2018.

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Culver Motion Carried

Gary Petersen, Seward/York County Emergency Management Director, presented information on Seward County Safe Room Match and a renewal contract for Nixle/Everbridge.

Moved by Vrbka and seconded by Mundhenke to authorize the Chairman to sign Revised Safe Room Match Letter.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Culver Motion Carried

Barb Armstead of the County Attorney’s office suggested that Petersen provide the Attorney’s office with a copy of the Service Agreement with Nixle /Everbridge to be looked over before signing a renewal contract. Petersen said he will provide a copy of the service agreement to the County Attorney.

The authorization for Emergency Management Director to sign a renewal contract with Nixle/Everbridge was tabled. It will be on next week’s agenda.

Moved by Paulsen and seconded by Vrbka to adopt Resolution No. 3528 in regard to the Board accepting the Treasurer’s report on assessment errors and adjustments for the fiscal year 2019-2020.

Resolution # 3528 of the Seward County Board of Commissioners

The County Board accepts the following Treasurer’s report on assessment errors and adjustments for the fiscal year 2019-2020.

		ADJUSTMENTS TO TAX ROLLS					
		REAL ESTATE					
		F/Y 2019-2020					
		DEDUCTIONS		ADDITIONS			
CORRECT		FROM TAX	TO TAX	TAX YEAR	TAX YEAR	TAX YEAR	
NUMBER	ID#	ROLL	ROLL	2014	2015	2016	
	80009368						
273-18R	2	7/9/2019		33.98			
	80009281						
270-16R	3	7/17/2019	(59.70)			(59.70)	
	80009281						
271-17R	3	7/17/2019	(63.02)				
	80009281						
272-18R	3	7/17/2019	(62.24)		-	-	
	80009369	10/22/201					
274-18R	0	9		84.94			
		12/10/201					
277-19R	80083091	9					
	80008107	12/23/201					
284-19R	2	9					
	80009272	12/23/201					
278-19R	4	9					
	80004739	12/23/201					
279-19R	7	9					
	80001177	12/23/201					
280-19R	5	9					
		12/23/201					
281-19R	80029435	9					
	80010648	12/23/201					
282-19R	2	9					
	80010763	12/30/201					
285.17R	2	9	-				
	80022797	12/23/201					
286-19R	5	9					
	80006150	12/10/201					
276-19R	0	9	-				
	80010775	12/23/201					
283-19R	6	9	-				
	80006837	12/10/201					
275-19R	8	9	-				
	80002454						
287-19R	0	1/28/2020	-				

289-19r	80023017	0	2/11/2020	-
288-19R	80025174	1	2/11/2020	-
291-19r	80007682	6	2/25/2020	-
290-19R	80020225	2	2/25/2020	-

(184.96)	84.94	-	-	(59.70)
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USE ONLY WHEN IT
IS IN 2018 TAX BOOK

TAX YEAR 2017	TAX YEAR 2018	TAX YEAR 2019	TOTAL TAX	NAME

-	33.98		33.98	ACCELERATED HOUSE & GARAGE SOLD
			(59.70)	PARCEL COMBINE 800092848 GALEN
(63.02)			(63.02)	BETTY
				PARCEL COMBINE 800092848 GALEN
				BETTY
-	(62.24)		(62.24)	PARCEL COMBINE 800092848 GALEN
				BETTY
-	84.94		84.94	ACCELERATED HOUSE
				SOLD
-		(100.52)	(100.52)	CORRECTION HOMESTEAD EXEMPT
-		(117.00)	(117.00)	HOMESTEAD CORRECTION
		(95.62)	(95.62)	CORRECTION HOMESTEAD EXEMPT
		373.88	373.88	CORRECTION HOMESTEAD EXEMPT
		(755.24)	(755.24)	CORRECTION HOMESTEAD EXEMPT
		(506.88)	(506.88)	CORRECTION HOMESTEAD EXEMPT
		282.58	282.58	CODE CHANGE 250 TO 150 HOMESTEAD
1,349.08	-		1,349.08	2017 HOMESTEAD DENIED
		(169.86)	(169.86)	CORRECTION HOUSE QUARE FOOTAGE
	-	(1,515.18)	(1,515.18)	CORRECTION HOMESTEAD EXEMPT
	-	207.92	207.92	HOMESTEAD FROM 260 TO 160
	-	(1,804.68)	(1,804.68)	CORRECTION HOMESTEAD EXEMPT
-	-	90.48	90.48	ACCELERATED HOUSE MOVES
	-	(256.20)	(256.20)	correction error in valuation
		(2,827.82)	(2,827.82)	HOMESTEAD EXEMPTION CHANGE
	(994.22)	\$-	(994.22)	HOMESTEAD EXEMPTION CHANGE
		(380.70)	(380.70)	REMOVING MH FROM TAX ROLL

1,286.06	(937.54)	(7,574.84)	(7,286.02)
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ADJUSTMENTS TO TAX ROLLS
PERSONAL PROPERTY
F/Y 2019-2020

CORRECT NUMBER	ID#	DATE	DEDUCTION S FROM TAX ROLL	ADDITION S TO TAX ROLL	TAX YEAR 2014	TAX YEAR 2015	TAX YEAR 2016

170-18P	80019173	0	7/9/2019	43.28			
	80016202						
171-18P	80012397	1	8/13/2019				
			12/23/202				
172-19P		2		0			

80018574 12/23/201
 173-19P 9 9
 80018905
 174-19P 1 1/14/2020
 80020269
 175-18P 4 3/10/2020

43.28	-	-	-
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TAX YEAR	2015 ACC	2018	2019	TOTAL TAXES	NAME
2017	43.28			43.28	BUSINESS CLOSED ACCELERATED DRAGONFLY AGRICULTURAL EQUIPMENT BEING SOLD AT AUCTION
	3,078.50			3,078.50	
		(19.76)		(19.76)	CORRECTION RECOVERY YEAR CORRECTED DEPRICIATION
		(78.24)		(78.24)	WORKSHEET
		258.26		258.26	ADDED ITEM ON LANCASTER CO SCHEDULE IN ERRO
	(31.76)			(31.76)	DELETING AS HAS MOVED OUT OF COUNTY
-	3,090.02	160.26		3,250.28	

Moved by: Paulsen Seconded by: Vrbka
 Ayes: Becky Paulsen, Mike Mundhenke, Robert Vrbka,
John K. Culver, Chair of the Board
 Attest: Sherry Schweitzer, Seward County Clerk

Absent: Schmieding

Adopted: 08/04/2020

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Culver

Motion Carried

Moved by Mundhenke and seconded by Vrbka to accept the County Sheriff's Fee and Mileage Report for June 2020 in the amounts of \$1,244.00 and \$791.81 respectively.

Affirmative Vote: Mundhenke, Vrbka, Paulsen, Culver

Motion Carried

The Commissioners recessed at 9:13 a.m.
 The Commissioners re-convened at 9:15 a.m.

Mark Bright, Leonard Wasserman, and Dave Bledsoe, residents of Grover, were present to speak about a drainage issue in the Grover area of Milford. Discussion was held on what has been done and what needs to be done to correct the problem of standing water and water over a road in 3 or 4 places. Paulsen stated that the Corp of Engineers will most likely have to be involved because this area is in a floodplain. As Floodplain Administrator, she will contact them. Terry Wicht, Highway Supt., spoke about what the Road Dept. has found to be problems in the area. He has tried to contact the Corp of Engineers but they are not responding in a timely manner. Culver believes some of the problem was due to turnover in the Highway Supt. position. He believes with Wicht as Highway Supt. and Paulsen working as Floodplain Administrator, we will now be on the right track to find a solution to this problem.

Moved by Vrbka and seconded by Mundhenke to authorize the Chairman to sign Easement with Burlington Railway for Right of Way for Seward South Project in the E 1/2 NW 1/4 Section 28 T11N R4E

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Culver

Motion Carried

Moved by Paulsen and seconded by Vrbka to authorize the Chairman to sign Amendment 5 to the Food Service Partnership Agreement for the Detention Center

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Culver

Motion Carried

The Commissioners met with Maria Hatfield, Detention Center Director to discuss her budget.

The Commissioners recessed at 9:51 a.m.
The Commissioners re-convened at 10:00 a.m.

Kathy Ruzicka, Seward County Aging Services Director, and Randy Jones, Executive Director of Aging Partners of Lincoln, were present to discuss a 3-year Interlocal Agreement with the City of Lincoln for Aging Services Support. The State Auditor has suggested that any money passed on to counties should be done by an annual Sub Award Agreement. They are asking that the county sign the 3-year Interlocal Agreement and the Sub Award. This item will be tabled until next week.

The Commissioners recessed at 10:09 a.m.
The Commissioners re-convened at 10:15 a.m.

Jeff Baker, Veterans Service Officer/Public Transit Director, was present to discuss an agreement between Seward County and NDOT regarding Project # RPT-C801(020) for the Purchase of a Lowered Floor Minivan. He explained that the minivan would improve fuel efficiency. The County's share would be 10% of the purchase.

Moved by Paulsen and seconded by Mundhenke to authorize the Chairman to sign agreement between Seward County and NDOT regarding Project # RPT-C801(020) for the Purchase of a Lowered Floor Minivan.

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Culver Motion Carried

The Commissioners recessed at 10:20 a.m.
The Commissioners re-convened at 10:34 a.m.

The Commissioners met with Wendy Elston, Seward County Attorney, and Katrina Cole, Diversion Director, to discuss the County Attorney's budget.

The Commissioners then spent time on other areas of the budget that needed discussion.

Known items on the agenda for Board of Equalization on August 11, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of July 28, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on August 11, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of August 4, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Authorize Chairman to sign Sub Award with the City of Lincoln in regard to Aging Services Support
7. Discuss/Action – Budget Discussion
8. Discuss/Action – Agenda for August 18, 2020

9:05 a.m. Discuss/Action – Authorize Chairman to sign Revised Safe Room Match Letter

9:15 a.m. Discuss/Action – Zane Francescato/Seward County Chamber & Development Partnership – Present Data from Recently Completed Seward County Housing Study and information to address housing needs

Moved by Vrbka and seconded by Paulsen to adjourn at 11:45 a.m.
Affirmative Vote: Vrbka, Paulsen, Mundhenke, Culver Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 11th day of August 2020.

County Clerk

Chairperson