

**April 25, 2023**  
**Seward County Board of Equalization**

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on April 25, 2023 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on April 25, 2023 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Misty Ahmic, Raegan Hain, Ken Schmieding, Darrell Zabrocki  
County Clerk: Sherry Schweitzer  
Deputy County Assessor: Tanya Woolsey

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Zabrocki and seconded by Hain to approve the minutes of April 11, 2023.

Affirmative Vote: Zabrocki, Hain, Schmieding, Ahmic, Culver Motion Carried

Moved by Ahmic and seconded by Zabrocki to approve Tax List Corrections 405-20R, 406-21R, 407-22R for Rickey Joe Cradick & Cradick Pork LLC and 408-23R for Lottman Carpenter Construction LLC.

Affirmative Vote: Ahmic, Zabrocki, Hain, Schmieding, Culver Motion Carried

Woolsey then updated the Commissioners on activities of her office.

**Known items on the agenda for Board of Equalization on May 9, 2023 are as follows:**

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 25, 2023
4. Discuss/Action – Assessor Information Update

Moved by Hain and seconded by Ahmic to adjourn at 8:36 a.m.

Affirmative Vote: Hain, Ahmic, Schmieding, Zabrocki, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 9<sup>th</sup> day of May 2023.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

# April 25, 2023

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on April 25, 2023 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on April 25, 2023 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Misty Ahmic, Raegan Hain, Ken Schmieding, Darrell Zabrocki  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Ahmic to approve the minutes of April 18, 2023.  
Affirmative Vote: Schmieding, Ahmic, Zabrocki, Hain, Culver Motion Carried

Moved by Hain and seconded by Zabrocki to approve claims for the period through April 14, 2023.

### SEWARD COUNTY CLAIMS THROUGH APRIL 14, 2023

ADVANCED CORR HLTHCR	SE	\$2,004.24	SEWARD SHERIFF UNCOLL FEES	FE	\$322.00
ALL COPY PRODUCTS	SU	\$40.13	SEWARD LUMBER	SU	\$594.22
AMAZON CAPITAL SERV	SE	\$514.80	SOARIN GROUP, LLC	SE	\$1,236.63
AMERITAS LIFE INS CORP	FE	\$19,060.82	SPORTS EXPRESS INC	SU	\$140.25
BLACK HILLS ENERGY	UT	\$3,193.05	NEBRASKA DAS STATE ACCTNG	SE	\$137.00
BLUE VALLEY BEHAV HLTH	SE	\$480.00	SUMMIT FIRE PROTECTION	SE	\$527.00
CAPITAL BUS SYSTEMS	SU	\$33.99	SUMMIT FOOD SERVICE	SE	\$5,499.83
CHARTER COMM	UT	\$310.97	THOMSON REUTERS-WEST	SE	\$1,761.71
CLERK OF DIST CRT ASSN	FE	\$75.00	TRASH PANDA REFUSE	SE	\$4,023.60
CONTINENTAL FIRE	SE	\$1,322.00	TWIN RIVERS HLTH CR	SE	\$45.00
CO VETER SERV OFFCRS ASSN	FE	\$160.00	VERIZON WIRELESS SERV	UT	\$277.87
CROWNE PLAZA KEARNEY	TR	\$428.00	VIRTUAL IMPRESSIONS	SE	\$20.00
CULLIGAN	SE	\$113.50	VISA	FE	\$12,606.28
JACK DANIEL	SE	\$15.07	WINDSTREAM	UT	\$10,418.18
EAKES OFFICE PLUS	EQ	\$2,845.89	DESIGN INDUST RADIATORS	SE	\$473.86
JENNIFER EICKHOFF	SE	\$14.41	CHEMSEARCH	SE	\$873.40
EQUIFAX WORKFORCE	SE	\$393.87	HAMILTON EQUIP CO	EQ	\$233.82
FARMERS COOPERATIVE	SU	\$10,486.91	J R WELDING INC	SE	\$548.02
GALLS LLC	SE	\$291.83	MAINELLI WAGNER & ASSOC	SE	\$19,076.26
GREAT PLAINS COMM	UT	\$883.85	MIDWEST AUTO PARTS	EQ	\$1,325.04
GREAT PLAINS UNIFORMS	SE	\$385.96	NE EQUIPMENT INC	EQ	\$14.49
HELMINK PRINTING	SU	\$607.00	NMC, INC	SE	\$2,067.05
OMAHA CONV HOTEL CORP	TR	\$2,388.00	NORRIS PUB POW DIST	UT	\$1,825.10
IHS PHARMACY	SU	\$415.68	REED ELECTRIC	SE	\$288.15
INDOFF INC	SU	\$1,442.71	VERIZON CONNECT NWF	SE	\$713.80
JOHN DEERE FINANCIAL	EQ	\$1,467.64	VILLAGE OF GARLAND	UT	\$51.20
JONES BANK (FICA)	FE	\$19,464.44	NEBRASKA TRAVEL ASSN	TR	\$100.00
KONICA MINOLTA PREM FIN	FE	\$131.48	DELTA DENTAL OF NE	FE	\$175.25
LANCASTER CO SHERIFF	SE	\$158.87	MOMS MEALS	SE	\$68.75
LANGUAGE LINE SERV	SE	\$100.56	US POST OFFICE	SU	\$100.80

LANGUAGELINC INTERPRET	SE	\$29.40	APPLE INC	EQ	\$1,681.00
SUE MEDINGER	SE	\$5.90	CENTRALSQUARE TECH	EQ	\$8,490.20
MEMORIAL HOSPITAL	SE	\$52.00	TRUCK VAULT INC	EQ	\$2,105.25
MEYER AUTOMOTIVE	SE	\$363.61	JONES AUTOMOTIVE	EQ	\$7,284.98
MIDWEST AUTOM	EQ	\$5,256.52	SIGNATURE COINS	SU	\$1,734.50
KRYSTEL NABER	SE	\$9.17	SMITHS DETECTION	EQ	\$3,535.00
NE ASSN OF CO EXT BOARD	FE	\$100.00	TRANSUNION RISK & ALT	FE	\$436.00
NE ASSN OF CO OFFICIALS	FE	\$225.00	UTICA BODY & PAINT	SE	\$400.00
NE WEED CONTROL ASSN	FE	\$175.00	WESTERN OIL II LLC	SU	\$226.56
NEBRASKA.GOV	SE	\$100.00	VIGILNET	SE	\$180.70
NEXTLINK AIS	UT	\$110.00	MILLER & ASSOC CONSULT	SE	\$14,600.00
DALE NIEMANN	SE	\$6.55	UNIVERSAL BRDBAND CONS	SE	\$1,920.00
PAC N SAVE	SU	\$319.36	PICTOMETRY INTNATL CORP	SE	\$28,850.09
SCOTT PEKAREK	SE	\$7.21	ENCARTELE INC	SE	\$1,809.18
PHYSICIANS LAB SERV	SE	\$30.00	WELLBEING INITIATIVE	FE	\$1,000.00
QUADIENT, INC	SE	\$39.90	SALARIES		\$280,034.98
QUILL CORPORATION	SU	\$110.94	GROSS SALARIES INCLUDE DEDUCTIONS TO:		
REDWOOD TOX LAB	SE	\$16.00	COLONIAL SUPPLEMENTAL INSURANCE		
SACK LUMBER	SU	\$55.36	MID AMERICAN CO WISCONSIN		
SAFELITE FULFILLMENT	SE	\$377.49	DELTA DENTAL		
BRENT SCHLUCKEBIER	SE	\$1.97	VSP VISION		
SEWARD CO INDEPENDENT	SE	\$99.69	WADDELL & REED		

Affirmative Vote: Hain, Zabrocki, Ahmic, Schmieding, Culver                      Motion Carried

Highway Supt., Terry Wicht and County Clerk, Sherry Schweitzer updated the Commissioners on activities of their offices/departments.

Carol Albrecht, representing the Farmers Market, was present to ask for permission to use the courthouse lawn for Farmers Market.

Moved by Hain and seconded by Schmieding to approve the request to use the courthouse lawn for the Farmers Market.

Affirmative Vote: Hain, Schmieding, Zabrocki, Ahmic, Culver                      Motion Carried

Maria Hatfield, Detention Center Director, was present to ask the Commissioners' consideration on an agreement for the Detention Center and a surplus property disposal request.

Moved by Zabrocki and seconded by Hain to authorize the Chairman to sign the Guardian RFID System Agreement Addendum B Amendment for Additional Spartan Device for the Detention Center.

Affirmative Vote: Zabrocki, Hain, Ahmic, Schmieding, Culver                      Motion Carried

Moved by Schmieding and seconded by Ahmic to authorize the Chairman to sign the Surplus Property Disposal Request for the Detention Center.

Affirmative Vote: Schmieding, Ahmic, Zabrocki, Hain, Culver                      Motion Carried

### **Commissioners Reports:**

Commissioner Ahmic noted that Allo is in the process of getting their internet installed at the West Wing Building, contacted Mainelli Engineers in regard to a grant application, went to the Broadband Taskforce meeting, met with the County Attorney's Office, helped Gage County with their American Rescue Plan Act (ARPA) report, worked on our own ARPA report, scheduled phone companies for a presentation at a future Commissioner's meeting and reviewed an updated general assistance policy.

Commissioner Hain reported she met with HR personnel on various matters, participated in a meeting with Road Dept. personnel and HR in regard to communication, worked on goal writing tips for Road Dept. personnel, followed up with a grant application, followed up with road concerns and listened to an Upper Big Blue meeting.

Commissioner Culver reported he attended a Blue Valley Community Action meeting, attended the Public Defender interview, discussed some road issues with the Highway Supt. and met with the Sheriff and his office personnel.

Commissioner Schmieding reported he attended the Public Defender interview and the Visitors Committee meeting. He has an Extension meeting and the Arbor Day Celebration coming up this next week. He has also been meeting with constituents in his District.

Commissioner Zabrocki reported he went to the BRIDGES meeting, Broadband Taskforce meeting, Fourth of July Committee meeting, and Seward City Council Meeting.

Becky Paulsen, Weed/Zoning Administrator, presented the 2022 Nebraska Dept. of Agriculture Report for the Seward County Weed Dept.

Moved by Zabrocki and seconded by Ahmic to authorize the Chairman to sign the Nebraska Dept. of Agriculture 2022 Report for the Seward County Weed Dept.

Affirmative Vote: Zabrocki, Ahmic, Hain, Schmieding, Culver                      Motion Carried

Moved by Hain and seconded by Ahmic authorize the Chairman to sign the Plan Document and Summary Plan Description for the Employee Benefit Plan.

Affirmative Vote: Hain, Ahmic, Schmieding, Zabrocki, Culver                      Motion Carried

Commissioner Ahmic led discussion on the "Setting Planning Commission Member Terms" item on the agenda. Seward County has no set "terms" for our Planning Commission members. Ahmic stated that she has worked on the issue and researched other counties to see what the structure of their Planning Commissions are. She stated she researched Hamilton, Fillmore, York, Saunders, Cass, Jefferson, Gage, and Saline Counties and gave information about each one. Ahmic suggested that Seward County have Planning Commission Bylaws, set terms and have applications for those who want to serve on the commission.

Wicht was present to give his recommendation for awarding the gravel and culvert bids.

Moved by Ahmic and seconded by Zabrocki to award the culvert bid for Seward County Road Dept. to Ace Eaton in the amount of \$32,093.70.

Affirmative Vote: Ahmic, Zabrocki, Hain, Schmieding, Culver                      Motion Carried

Moved by Ahmic and seconded by Zabrocki to award gravel bids to Johnson Sand & Gravel, Central Sand & Gravel, Dale Johnson Trucking and Infinity Excavating.

Affirmative Vote: Ahmic, Zabrocki, Schmieding, Hain, Culver                      Motion Carried

Donna Hendrickson of the Seward County Chamber & Development Partnership (SCCDP) was present to ask for permission to use the Courthouse lawn for the Bicycle Ride Across Nebraska (BRAN) activities on June 9, 2023 from 3 p.m. to 7 p.m.

Moved by Schmieding and seconded by Ahmic to approve the request from Seward County Chamber & Development Partnership to use the Courthouse lawn for the Bicycle Ride Across Nebraska (BRAN) activities on June 9, 2023 from 3 p.m. to 7 p.m.

Affirmative Vote: Schmieding, Ahmic, Zabrocki, Hain, Culver                      Motion Carried

Commissioner Ahmic led discussion on replacing the carpet in the West Wing Building. The Extension Office previously had informed the Commissioners about replacing the flooring in their restroom(s). Ahmic noted there are other restrooms in the building that have flooring that needs replaced as well as in the hallway. It has been suggested that costs for the renovations come out of the Inheritance Fund. Ahmic will bring back more information in the future.

Wicht presented a contract for the Commissioners approval.

Moved by Hain and seconded by Ahmic to authorize the Chairman to sign a contract with Ten Point Construction for Project C-80(676) Milford South Patching in the amount of \$645,356.69.

Affirmative Vote: Hain, Ahmic, Schmieding, Zabrocki, Culver                      Motion Carried

The Commissioners discussed three tracts of land that belong to Seward County which will be affected by the State of Nebraska Project Hwy 15-2(117) US 34 North and South. Two tracts are on the courthouse square and 1 tract of land is near the Dollar General Addition. Documents such as easements are being reviewed by the County Attorney's Office and will be considered next week.

Moved by Hain and seconded by Zabrocki to go into Executive Session at 10:32 a.m. to discuss Personnel, it being necessary to protect the reputation of the individual(s).

Affirmative Vote: Hain, Zabrocki, Schmieding, Ahmic, Culver                      Motion Carried

The Chairman stated the Executive Session is for Personnel.

Moved by Zabrocki and seconded by Hain to come out of Executive Session at 10:52 a.m.

Affirmative Vote: Zabrocki, Hain, Ahmic, Schmieding, Culver                      Motion Carried

Commissioner Ahmic led discussion of adding the Commissioner's meeting voice recordings to the county website. She stated the program that is used for recording audio currently is proprietary. Ahmic had contacted the county IT provider who said audio files can be converted and posted on website. Many ways of providing the recordings on the county website were discussed. The County Clerk will be asked to put the weekly recording on a flash drive and then give it to the HR Office, who manages the county website, for them to upload. Commissioner Ahmic will work with IT to facilitate the process.

Moved by Ahmic and seconded by Schmieding to add Commissioner meeting voice recordings to the county website for a period of one month and that will be done by Human Resources.

Affirmative Vote: Ahmic, Schmieding, Zabrocki, Hain, Culver                      Motion Carried

Commissioner Hain led discussion of using the podium in the Commissioners Room instead of the table for people who want to speak in the meetings. The podium, which is up to date technologically and rather large, would be optional for those wanting to use it. Schmieding stated he felt using the current table is adequate. Culver was not in favor of using the podium due to security concerns. Sheriff Vance was present and agreed about the security issue. Sheriff Vance said he could use the podium in the new task force building.

Moved by Schmieding and seconded by Hain that we remove the podium from the Board Room and allow the Sheriff's Office to use it as he sees fit.

Affirmative Vote: Schmieding, Hain, Zabrocki, Ahmic, Culver                      Motion Carried

Commissioner Hain supplied a quote for Road Dept. Safety apparel from Middle Creek Printing. Commissioner Ahmic stated she feels it is important for our Road Dept. employees to be in safety shirts and be identified as county employees. Costs would be initially paid from American Rescue Plan Act (ARPA) funds. Future costs may be paid from a grant from Nebraska Intergovernmental Risk Management Agency (NIRMA). Hain was instructed to get a quote for five shirts and a jacket for each Road Dept. employee.

During the Infrastructure Related Grants item on the agenda, Ahmic led discussion that if a planning grant were received, we would need to form a group between Seward County, the City of Milford and Southeast Community College to help with a feasibility study in regard to the grant. She gave information about what will be needed and about the use of this study for other grants.

Moved by Zabrocki and seconded by Ahmic to go into Executive Session at 11:53 a.m. for a strategy session.

Affirmative Vote: Zabrocki, Ahmic, Hain, Schmieding, Culver                      Motion Carried

The Chairman stated the Executive Session was for a strategy session.

Moved by Zabrocki and seconded by Schmieding to go out of Executive Session at 12:19 p.m.

Affirmative Vote: Zabrocki, Schmieding, Hain, Ahmic, Culver

Motion Carried

The Chairman stated a strategy session was discussed and no decisions were made.

**Known items on the agenda for Board of Commissioners on May 2, 2023 are as follows:**

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action – Public/Officials/Boards
4. Discuss/Action - Approve minutes of April 25, 2023

**Other Business Matters to Address When Time Allows**

5. Commissioners Reports
6. Discuss/Action – Set Planning Commission Member Terms
7. Discuss/Action – Setting By-Laws for Planning Commission
8. Discuss/Action – Request American Rescue Plan Act (ARPA) Funds for Road Dept. Safety Apparel
9. Discuss/Action – Infrastructure Related Grants
10. Discuss/Action – Agenda for May 9, 2023

Moved by Zabrocki and seconded by Hain to adjourn at 12:22 p.m.

Affirmative Vote: Zabrocki, Hain, Ahmic, Schmieding, Culver

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 2<sup>nd</sup> day of May 2023.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman