

April 18, 2023

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on April 18, 2023 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on April 18, 2023 9:00 a.m.

Present: Chairperson: John Culver

Members: Misty Ahmic, Raegan Hain, Ken Schmieding, Darrell Zabrocki

County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Zabrocki and seconded by Schmieding to approve the minutes of April 11, 2023.

Affirmative Vote: Zabrocki, Schmieding, Hain, Ahmic, Culver Motion Carried

Asst. Highway Supt., John Regnier updated the Commissioners on activities of the Road Dept.

County Treasurer, Jake Zlatkovsky and Deputy County Treasurer, Sherry Leising presented the 3rd Quarter Investment Report.

Moved by Hain and seconded by Zabrocki to accept the Seward County Treasurer's 3rd Quarter Investment Report.

Affirmative Vote: Hain, Zabrocki, Ahmic, Schmieding, Culver Motion Carried

The Commissioners recessed at 9:13 a.m.

The Commissioners re-convened at 9:15 a.m.

Patrick Kreifels of Region V Systems was present to give the annual report of the organization and request for a contribution for the next fiscal year.

Moved by Hain and seconded by Schmieding to open the bids for Culverts for Seward County.

Affirmative Vote: Hain, Schmieding, Ahmic, Zabrocki, Culver Motion Carried

Bids were received from Metal Culverts Inc, Ace/Eaton Metals and Contech Engineered Solutions.

Commissioners Reports:

Commissioner Ahmic reported she received constituent calls about road issues, attended the Nebraska Intergovernmental Risk Management Association (NIRMA) Leadership Training, signed an Order for Service internet service for Allo, met with the Public Transit Director about several issues and talked to the county IT provider, Soarin' Group about various matters. She has been talking to phone system vendors, to a

Butler County representative about a collaborative road project and attended the Planning Commission meeting last evening.

Commissioner Hain reported she met with the HR Office and Extension Office on various matters, attended the NIRMA training, followed up on road matters, is continuing with the NACO leadership training, toured the Task Force Building, and attended the Ag Society meeting.

Moved by Zabrocki and seconded by Ahmic to open the bids for gravel for Seward County.

Affirmative Vote: Zabrocki, Ahmic, Schmieding, Hain, Culver Motion Carried

Bids were received from: Johnson Sand & Gravel, Central Sand & Gravel, Dale Johnson Trucking and Infinity Excavating.

The Commissioners recessed at 9:55 a.m.

The Commissioners re-convened at 10:00 a.m.

Moved by Hain and seconded by Zabrocki to open bids for rock for Seward County.

Affirmative Vote: Hain, Zabrocki, Schmieding, Ahmic, Culver Motion Carried

There were no bids received for rock.

Commissioners Reports (Cont.)

Commissioner Culver reported he attended the Local Emergency Planning Committee meeting, the 911 Board meeting and the Planning Commission meeting. He received calls about road issues and stated he will attend the Blue Valley Community Action meeting tonight.

Commissioner Schmieding reported he attended the Visitors Meeting and met with constituents about various issues.

Commissioner Zabrocki reported he attended the 911 Board meeting, the NIRMA training, and will go to a Seward City Council meeting tonight.

The item on the agenda of the Employee Benefit Plan document was not considered at this time and will be on next week's agenda.

Moved by Ahmic and seconded by Schmieding to accept the Zoning Administrator's Fee Report for March 2023 in the amount of \$1,200.00.

Affirmative Vote: Ahmic, Schmieding, Hain, Zabrocki, Culver Motion Carried

Sheriff Mike Vance and Blake Swicord of the Seward Sheriff's Office were present to give their recommendation for awarding the bid for the Task Force Building Renovation.

The only bid received was from Altar Construction. Swicord said the bid asked that 50% of the bid amount be given upon start of construction. Discussion was held about whether or not that can be done or how the request can be accommodated. Swicord will talk to them and let them know a contract will need to be signed which will not allow him to be paid before the materials are delivered.

Moved by Ahmic and seconded by Zabrocki to award the bid for the Seward County Task Force Building Renovation to Altar Construction for \$199,977.01.

Affirmative Vote: Ahmic, Zabrocki, Schmieding, Hain, Culver Motion Carried

Moved by Schmieding and seconded by Hain to accept the Sheriff's Fee and Mileage Report for February 2023 in the amount of \$1,216.00 and \$637.69.

Affirmative Vote: Schmieding, Hain, Ahmic, Zabrocki, Culver Motion Carried

Commissioner Ahmic led discussion on the Request for American Rescue Plan Act (ARPA) Funds on the agenda. She stated a grant that is being applied for has five road projects and the planning costs could be paid out of America Rescue Plan Act funds.

Moved by Hain and seconded by Ahmic to approve setting aside American Rescue Plan Act Funds to help pay for an application and engineering costs for a grant for bridge projects in the amount of \$250,000.

Affirmative Vote: Hain, Ahmic, Zabrocki, Schmieding, Culver Motion Carried

During the Infrastructure Related Grants item on the agenda, Ahmic stated she talked to the City of Milford and Southeast Community College representatives and will be applying for a planning grant for a bypass for the Milford area.

The Commissioners discussed appointing an interim Human Resource Director. Barb Armstead, Deputy County Attorney, said that the current Human Resource Director is transitioning into a different role and so an Interim Director is needed. Roxanne Knutson, who already works in the office, is willing to take over the interim role.

Moved by Hain and seconded by Ahmic to appoint Roxanne Knutson as the Interim Human Resource Director effective retroactive to April 12, 2023 with the wage set at the current Human Resource Director's salary.

Affirmative Vote: Hain, Ahmic, Schmieding, Zabrocki, Culver Motion Carried

Known items on the agenda for Board of Equalization on April 25, 2023 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 11, 2023
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on April 25, 2023 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 18, 2023
4. Discuss/Action – Claims for the period through April 14, 2023

Other Business Matters to Address When Time Allows

5. Discuss/Action - Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action - Authorize the Chairman sign the Plan Document and Summary Plan Description for the Employee Benefit Plan
8. Discuss/Action – Replacement of Carpet in West Wing
9. Discuss/Action – Adding Commissioner Meeting Recordings to the County Website
10. Discuss – Setting Planning Commission Member Terms
11. Discuss/Action – Use of the Podium for Commissioners Meetings
12. Discuss/Action – Infrastructure Related Grants
13. Discuss/Action – Executive Session - Personnel
14. Discuss/Action – Agenda for May 2, 2023

9:15 a.m. Discuss/Action – Authorize the Chairman to sign a Guardian RFID System Agreement Addendum B Amendment for Additional Spartan Device for Detention Center

Discuss/Action – Authorize the Chairman to sign the Surplus Property Disposal Request for the Detention Center

9:30 a.m. Discuss/Action – Nebraska Dept. of Agriculture 2022 Report for the Seward County Weed Dept.

The Commissioners recessed at 10:52 a.m.

The Commissioners re-convened at 11:00 a.m.

Moved by Hain and seconded by Ahmic to go into Executive Session at 11:00 a.m. to discuss Personnel, it being necessary to protect the reputation of the individual(s).

Affirmative Vote: Hain, Ahmic, Zabrocki, Schmieding, Culver Motion Carried

The Chairman stated the reason for Executive Session was for Personnel.

Moved by Hain and seconded by Schmieding to go out of Executive Session at 11:36 a.m.

Affirmative Vote: Hain, Schmieding, Zabrocki, Ahmic, Culver Motion Carried

The Chairman stated that while in Executive Session, personnel was discussed and no decisions were made.

Moved by Zabrocki and seconded by Ahmic to adjourn at 11:37 a.m.

Affirmative Vote: Zabrocki, Ahmic, Schmieding, Hain, Culver Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 25th day of April 2023.

County Clerk

Chairperson