

April 14, 2020
Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on April 14, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on April 14, 2020 at 8:30 a.m.

Present: Chairperson: John Culver
Members: Mike Mundhenke, Bob Vrbka, Becky Paulsen
Deputy County Clerk: Brandy Johnson
County Assessor: Marilyn Hladky

Absent: Member: Ken Schmieding

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of March 24, 2020.
Affirmative Vote: Paulsen, Vrbka, Mundhenke, Culver Motion Carried

Hladky gave an update on the activities of her office.

Known items on the agenda for Board of Equalization on April 28, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 14, 2020
4. Discuss/Action – Assessor Information Update

Commissioner Schmieding is present via conference call at 8:40 a.m.

Moved by Vrbka and seconded by Paulsen to adjourn at 8:42 a.m.
Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 28th day of April 2020.

County Clerk

Chairperson

April 14, 2020

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on April 14, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on April 14, 2020 at 9:00 a.m.

Present: Chairperson: John Culver
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen
Deputy County Clerk: Brandy Johnson

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes from April 7, 2020.
Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Move by Vrbka and seconded by Schmieding to approve the claims for the period through April 3, 2020.

SEWARD COUNTY CLAIMS FOR THE PERIOD THROUGH APRIL 3, 2020

ADVANCED CORR HLTHCR	SE	\$4,188.69	OREILLY AUTOMOTIVE	SU	\$467.94
ADVANCED OFFICE AUTOM	SE	\$51.64	ORKIN LLC	SE	\$39.80
AFFORDABLE INTERNET SOL	SE	\$74.99	OTOE COUNTY COURT	SE	\$4.25
AMAZON CAPITAL SERV	FE	\$411.62	OVERHEAD DOOR	SE	\$184.50
AMERITAS LIFE INS	FE	\$16,028.21	PAC N SAVE	SU	\$341.81
CHARLES W CAMPBELL	SE	\$172.40	PAPER TIGER SHREDDING	SE	\$35.00
AWARDS UNLIMITED	SU	\$35.00	PARAMOUNT LAUNDRY	SE	\$57.24
KENNETH PANKOKE	SE	\$271.72	PEREZ INTERPRETING	SE	\$300.00
BERRY LAW FIRM	SE	\$1,824.00	PETTY CASH FUND	FE	\$100.00
BLACK HILLS ENERGY	UT	\$1,778.21	PLANET TECHNOLOGIES	SU	\$70.40
BOB BARKER CO	SU	\$658.06	PLATTE VALLEY PRINTING	SE	\$179.99
BUTLER CO SHERIFF	SE	\$49.92	POLLACK AND BALL LLC	SE	\$650.75
CITY OF SEWARD	UT	\$9,163.50	POTTER REPAIR	SE	\$486.19
CLERK OF THE DIST CRT	SE	\$388.00	PRECISION RIFLE WKSHP	FE	\$650.00
CONSOLIDATED MGT CO	SE	\$8.74	MOMS MEALS	SE	\$126.94
CROSS AND SONS	SE	\$651.05	QUADIANT LEASING USA	SE	\$81.98
CORI J STAVA	SU	\$120.00	REDIGER AUTOMOTIVE	SE	\$296.44
CULLIGAN	SE	\$5.00	REGION V SYSTEMS	FE	\$3,424.00
GREGORY C. DAMMAN	SE	\$460.76	ROCKMOUNT RESEARCH	SE	\$366.41
DATASPEC INC	SE	\$449.00	SEC OF STATE - ELECTIONS	SU	\$20.00
DELTA DENTAL OF NE	SE	\$116.68	SEWARD AGING SERVICES	SE	\$1,625.00
DES MOINES STAMP	SU	\$116.30	SEWARD CO BRIDGES	SE	\$1,260.66
RELENTLESS LLC	SE	\$1,850.00	SEWARD COUNTY CHAMBER	FE	\$80.00
DUGAN PRINTING	SE	\$546.32	SEWARD CO CLERK	SE	\$62.00
E 911	SE	\$35,685.58	SEWARD COUNTY COURT	SE	\$4,343.50
EAKES OFFICE PLUS	SU	\$602.16	SEWARD CO HLTH CLM	FE	\$117,547.30
EHLERS ELECTRONICS	SE	\$1,030.00	SEWARD CO INDEPENDENT	SE	\$1,413.26

ES&S	SU	\$4,204.82	SEWARD CO PUB TRANS	SE	\$72.00
FASTENAL COMPANY	SU	\$196.70	SEWARD CO ROAD FUND	FE	\$500,000.00
GALLS LLC	SE	\$594.20	SEW CO SHERIFF UNC FEES	FE	\$206.00
GEOCOMM INC	SU	\$1,127.00	SEWARD LUMBER	SU	\$26.16
H & H PLASTICS	SU	\$934.71	SOARIN GROUP, LLC	SE	\$493.38
HALL COUNTY SHERIFF	SE	\$37.41	ST OF NE DAS COMM	SE	\$1,152.00
HERPOLSHEIMERS INC	SE	\$35.07	NEBRASKA STATE PATROL	SE	\$1,753.50
HOLIDAY INN EXPRESS	TR	\$399.80	SHARILYN K STEUBE	SE	\$129.50
HOMETOWN LEASING	SE	\$567.28	SUMMIT FOOD SERV	SE	\$6,362.20
J S WURM & ASSOC	SE	\$150.00	TELMATE LLC	SE	\$81.00
JONES AUTOMOTIVE	FE	\$2,293.33	THE HOME DEPOT PRO	SU	\$227.27
JONES BANK (FICA)	FE	\$16,000.53	TRITECH SOFTWARE SYS	SE	\$1,362.00
KONICA MINOLTA BUS SOL	SU	\$26.02	US POST OFFICE	SU	\$33.00
KONICA MINOLTA PREM FIN	SE	\$131.48	UPS	SE	\$9.71
MCKESSON MEDICAL SURG	SU	\$58.83	UTICA AGING SERVICE	SE	\$1,500.00
MEDICAL ENTERPRISES INC	SU	\$35.00	DR CARROLL VERHAGE	SE	\$159.40
MID AMERICAN BENEFITS	FE	\$119.00	VERIZON WIRELESS SERV	UT	\$1,800.22
MIDWEST AUTOMOTIVE	SE	\$1,095.42	VILLAGE OF GARLAND	UT	\$49.98
MIDWEST OFFICE AUTOM	SU	\$61.99	VILLAGE OF UTICA	UT	\$53.96
MIDWEST PETROLEUM EQU	EQ	\$651.65	VISION SERVICE PLAN INS	SE	\$46.58
MIDWEST SERVICE	SE	\$1,650.00	VOLZKE CORP	SE	\$5.40
MIDWEST SPECIAL SERV	SE	\$1,419.00	WATCH GUARD VIDEO	SE	\$102.00
MILFORD AGING SERV	SE	\$1,625.00	WELLS FARGO FIN LSING	SE	\$198.15
MILLS & REITER	SE	\$308.75	WINDSTREAM	UT	\$135.48
MOTIVATE 2 COMMUNICATE	SE	\$1,000.00	YORK COUNTY EMA	SE	\$9.60
NE EMERGENCY EQUIP	EQ	\$2,585.00	SALARIES		\$232,467.19
NE PUBLIC POWER DISTRICT	UT	\$172.30	GROSS SALARIES INCLUDED DEDUCTIONS TO:		
NE STATE FIRE MARSHAL	SE	\$110.00	COLONIAL SUPPLEMENTAL INSURANCE		
NEBRASKA INTERACTIVE	SE	\$100.00	MID AMERICAN CO WISCONSIN		
NEWMAN SIGNS, INC	SU	\$971.35	DELTA DENTAL		
NORRIS PUB POWER DIST	UT	\$255.78	VSP VISION		
OFFICENET	SE	\$300.03	WADDELL & REED		
ONESOURCE	SE	\$81.00			

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Commissioner Reports:

Commissioner Vrbka reported that he checked some roads.

Commissioner Culver reported he has been on several conference calls and Zoom meetings, visited with Four Corners Health Department and checked some roads.

Commissioner Schmieding reported that he met with members of the Visitors Committee and visited with some department heads.

Commissioner Paulsen reported that she has dealt with various correspondence.

During the general discussion on Coronavirus with department heads, Schmieding reported that he thinks that offices alternating shifts is working well. Culver updated on what he heard from the Four Corners Health Department meetings. Sherry Schweitzer, County Clerk, called in and reported that due to the COVID-19 Pandemic, her office has been busy with early voting applications.

Commissioner Mundhenke was present via conference call at 9:15 a.m.

Moved by Vrbka and seconded by Schmieding to accept the Clerk of District Court Fee Report for March 2020 in the amount of \$2,229.76.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver

Motion Carried

Moved by Schmieding and seconded by Paulsen to accept the Treasurer's 3rd Quarter Investment Report.

Affirmative Vote: Schmieding, Paulsen, Vrbka, Mundhenke, Culver

Motion Carried

The Board Recessed at 9:19 a.m.

The Board Reconvened at 9:30 a.m.

Terry Wicht, Highway Superintendent, was present for the discussion on awarding bids for 2 motor graders. Brian Bremer from Murphy Tractor was present via conference call to discuss the bid process and he asked to look further than just the purchase price of the equipment. He gave details of his bid. Wicht said his recommendation is still the Caterpillar. Culver inquired about how the machinery would be funded. Wicht stated that he has some line items that are lower than anticipated in his budget. Vrbka asked if it would save the County some money to go with one smaller machine and one larger machine, to which Wicht said it would save the County around \$20,000.

Commissioner Mundhenke is present but unable to respond via conference call at 10:00 a.m.

Moved by Paulsen and seconded by Vrbka to award the bids for one 2020 12M3 Caterpillar for \$279,900 and one 2020 140 Caterpillar for \$251,125 from Nebraska Machinery.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

Maria Hatfield, Detention Center Director, was present to discuss the service agreement for the fingerprint machine at the detention center. The yearly lease is \$3,327.00. She reviewed the initial agreement and stated that the County is financially responsible for years two, three, four and five for the LiveScan contract.

Moved by Vrbka and seconded by Schmieding to authorize the chairman to sign the NE State Patrol Letter of Understanding Form and Idemia Service Agreement for the fingerprint machine in the Detention Center.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Hatfield explained to the Board that the Detention Center is encountering a unique situation at the time for Personal Protective Equipment (PPE) materials due to COVID-19. She stated that some vendors will only allow the purchase of these materials through credit card at this time to ensure that they receive payment. Since the timeline of these events is unknown, she is requesting a higher credit card limit for the purchase of PPE items.

Moved by Vrbka and seconded by Schmieding to increase the Detention Center's credit card limit to \$8,000 until June 30th, 2020.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Paulsen left the Board at 10:11 a.m.

Moved by Vrbka and seconded by Schmieding to open the Public Hearing for a new Liquor License for JUNTO LLC for a Craft Brewery Class L License at 10:12 a.m.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Kevin Siebert spoke via conference call, stating that the purpose of the application is to establish a new and better way of continuing what they are already doing at the winery. He stated that this license would allow the local brewery to make beer for local events. They will not be building additional facilities or be changing the types of events they host.

Moved by Vrbka and seconded by Schmieding to close the Public Hearing for a new Liquor License for JUNTO LLC for a Craft Brewery Class L License at 10:16 a.m.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Schmieding spoke first about the Liquor License item on the agenda. He asked if JUNTO LLC needs to go through the proper zoning requirements before receiving the Craft Brewery Class L License. Currently, the property is not zoned for this use and would require an amended Conditional Use Permit. Barb Armstead from the County Attorney's Office stated that she spoke with someone at the Liquor Commission regarding the need for zoning and was informed that once the zoning has been approved, the Liquor Commission will proceed with the application. The applicant has applied for Conditional Use Permit; however, the application is still in process.

Moved by Vrbka and seconded by Schmieding to deny the New Liquor License for JUNTO LLC for a Craft Brewery Class L License, pending amendments to the Zoning Conditional Use Permit.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Paulsen rejoined the Board at 10:23 a.m.

Jeff Baker, Public Transit Director, was present to discuss the Cares Act funds allocation. He stated that with this Act, all expenses relating to Public Transit, beginning March 1st, 2020, will be reimbursed 100%. Baker said that he may exceed his budget towards the end of the fiscal year by purchasing the necessary PPE and items for Public Transit, but all of those funds are reimbursable.

Moved by Paulsen and seconded by Vrbka to adopt Resolution No. 3509 in regard to allowing the Public Transit Director to apply for and administer Coronavirus Aid Relief, and Economic Security Act Funds provided by the Federal Transit Administration for designated 5311 transportation providers.

RESOLUTION NO. 3509
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, There are emergency federal funds available to Section 5311 transportation providers in accordance with the "Coronavirus Aid, Relief, and Economic Security Act" also known as the "CARES Act", and

WHEREAS, Seward County Public Transit desires to apply for said funds to be used to provide public transportation in Seward County during the COVID-19 Pandemic with special emphasis including but not limited to vehicle disinfection/cleaning, lost revenue and wages due to reduction in hours, incentive pay for transit drivers/dispatchers while mandated health measures are required and/or any additional opportunities that provide direct funding to Seward County to assist Seward County Public Transit during and after the COVID-19 Pandemic crisis.

NOW THEREFORE BE IT RESOLVED that the Seward County Board of Commissioners hereby instructs the Seward County Public Transit Director to apply for the above-mentioned funds. Said funds are to be administered for the use of Seward County Public Transit emergency operations until notice is received that these funds have been expended. CARES Act funds are in addition to the already appropriated Section 5311 Federal Transit Act and Nebraska Public Transportation Act Funds for FY19-21 approved by the Seward County Board of Commissioners on May 28th, 2019.

Moved by: Paulsen Seconded by: Vrbka
Ayes: Becky Paulsen, Robert Vrbka, Ken Schmieding
John K. Culver, Chair of the Board
Attest: Brandy M. Johnson, Deputy County Clerk

04/14/20

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

Known items on the agenda for Board of Commissioners on April 21, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action – Coronavirus
5. Discuss/Action – Board Meeting on May 12th
6. Discuss/Action - Approve minutes of April 14, 2020

Other Business Matters to Address When Time Allows

7. Commissioners Reports
8. Discuss/Action – Agenda for April 28, 2020

Moved by Vrbka and seconded by Schmieding to adjourn at 10:37 a.m.
Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 21st day of April 2020.

County Clerk

Chairman