

April 11, 2017
Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on April 11, 2017 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on April 11, 2017 at 9:00 a.m.

Present: Vice Chairman: Diana Garske
Members: John Culver, Whitney Fleischman, Eugene Gausman,
County Clerk: Sherry Schweitzer

Absent: Chairman: Roger E. Glawatz

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Gausman and seconded by Fleischman to approve minutes of April 4, 2017.
Affirmative Vote: Gausman, Fleischman, Culver, Garske Motion Carried

Commissioners Reports:

Commissioner Culver reported he met with the E911 Director, the Weed/Zoning Administrator, the HR Director and had a meeting about the missile base silo.

Commissioner Fleischman reported she has been working on Justice Center items and dealt with various correspondences.

Commissioner Gausman reported he attended the 4 Corners Health Department annual banquet, attended the NIRMA conference and the missile base silo meeting.

Commissioner Garske reported she attended a meeting for an ADP Time Keeping System, met with various offices regarding the Justice Center move, and with a Seward County Visitors Committee member, had a meeting with the Salary Study Committee, attended a Seward County Chamber Dev. & Partnership Meeting, and dealt with various correspondences. She reported the following tentative dates for office moves:

County Attorney – April 25th

Extension Office – May 9th

Probation – April 26th or 27th

Public Defender – May 5th

Courts – May 8th

Moved by Fleischman and seconded by Gausman to accept the County Clerk's Fee Report for March, 2017 in the amount of \$27,561.50.

Affirmative Vote: Fleischman, Gausman, Culver, Garske

Motion Carried

Moved by Fleischman and seconded by Gausman to accept the District Court Fee Report for March, 2017 in the amount of \$9,006.95.

Affirmative Vote: Fleischman, Gausman, Culver, Garske

Motion Carried

Commissioner Garske led discussion on courthouse office space and storage. The Public Defender asked permission to leave some of her office furniture at the Courthouse to be stored. The Treasurer's Office has asked to move into the current Commissioner room. Commissioner Garske stated that once some of the offices move out of the courthouse, a decision will need to be made whether the remaining offices want to be relocated within the building. She also said there was a request from the Extension Office for more space in the West Wing. Commissioner Fleischman stated that an office from the West Wing may need to move to the Courthouse. A parking place around the Courthouse could be designated for this office if needed. It was decided to put this subject on next week's agenda.

Mike Janssen, Building & Grounds Superintendent presented three quotes for underground sprinklers at the Justice Center.

Moved by Fleischman and seconded by Gausman to approve the quote from Rumery Lawn & Landscape for the underground sprinklers at the Justice Center in the amount of \$4,466.23 which will be paid out of the Justice Center Contingency Fund, or Inheritance Fund or the Building & Grounds Sinking Fund, to be determined at a later date.

Affirmative Vote: Fleischman, Gausman, Culver, Garske

Motion Carried

Commissioner Fleischman led discussion on the Justice Center Update. She said the Fire Marshal is scheduled to come on April 25th for a final walk through. She has been working on finding an electrician for an outlet needed for District Court. The drawer for the District Court office has been delivered but has not been installed. Sheila Beins, County Court Clerk Magistrate discussed not having definite dates for delivery of furniture, telephone installation, changing of the judges' benches and other items, and stated that they likely will not be able to move on the scheduled date of May 5th. Randy Peterson from Windstream stated that he and Tom Nielsen from Soarin' are coordinating getting the phones installed in the offices at the Justice Center once they have the furniture installed. Each office will be responsible for contacting Windstream and letting them know when they're ready.

Commissioner Garske led discussion on moving/disposing the furniture/equipment left by an office that is moving into the Justice Center. Commissioner Fleischman said they need to talk to the Sheriff's Department about whether they are planning on keeping their satellite office in the courthouse. The question was if offices are not moving some of their equipment, what will happen to it. Jacque Stewart stated that when they got a bid from the movers, it did not include moving the office furniture that is not moving to the Justice Center with them. Commissioner Garske said offices are looking for direction on what to do with the furniture they aren't taking. Carrie Gottschalk from the Extension Office said they have items that they are not planning to move to the West Wing. She will compile a list of what they have for surplus property. Dennis Kahl, former Extension Agent was present to state he felt there would be some renovation needed at the West Wing in order for the Extension Office to move in.

Moved by Fleischman and seconded by Culver to go into a Public Hearing for the 1 & 6 Year Road Program.

Affirmative Vote: Fleischman, Culver, Gausman, Garske

Motion Carried

Georgia Stockley, Interim Highway Superintendent explained several projects in the one year program and the six year program. Brett Baker asked about the timeline for the East Seward Street Road Project. Ken Lieb was also present to ask questions about the project.

Moved by Fleischman and seconded by Culver to close the Public Hearing.
Affirmative Vote: Fleischman, Culver, Gausman, Garske Motion Carried

Moved by Fleischman and seconded by Gausman to approve the Right of Way Request from Windstream in the SW ¼ of Section 2 Township 9 North Range 4 East of the 6th p.m.
Affirmative Vote: Fleischman, Gausman, Culver, Garske Motion Carried

Moved by Fleischman and seconded by Gausman to open bids for Abandoned Cemeteries.
Affirmative Vote: Fleischman, Gausman, Culver, Garske Motion Carried

Bids were received from Tell Jensen AKA Lawn Barbers, AJ Buresh – Express Lawn Care and Niemann Mowing. The awarding of the bid will be next week.

Tina Marroquin, Public Defender was present to discuss the modification request for the reception/privacy countertop & cabinets in the Public Defender office in the Justice Center. She stated the cabinets in the new office are small in depth. She also said the privacy counter needs to be higher. Commissioner Fleischman told Marroquin to get a quote from a private contractor in the next week and give it to her for review.

Dean Uhlenberg of Beckenhauer Construction, Inc. presented the Commissioners with a Change Order.

Moved by Fleischman and seconded by Gausman to approve Owner Change Order #20 (CR #74 and #76-#78.)
Affirmative Vote: Fleischman, Gausman, Culver, Garske Motion Carried

The agenda item "Public Transit Week Update and Photo" was not discussed.

Known items on the agenda for Board of Commissioners on April 18, 2017 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 11, 2017

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Award Mowing of Abandoned Cemeteries bid
7. Discuss/Action - Justice Center Update

9:30 a.m. Discuss/Action – Seward County Chamber & Dev. Part. – Request donation of \$500 to help pay for advertising for the Seward Spring Clean-Up. (Three communities will be participating also – Seward, Milford, Utica)

9:45 a.m. Discuss/Action - Res- Adopt Seward County Road Dept. 1 & 6 Year Road Program

10:00 a.m. Hearing – Rezone E ½ NW ¼ of Section 22 T11N R2E from A-1 to TA-1

Discuss/Action - Res. - Rezone E ½ NW ¼ of Section 22 T11N R2E from A-1 to TA-1

10:15 a.m. Hearing – Rezone S ½ SW ¼ of Section 30 T10N R2E from A-1 to TA-1

Discuss/Action - Res. - Rezone S ½ SW ¼ of Section 30 T10N R2E from A-1 to TA-1

Moved by Fleischman and seconded by Gausman to adjourn at 10:34 a.m.

Affirmative Vote: Fleischman, Gausman, Culver, Garske Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 11th day of April 2017.

County Clerk

Chairman