

April 9, 2019
Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on April 9, 2019 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on April 9, 2019 at 8:30 a.m.

Present: Chairperson: John Culver
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,
Becky Paulsen
County Clerk: Sherry Schweitzer
County Treasurer: Bob Dahms

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Schmieding to approve the minutes of March 26, 2019.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to approve the Vehicle Exemption for Concordia University for a 2017 Chevrolet Equinox VIN# 2GNALCEK0H1605215.

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Known items on the agenda for Board of Equalization on April 23, 2019 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 9, 2019
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Mundhenke to adjourn at 8:39 a.m.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 23rd day of April 2019.

County Clerk

Chairperson

April 9, 2019

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on April 9, 2019 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on April 9, 2019 at 9:00 a.m.

Present: Chairperson: John Culver
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,
Becky Paulsen,
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of April 2, 2019.
Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Those officials updated the Commissioners on activities of their offices were Mike Janssen, Barb Liska, Casey Keim, and Becky Paulsen.

Commissioners Reports:

Commissioner Mundhenke reported he received calls from constituents concerning roads.

Commissioner Vrbka reported he received calls on various road situations and stated most have been very understanding given the flooding we recently encountered.

Commissioner Culver said he also has received calls about roads. He attended a Local Emergency Planning Committee meeting and met with some Dept. Heads.

Commissioner Schmieding reported he handled some questions about roads. He also attended a Region V meeting.

Commissioner Paulsen reported she is working on a grant with Jonathan Jank in regard to Housing/Zoning.

Moved by Mundhenke and seconded by Vrbka to authorize the County Clerk to advertise for the mowing of Abandoned Cemeteries with the bid opening to be April 23, 2019.

Affirmative Vote: Mundhenke, Vrbka, Paulsen, Schmieding, Culver Motion Carried

Brea Ehmen, Seward County HR Director, led discussion on the Revision in the Employee Manual dealing with the Road Dept. lunch period item on the agenda. She stated that the Personnel Manual dealing with lunch periods states the hours of operation for the Road Dept. is 7:30 a.m. – 4 p.m. Casey Keim, Highway Supt. stated they currently have several different hours of operation in his Dept. and he is wanting to have a single set of "hours of operation" to make things more uniform.

Moved by Mundhenke and seconded by Schmieding to revise the Road Dept. Lunch period statement in the Personnel Manual as follows:

Current Verbiage in Lunch Period Section

Regular business hours for the Seward County Road Department employees are 7:30 a.m. to 4:00 p.m. Monday through Friday with a 30-minute unpaid lunch period. The time clock will automatically deduct 30 minutes from the Road Department employee's time card working away from the shop. The employee must immediately notify the supervisor if he/she did not take a 30 minute lunch period or if he/she took longer than 30 minutes for the lunch period.

New Verbiage for Lunch Period Section (simply removed business hours statement)

The Seward County Road Department employees will receive a 30-minute unpaid lunch period. The time clock will automatically deduct 30 minutes from the Road Department employee's time card working away from the shop. The employee must immediately notify the supervisor if he/she did not take a 30-minute lunch period or if he/she took longer than 30 minutes for the lunch period.

Affirmative Vote: Mundhenke, Schmieding, Vrbka, Paulsen, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to accept the Clerk of the District Court Fee Report for March 2019 in the amount of \$ 5,555.09.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to accept the County Clerk Fee Report for March 2019 in the amount of \$17,825.50.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

The Commissioners recessed at 9:27 a.m.

The Commissioners reconvened at 9:30 a.m.

Carmen Chinchilla of the SE Nebraska Area Health Education Center Program presented information about the Careers in Healthcare Program. It is a program that helps with recruitment of health career students to the rural areas. She asked that the Commissioners be involved when a student is interning in Seward County.

The Commissioners recessed at 9:36 a.m.

The Commissioners re-convened at 9:45 a.m.

Maria Hatfield, Detention Center Director and Mike Vance, Sheriff were present to discuss a resolution to start a Safekeep Fund. Money that would be made from housing outside prisoners would go into this fund. Hatfield said that Sarpy County wants to buy 20 beds and the money to pay for the costs for these extra prisoners such as meals, clothing, etc. would come out of this fund. She said she had contacted the State Auditor's Office about creating this and was told the Commissioners can approve this type of fund. Hatfield said by having this fund, the jail budget would go down because the extra funds, after expenses, would help pay for things that ordinarily would come out of the jail fund. Commissioner Paulsen questioned if other offices could ask this of the Board in order to keep the fees they make. Hatfield replied and said this fund is for extra funding to support the costs of keeping other county's prisoners. Vrbka asked how many beds are currently in the new Detention Center. Hatfield replied it has 58 cells and they have 24 inmates today. Vrbka said he would like to see more information in the resolution about the particulars such as what expenses will be paid out of this fund. There are many concerns with this new idea of paying for costs for inmates through this fund and so the Commissioners asked Hatfield to check with other jails on their processes.

Moved by Vrbka and seconded by Schmieding to table the Resolution for creating a Safekeep Fund until more information is received.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver Motion Carried

The Commissioners discussed the Interlocal with York County for a Bailiff. Tera Koetter, Clerk of the District Court, was present to answer questions about it. She said she had talked to the Judge and he said he is going to be doing the billing to York County for their 50% share of the cost of the Bailiff.

Moved by Vrbka and seconded by Paulsen to authorize the Chairman to sign the Interlocal with York County for a District Court Bailiff.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

Ann Dobesh of the Extension Office was present to request the hiring of someone in the Extension Office for covering an employee who is on FMLA. She presented a new job description for a temporary position.

Moved by Schmieding and seconded by Mundhenke to approve the job description for the Extension Office Temporary Employee.

Affirmative Vote: Schmieding, Mundhenke, Vrbka, Paulsen, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to approve the request for a temporary position for Extension Office to cover Medical Leave and provide summer support for up to 12 weeks.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver Motion Carried

Known items on the agenda for Board of Commissioners on April 16, 2019 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 9, 2019

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Accept County Treasurer’s 3rd Quarter Investment Report
7. Discuss/Action – Agenda for April 23, 2019

Moved by Mundhenke and seconded by Paulsen to adjourn 10:35 a.m.

Affirmative Vote: Mundhenke, Paulsen, Schmieding, Vrbka, Culver Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 16th day of April 2019.

County Clerk

Chairman